

Central Services  
**Joan Araujo**, Director

Engineering Services  
**Christopher Cooper**, Director

Transportation  
**David Fleisch**, Director

Water & Sanitation  
**Joseph Pope**, Director

Watershed Protection  
**Glenn Shephard**, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38  
County Service Area Nos. 29, 30, and 34

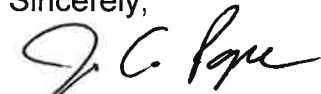
April 6, 2020

**NOTICE OF A MEETING OF THE  
VENTURA COUNTY WATERWORKS DISTRICT NO. 1  
CITIZENS' ADVISORY COMMITTEE**

NOTICE IS HEREBY GIVEN that a Meeting of the Ventura County Waterworks District No. 1 Citizens' Advisory Committee will be held **Thursday, April 9, 2020, from 3:30 p.m. to adjournment** via teleconference. To join the teleconference meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the reservationless number (855) 678-1883, when prompted enter the conference code as shown followed by #: 227-538-8476#

Advisory Committee Members: Please contact the District Office by telephone at (805) 378-3005, or by email at [wspc@ventura.org](mailto:wspc@ventura.org), no later than April 8, 2020 if you are unable to join the conference call.

Sincerely,



Joseph C. Pope, Director  
Water and Sanitation Department

**AGENDA OF THE MEETING**

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE FEBRUARY 13, 2020 MEETING
3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.



#### 4. DISTRICT STAFF REPORT

- A. CAPITAL PROJECTS - The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.
- B. UPDATE ON THE MOORPARK DESALTER - This proposed project is designed to increase the supply of local water, reduce independence on, and usage of, imported water, provide water supply sustainability, drought relief, and reduce salts from the Las Posas Groundwater Basin. Initial estimated cost of this project is \$50 million.
- C. WATER QUALITY REPORT - A report regarding water quality complaints, if any, received by the District since the previous CAC meeting and how these complaints were resolved.
- D. WATER SUPPLY CONDITIONS - An update on water supply conditions within the District, Southern California, and throughout the State.
- E. FOX CANYON GROUNDWATER MANAGEMENT AGENCY (GMA) /LAS POSAS USERS GROUP (LPUG) UPDATE - An update on decisions and/or rulings by the GMA and LPUG which may impact the District.
- F. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE - An update on decisions and rulings by these agencies which may impact the District.
- G. AVENUES OF PUBLIC OUTREACH - An update on how the District is reaching out to its customers concerning water conservation.
- H. BOARD LETTER TRACKER - AN UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT - A status report on items the District may be presenting, or has recently presented, before the Ventura County Board of Supervisors.
  - 04/21/2020 Adoption of Proposed Resolution Increasing Charges for Misc. Fees
  - 04/21/2020 Adoption of Proposed Resolution Increasing Charges for CIC Services & Amending Rules and Regulations



- 05/19/2020 Resolution Proclaiming the Month of May 2020 “Water Awareness Month” in Ventura County

**I. ACTION ITEM(S) – Review and Vote on board letters:**

- 04/21/2020 – Adoption of Proposed Resolution Increasing Charges for Misc. Fees
- 04/21/2020 – Adoption of Proposed Resolution Increasing Charges for Capital Improvement Charges Services and Amending Rules and Regulations

**J. AN UPDATE ON THE BRIEF ON THE LAS POSAS VALLEY WATER RIGHTS COALITION ADJUDICATION** - On March 27, 2018 a property-eminant domain case was filed by Las Posas Valley Water Rights Coalition against the Fox Canyon Groundwater Management Agency (GMA).

The plaintiff's landowner's complaint alleges that the GMA already has imposed pumping restriction that violate their overlying groundwater rights as part of a plan to boost municipal pumping for urban areas.

**K. BUDGET AND FINANCIAL REVIEW** - An update on the budget and financial status.

- 5. **DIRECTOR’S INFORMATIONAL ITEMS**- Provides the opportunity for the Director to present items that are not within the subject matter of the District’s Staff Report.
- 6. **COMMITTEE MEMBERS COMMENTS/FUTURE AGENDA ITEMS**
- 7. **ADJOURNMENT**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



# **DRAFT**

## **CITIZENS' ADVISORY COMMITTEE VENTURA COUNTY WATERWORKS DISTRICT NO. 1 MINUTES OF THE FEBRUARY 13, 2020 MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: John Newton, Roy Talley, Daniel Groff

COMMITTEE MEMBERS ABSENT: Andy Waters, David Schwabauer

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director  
Jean Fontayne, Staff Services Manager II  
Caytlyn Caylor, Management Assistant III

GUESTS: Chelsie Smith, Daryl Smith, Bill Miller

\* \* \*

1. **CALL TO ORDER**

The meeting was called to order at 3:37 p.m.

2. **APPROVAL OF THE MINUTES OF: Regular Meeting on January 9, 2020**

Vote: Yeas (3) Nays (None); Abstained (0) For January 9<sup>th</sup>, 2020 minutes;  
Absence (2); Motion carried-.

