

# county of ventura



Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38

**Jeff Pratt**

Agency Director

Central Services

**Joan Araujo**, Director

Engineering Services

**Christopher Cooper**, Director

Transportation

**David Fleisch**, Director

Water & Sanitation

**Joseph Pope**, Director

Watershed Protection

**Glenn Shephard**, Director

September 5, 2019

## **NOTICE OF A SPECIAL MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 38 CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a special meeting of the Ventura County Waterworks District No. 38 Citizens' Advisory Committee will be held **Monday, September 16, 2019, from 3:30 p.m. to adjournment** in the Conference Room at the Sherwood Lake Club, 341 Williamsburg Way, Thousand Oaks, CA 91361

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005) or by email at [WSPC@ventura.org](mailto:WSPC@ventura.org) no later than September 12, 2019, if you are unable to attend.

Sincerely,

A handwritten signature in blue ink that reads "J. C. Pope".

Joseph C. Pope, Director  
Water and Sanitation Department

### **AGENDA OF THE SPECIAL MEETING**

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE JULY 17, 2019 MEETING.
3. PUBLIC COMMENTS

Members of the public may address the Citizens Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda.

With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

Each speaker will be asked to complete a speaker card, and during the public comments period, is limited to speak one time for a period not to exceed three minutes.

4. DISTRICT STAFF REPORT



- A. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
  - 1. Water Rate Presentation
- 5. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS
- 6. ADJOURNMENT

*IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.*



**DRAFT**

**CITIZENS' ADVISORY COMMITTEE  
VENTURA COUNTY WATERWORKS DISTRICT NO. 38  
MINUTES OF THE JULY 17, 2019 MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Dick Hibma, Theresa Felix, Michael Grossman

COMMITTEE MEMBERS ABSENT: Kurt Skarin

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director, County of Ventura Water and Sanitation Department

GUESTS: Russ Goodman

1. CALL TO ORDER

The meeting was called to order at 3:49 p.m.

2. APPROVAL OF THE MINUTES OF THE JANUARY 16, 2019, MEETING

Motion to approve the minutes made by Theresa Felix and second by Michael Grossman.

Vote: Yeas- 3, Nays- 0, Absence- 1, Abstained- 0

3. PUBLIC COMMENTS

No Public Comments

4. DISTRICT STAFF REPORT (INFORMATION ITEMS)

A. WATER QUALITY REPORT

- (2) Water Pressure Complaints:
  - Faulty regulator on the customer side needs to be replaced
  - Pressure at the fire sprinkler system was stuck from a pressure surge, customer property pressure was normal

B. WATER SUPPLY CONDITIONS

Mr. Pope informed the committee that overall everything is looking good and California is officially out of drought

C. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN  
WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE

Calleguas has selected a new General Manager, Tony Goff who has been with the company for almost 20 years

D. UPDATE ON AVENUES OF PUBLIC OUTREACH

Water and Sanitation is working with a social media company, Consortium to increase public knowledge and posting weekly visuals of how water costs apply to everyday purchases

E. UPDATE ON ADVANCED METERING INFRASTRUCTURE (AMI)  
IMPLEMENTATION PROJECT (PROJECT)

The AMI project will be fully functioning by the next CAC WWD38 meeting, the customer portal is anticipated to be live by September 2019. Additional discussion was had on what the purpose of the AMI project details and how it will help the customer know the current water usage of their property

F. BOARD LETTER TRACKER – AN UPDATE ON VENTURA COUNTY  
BOARD OF SUPERVISORS (BOS) AGENDA ITEMS RELATED TO THE  
DISTRICT

Any water rate increases will be brought to the board for approval by December 2019

G. CONSUMER CONFIDENCE REPORTS

Cash reserves are healthy for the fiscal year 18/19

H. DIRECTOR'S INFORMATIONAL ITEMS

Mr. Pope discussed the unified logo change and development updates throughout the district

5. COMMITTEE MEMBER'S COMMENTS/FUTURE AGENDA ITEMS

**Committee Member's Comments –**

- A.** Fire hydrant maintenance, service connections – who is responsible for maintaining hydrant(s), Public Works or the developer?

6. ADJOURNMENT

The meeting was adjourned at 4:39 p.m.