- January Minutes approved as submitted by Staff

3. **PUBLIC COMMENTS –**

No public comments

4. **DISTRICT STAFF REPORT -**

A. **CAPITAL PROJECTS –**

i. **District 1 Desalter**

- Waiting on the second project (storm water recharge) to set up the site for the analysis
- Both projects are progressing as planned

ii. **Storm water Capture and Groundwater recharge**

- Mr. Pope informed the Committee that depending on how the results of this project (Storm water recharge) turns out, would either push the District 1 Desalter model forward or require further analysis

iii. **Recycled water pump upgrade**

- No update given

iv. **Stockton Reservoir**

- A site has been picked out and a green light has been given for a temporary easement

- v. Walnut Acres waterline replacement
    - o No update given
  - vi. Home Acres reservoir and pipeline
    - o Negotiations are being worked out between the County and the Lucas property owner that might include additional recycled water lines being routed to the property
  - vii. Left Turn Lane on HWY 118
    - o A couple of awarding contracts have been issued
- B. UPDATE ON THE MOORPARK DESALTER –
  - i. This item was discussed under Capital Projects, page 1
- C. WATER QUALITY REPORT -
  - (2) Total Complaints
  - (2) Water Pressure Complaints – Both complaints were on the Customer side due to pressure regulators not being opened completely
- D. WATER SUPPLY CONDITIONS -
  - i. Conditions remain in good standing, low rainfall in the new year could be cause for concern
- E. FOX CANYON GROUNDWATER MANAGEMENT AGENCY (GMA) / LAS POSAS USERS GROUP (LPUG) UPDATE –
  - i. No update given
- G. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE –
  - i. Mr. Pope shared with the Committee that at the next Purveyors meeting that will discuss the Governor's Water portfolio. Will be discussing water use standards and water resiliency. Will be looking over water use targets and will require districts to have water targets.
- H. AVENUES OF PUBLIC OUTREACH -
  - i. No update given
- I. BOARD LETTER TRACKER
  - i. March 10<sup>th</sup>, 2020- Rules and Regulation Changes (Dodd SB998)
  - ii. March 17<sup>th</sup>, 2020- Annexation of Virginia Colony

- iii. April 21<sup>st</sup>, 2020- Adoption of Proposed Resolution Increasing Charges for Misc. Fees
- iv. April 21<sup>st</sup>, 2020- Adoption of Proposed Resolution Increasing Charges for CIC Services & Amending Rules and Regulations
  - o Engineering analyzing how much it cost to install meters and other service items like that
  - o Specific to charges that are more routine, individual parcel charges
  - o This item was requested to be reviewed and approved in the next regular scheduled WWD1 CAC meeting

J. AN UPDATE ON THE BRIEF ON THE LAS POSAS VALLEY WATER RIGHTS COALITION ADJUDICATION

- i. The adjudication is going to trial in April when the County will bring to the Judge that the settlement agreement is valid. Further objections might take place from outside parties on the safe yield amounts allocated.

L. BUDGET AND FINANCIAL REVIEW

- i. District 1 has a solid cash flow reserve

4. DIRECTOR'S INFORMATIONAL ITEMS

- i. Mr. Pope and the Committee discussed the upcoming board letters that will affect the Waterworks District 1

5. COMMITTEE MEMBER'S COMMENTS/FUTURE AGENDA ITEMS

Future Agenda Items – ACTION ITEM:

1. Vote on - Adoption of Proposed Resolution Increasing Charges for CIC Services & Amending Rules and Regulations
2. Vote on - Adoption of Proposed Resolution Increasing Charges for Misc. Fees

7. ADJOURNMENT

- o Meeting adjourned at 4:09 p.m.

Project Name Project Number	Low Bid or Estimate	Project Mgr. Design Eng. Contractor	Scheduled or Actual Dates				% Compl. Design/ Const.	WA Auth/ Balance	Remarks
			Plan Approval	Contract Award	Const. Start	Const. Comp.			
District No. 1 MWTP Desalter Project WS231801	\$36,860,110 (2,500 AFY, 2.3 MGD plant size)	<u>K. Panah/</u> <u>M. Segui</u> Kennedy Jenks; Hopkins Groundwater; Dr. Steven Bachman; ESA;	11/21	01/22	02/22	06/24	15/0		<ul style="list-style-type: none"> <li>• 2020-01-27 Prop 84 Project 5 Progress report was updated and sent to KJ for processing</li> <li>• 6/2019- Reaching agreement with Calleguas MWD to use using ELPB groundwater modeling program for project assimilation.</li> <li>• 7/2018- Presented project update at LPUG meeting.</li> <li>• 3/2018- Reviewed preliminary draft Las Posas Basin Groundwater Sustainability Plan.</li> <li>• 12/2017- Met with Lawrence Berkeley National Lab to possibly partnering on groundwater recharge research project; and solar thermal desalination project for zero liquid discharge and DOE \$5 million grant application.</li> <li>• 9/2017- Submitted DWR Desalination grant applications: \$10 million for construction and \$600,000 for feasibility studies. Meeting with stakeholders including LPUG members and Nature Conservancy. Developing mitigation projects and Groundwater Sustainability Plan.</li> </ul>
District No. 1 MWTP Storm Water Capture and Groundwater Recharge Project	\$3,900,000	<u>K. Panah/</u> <u>M. Segui</u> <u>Lawrence</u> <u>Berkeley National</u> <u>Lab;</u> <u>R2 Resource</u> <u>Consultants</u>	04/21	06/21	10/21	02/23	0/0		<ul style="list-style-type: none"> <li>• 02/19/2020 The contract modification number 1 for R2 consultant to prepare a feasibility study was approved.</li> <li>• 2019-12-19 Kickoff meeting with LBNL, CMWD &amp; MWD</li> <li>• 6/2019- MWDSC awarded \$120,000 grant; entering into grant agreements with Calleguas MWD and Lawrence Berkeley National Lab for groundwater filtration enhancement study. Preparing engineering services agreement with R2 Consultant for engineering study. Project was not selected for Prop. 1 Round 1 grant application by WVCV.</li> <li>• 10/2018- Submitted Prop. 1 Round 1 Grant pre-application to WVCV.</li> <li>• 8/2018 – Applied for MWDSC Future Supply Action Planning Grant for \$240,000.</li> </ul>
District No. 1 MWTP Recycled Water Pump Station Upgrade WS232810	\$242,470	<u>M. Segui</u> MSO Technologies; Travis Ag	10/17	01/18	02/18	8/18	100/100		<ul style="list-style-type: none"> <li>• CSD requested to closeout project</li> <li>• 06/2019- Ventura County APWA awarded 2018 Project of the Year for the VCWWD No. 1 Moorpark Recycled Water System Expansion Project. Award presentation at BOS meeting on 5/21. Project presentation at APWA meeting on 6/13.</li> <li>• 10/2018 – Completed Project Final Report; processed final payment to Contractor.</li> <li>• 8/2018- Completed pump and motor installation, testing, and startup.</li> <li>• 7/2018 – Completed electrical power and control system on site.</li> </ul>

Project Name Project Number	Low Bid	Project Mgr.	Scheduled or Actual Dates				% Compl.	WA	Remarks
	or Estimate	Design Eng. Contractor	Plan Approval	Contract Award	Const. Start	Const. Comp.	Design/ Const.	Auth/ Balance	
District No. 1 Stockton Reservoir WS231803	\$3,403,400	<u>K. Panah / M. Sequi</u> Penfield & Smith; Padre & Assoc.; Kennedy Jenks; Oakridge	8/20	12/20	02/21	02/22	90/0		<ul style="list-style-type: none"> <li>Real Estate started the property acquisition process. Dave Jackson to contact the property owner discuss the revised tank location for permission/right of entry, grading an access road, and geotechnical site reconnaissance by Oakridge Geoscience. Dave is working on the property appraisal.</li> <li>District to contact Padre Associates, Inc to discuss and schedule CEQA process and schedule.</li> <li>Survey submitted a topographic survey map of the alternate site</li> <li>2020-02-03 OGI submitted a proposal for geotechnical study for the new site.</li> <li>Staff is evaluating the property across Stockton Rd. owned by a Nursery as an alternate tank site due to issues with acquiring the current design tank site from the property owner (Mr. Waters).</li> <li>KJ prepared a preliminary site grading plan for the new tank site.</li> <li>Conference call is scheduled with KJ, and Oakridge for site access, and geotechnical investigation.</li> <li>The action plan is (1) perform geotechnical investigation to ensure the site is suitable, (2) authorize new CEQA preparation, and have the County Real Property Services to move forward with property appraisal and negotiation with the owner. (3) after CEQA approval, acquire the new tank site, and authorize KJ with re-design of the tank at the new site.</li> <li>In-house evaluation of grading/excavation of the new site estimates approximately \$150,000. The USGS maps depicts shallow bed rock (Saugus formation) which could potentially save estimated \$0.5 mil subsurface remediation (soil-cement mixing) on Waters property.</li> <li>KJ was asked to provide an estimated cost to re-do the plans for the new tank site.</li> <li>CEQA will be needed for the alternate tank site. The estimated cost is \$35,000 and 4 to 6 months to prepare a new CEQA.</li> <li>Awaiting Real Estate Service to secure TE for tree removal and drilling 3 additional bore holes.</li> <li>06/2719- Real Estate Services is STILL pursuing easement from SCG and will process and preparing legal description for property acquisition. ROW acquisition from property owners next. Additional 3 geotech boring at the tank site for more complete data gathering. Completing 100% design plans and specs.</li> </ul>
District No. 1 Walnut Acres Tract Water Lines Replacement WS231805	\$2,080,000	<u>K. Panah/ M. Sequi</u>	04/22	6/22	7/22	6/23	60/0		<ul style="list-style-type: none"> <li>Design timeline extended pending result of District 1 Master Plan</li> <li>8/2018 – Completed 60% design plans in progress and updated project cost estimate.</li> <li>12/2017- Compiled survey and utilities info, completed 50% plans.</li> <li>11/2017 – Real Estate Services conducted utilities search. Received survey data 11/22/17.</li> <li>10/2017- Conducted site survey and pot holing to confirm existing water line sizes</li> </ul>
District No. 1 Home Acres Reservoir & Pipelines	\$2,990,000	<u>E. Keller/</u>	07/21	10/21	02/22	02/23	90/0		<ul style="list-style-type: none"> <li>Project re-activated, see new timeline to the left</li> <li>6/2019- Procuring new real estate appraisal of the proposed tank site. Processing real estate acquisition of proposed tank site.</li> </ul>

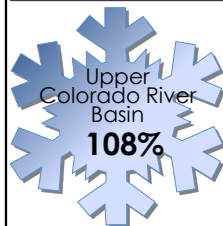


Project Name Project Number	Low Bid	Project Mgr.	Scheduled or Actual Dates				% Compl.	WA	Remarks
	or Estimate	Design Eng. Contractor	Plan Approval	Contract Award	Const. Start	Const. Comp.	Design/ Const.	Auth/ Balance	
District No. 1 MWRF- Left-turn lane on HWY 118 to plant entrance WS232437	\$1,680,000	<a href="#">E. Keller/ Transportation Dept.</a>	08/20	11/20	02/21	03/22			<ul style="list-style-type: none"> <li>• <a href="#">Project re-activated, see new timeline to the left</a></li> <li>• 3/2019- Caltrans agreed to use the original design for permit processing; Real Estate Services acquiring additional ROW;</li> <li>• 7/2018 – April meeting with PWA Transportation Dept, advised original alignment adding-left-turn lane to Hwy 118 at entrance. Awaiting refined project cost estimate and PM schedule.</li> <li>• 12/2017 – Met with Transportation Dept. and provided them with previously completed preliminary engineering study and design plans.</li> </ul>



# Water Supply Conditions Report

As of: 03/31/2020

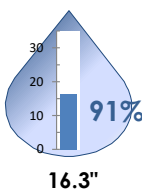


## 2020 Colorado River

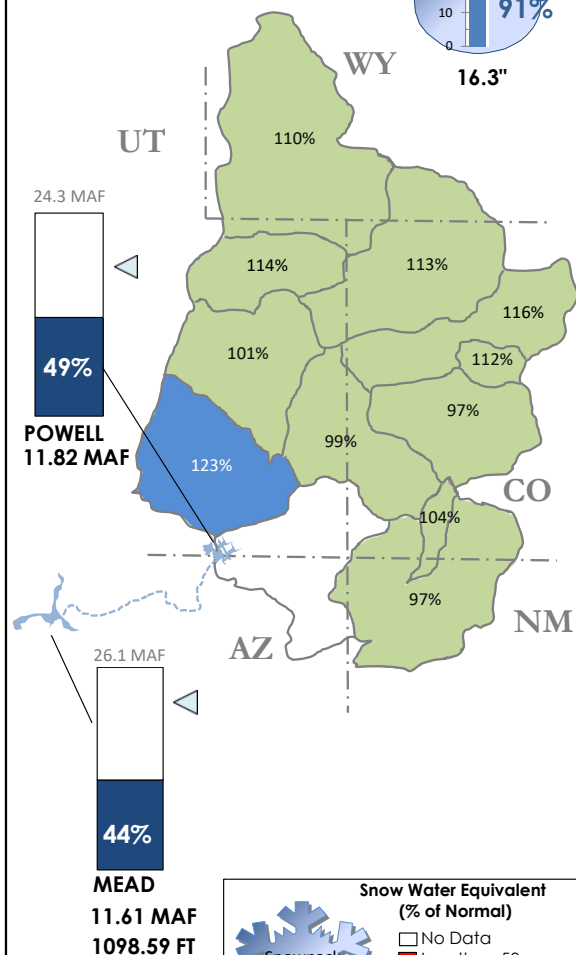
1,025,120 AF

82% of full CRA

Does not include storage withdrawals



16.3"



24.3 MAF

49%

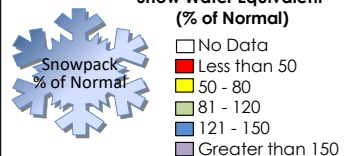
POWELL  
11.82 MAF

26.1 MAF

44%

MEAD  
11.61 MAF  
1098.59 FT

### Snow Water Equivalent (% of Normal)



Snowpack % of Normal

Turn page for more CRA Data

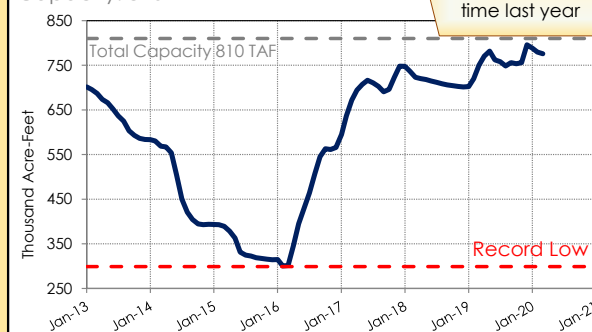
Flip Over for SWP Data

## Highlights

- Precipitation at the 8-Station is at 56% of normal
- Snow in the Northern Sierra is at 57% of normal
- Precipitation and snow in the Upper Colorado River Basin are respectively at 91% and 108% of normal

## Diamond Valley Lake Storage

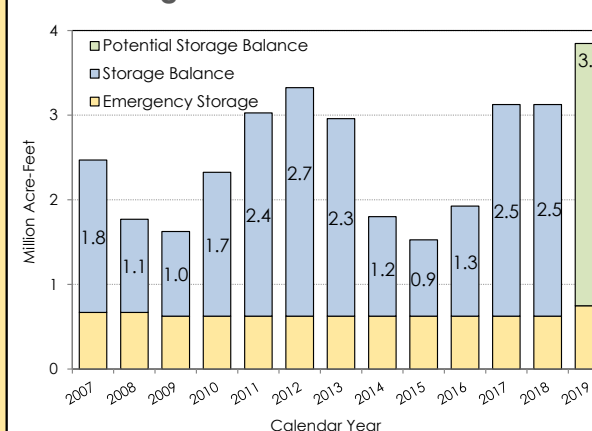
Capacity: 810 TAF



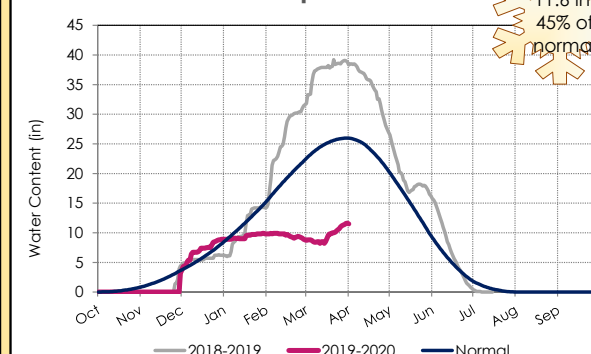
24 TAF more in storage than this time last year

Record Low

## MWD Storage Reserve Levels



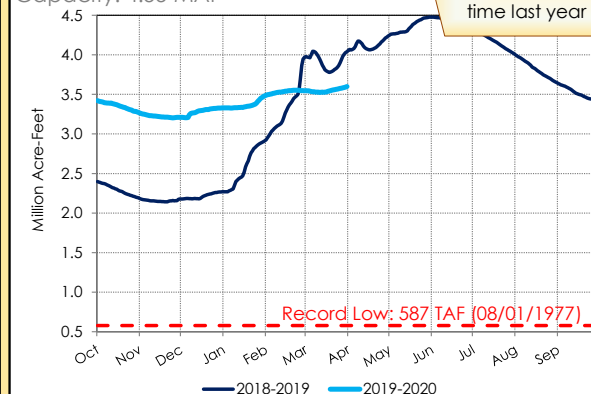
## Southern Sierra Snowpack



11.6 in  
45% of normal

## Lake Shasta Reservoir Storage

Capacity: 4.55 MAF



440 TAF less in storage than this time last year

Record Low: 587 TAF (08/01/1977)

This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email [mferreira@mwdh2o.com](mailto:mferreira@mwdh2o.com)



# Water Supply Conditions Report

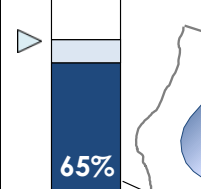
As of: 03/31/2020

## 2020 SWP Allocation

286,725 AF

15% of Table A

Does not include storage withdrawals



OROVILLE  
2.29 MAF

2.04 MAF

74%

SAN LUIS  
TOT: 1.51 MAF  
SWP: 975 TAF

325 TAF

88%

CASTAIC  
285 TAF

DVL

776 TAF

96%

810 TAF

LA: 11.7"

SD: 9.7"

WY Avg

% Normal WY to Date

Rainfall to Date (in)

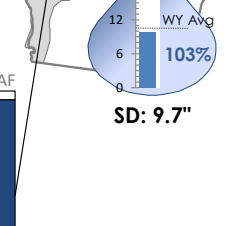
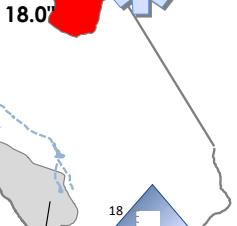
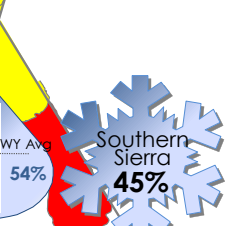
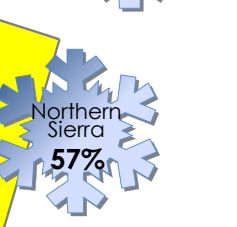
Capacity

Average EOM

Current Storage (% Capacity)

Flip Over for CRA Data

Turn page for more SWP Data



WY Avg

% Normal WY to Date

Rainfall to Date (in)

Capacity

Average EOM

Current Storage (% Capacity)

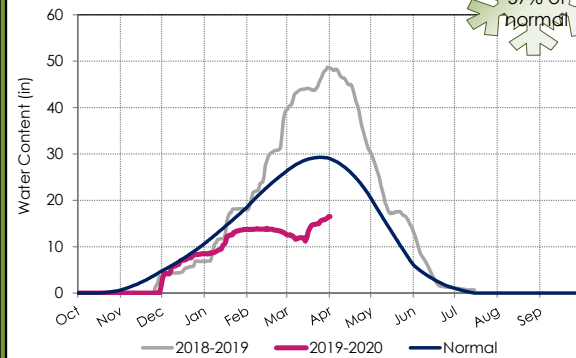
Flip Over for CRA Data

Turn page for more SWP Data

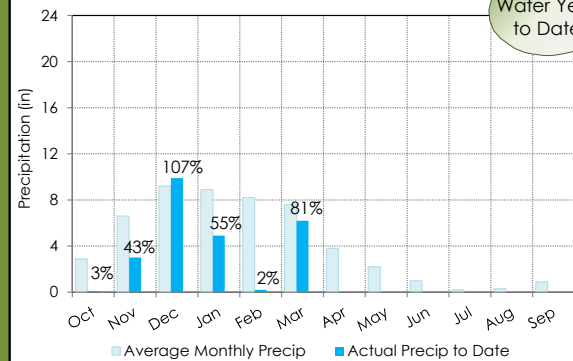
As of: 03/31/2020

## State Water Project Resources

### Northern Sierra Snowpack

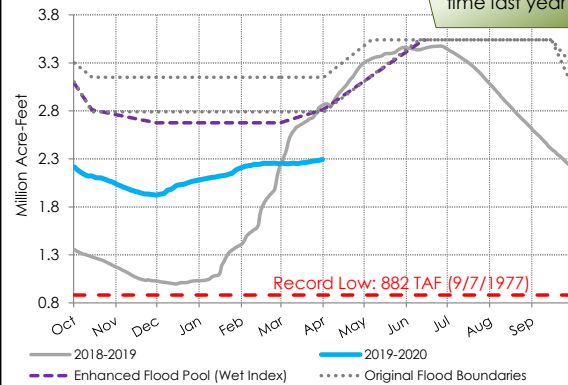


### 8 Station Index Precip



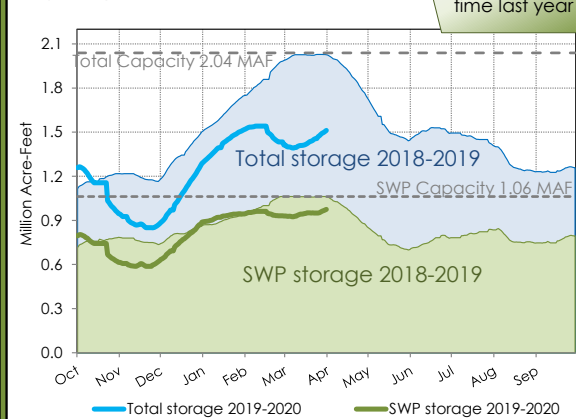
### Oroville Reservoir Storage

Capacity: 3.5 MAF

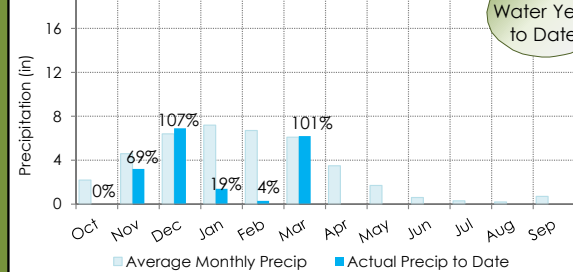


### San Luis Reservoir Storage

Capacity: 2.04 MAF



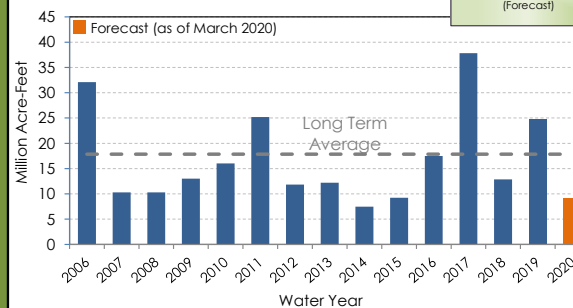
### 5 Station Index Precip



### Other SWP Contract Supplies for 2020 (AF)

Article 21	TBD
Carryover	TBD
Article 14b	TBD

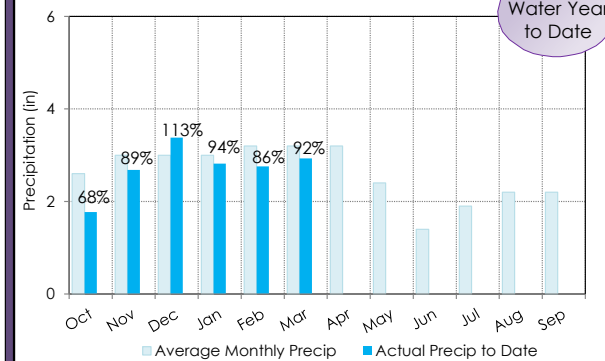
### Sacramento River Runoff



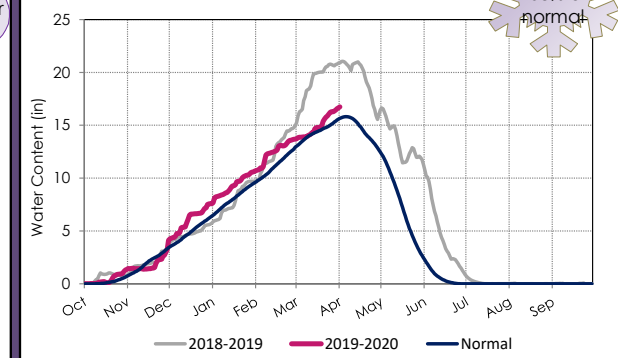
## Colorado River Resources

As of: 03/31/2020

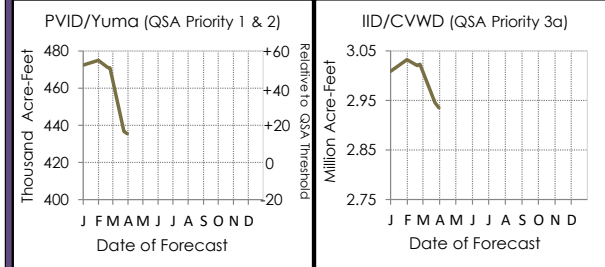
### Upper Colorado Basin Precip



### Upper Colorado Basin Snowpack

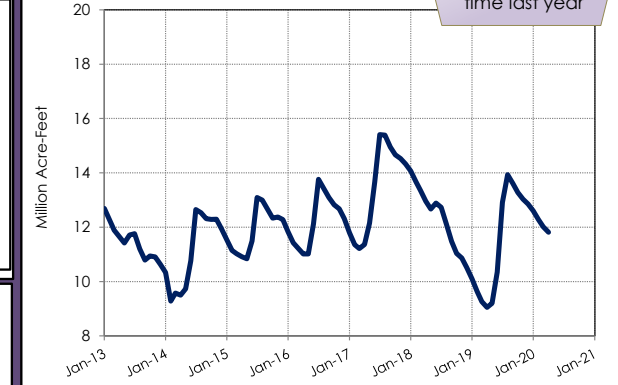


### 2020 Colorado River Ag Use



### Lake Powell Storage

Capacity: 24.3 MAF



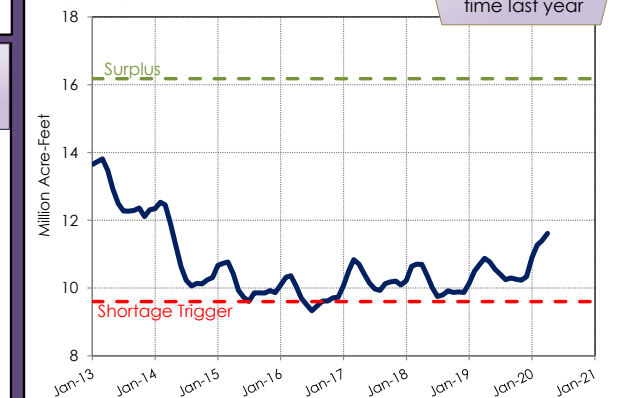
### Lake Mead Shortage/Surplus Outlook

	2020	2021	2022	2023	2024
Shortage	0%	0%	11%	31%	37%
Surplus	0%	0%	2%	7%	11%

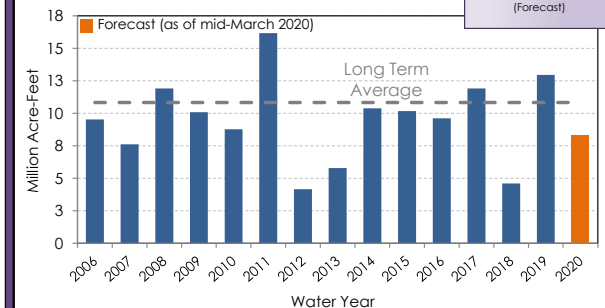
Likelihood based on results from the February 2020 MTOM/CRSS model run. Includes DCP Contributions.

### Lake Mead Storage

Capacity: 26.1 MAF



### Powell Unregulated Inflow

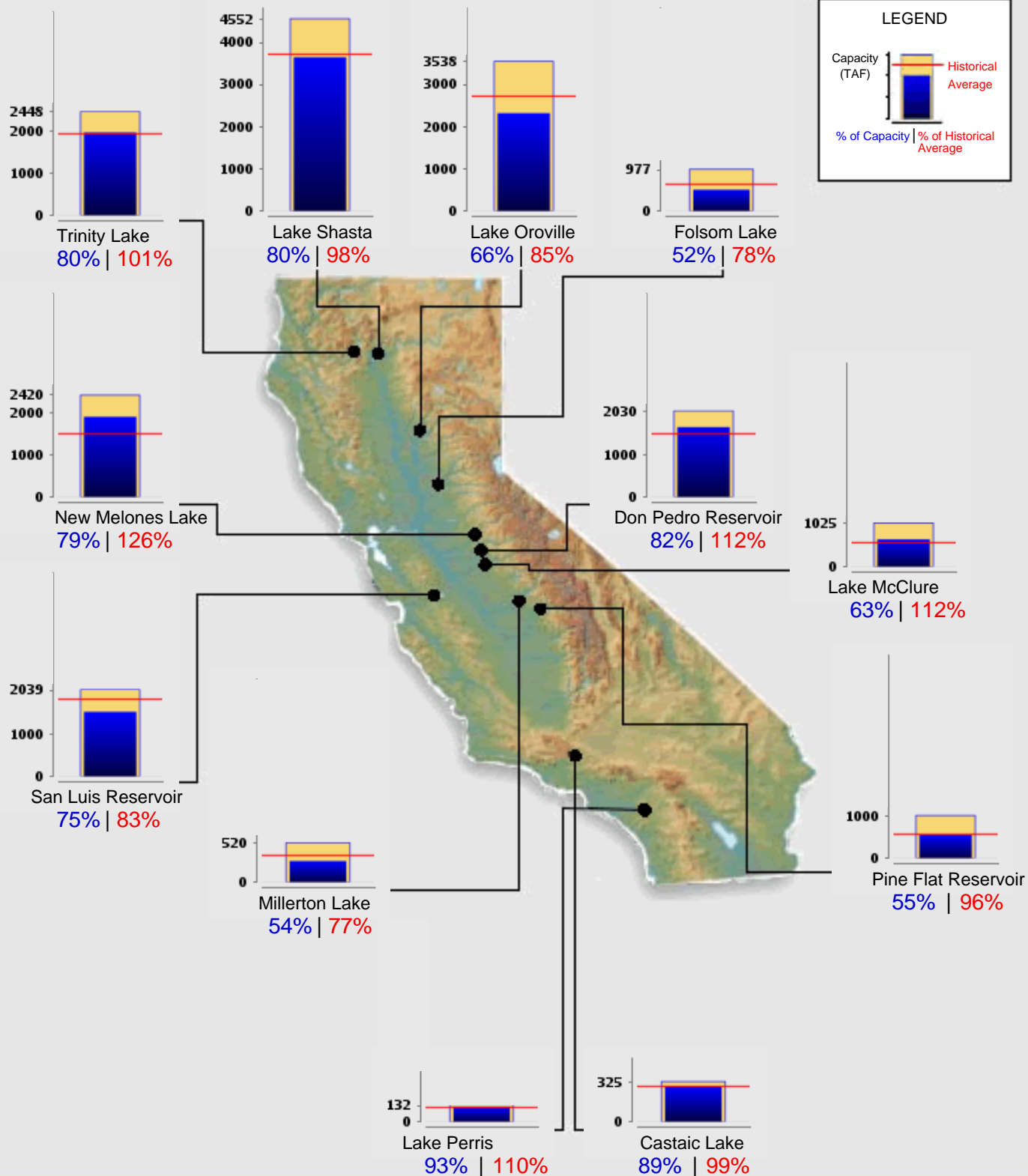




# Reservoir Conditions

Ending At Midnight - April 5, 2020

## CURRENT RESERVOIR CONDITIONS



# ACTION ITEMS

Central Services  
Joan Araujo, Director

Engineering Services  
Christopher Cooper, Director

Transportation  
David Fleisch, Director

Water & Sanitation  
Joseph Pope, Director

Watershed Protection  
Glenn Shephard, Director

April 21, 2020

Boards of Ventura County Waterworks Districts Nos. 1, 16, 17, 19, and 38  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject:** Conduct Public Hearings Regarding Proposed Adjustments to Miscellaneous Fees for Staff Services for Ventura County Waterworks Districts Nos. 1, 17, 19 and 38 and Approve Proposed Adjustments and Other Changes to the Miscellaneous Fee Schedule; Waterworks District No. 1 (Moorpark), Supervisorial District No. 4; Waterworks District No. 16 (Piru), Supervisorial District No. 3; Waterworks District No. 17 (Bell Canyon), Supervisorial Districts Nos. 2 and 4; Waterworks District No. 19 (Somis), Supervisorial District No. 2; Waterworks District No. 38 (Lake Sherwood), Supervisorial District No. 2.

**Recommendations:**

It is recommended that the Board of Waterworks District Nos. 1, 16, 17, 19, and 38:

1. Conduct a public hearing to hear and consider all objections or protests, if any, to the proposed miscellaneous fee adjustments, commencing July 1, 2021, as shown in Exhibit 1; and
2. Adopt the attached proposed resolution adjusting the District's miscellaneous fees for administrative services schedule, commencing annually July 1, 2021 for a 4-year budget period, as shown in Exhibit 2.

**Fiscal/Mandates Impact:**

Mandatory:	No
Source of Funding:	District Water and/or Sewer Customers
Funding Match Required:	None
Impact on Other Department(s):	None

Revenue recognition will occur when customer actions require the fee imposition. Due to the variable frequency of these fees, anticipated revenue cannot be reasonably estimated.





Current Fiscal Year Budget Projections:

<b>FY 2019-20 Budget Projection for Ventura County Waterworks District No. 1 – Units 4300/4305</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Saving/(Deficit)
Appropriations	\$42,300,500	\$42,662,511	\$31,722,200	\$10,940,311
Revenue	\$28,996,900	\$28,996,900	\$25,149,800	(\$3,847,100)
Net Cost	(\$13,303,600)	(\$13,665,611)	(\$6,572,400)	\$7,093,211

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

<b>FY 2019-20 Budget Projection for Ventura County Waterworks District No. 16 – Unit 4320</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 4,459,100	\$ 4,769,967	\$ 2,380,800	\$ 2,389,167
Revenue	\$ 4,196,400	\$ 4,196,400	\$ 2,094,900	(\$2,101,500)
Net Costs	(\$ 262,700)	(\$ 573,567)	(\$ 285,900)	\$ 287,667

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

<b>FY 2019-20 Budget Projection for Ventura County Waterworks District No. 17 – Unit 4330</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 8,135,600	\$ 8,146,209	\$ 3,971,600	\$ 4,174,609
Revenue	\$ 7,176,600	\$ 7,176,600	\$ 3,304,400	(\$ 3,872,200)
Net Costs	(\$ 959,000)	(\$ 969,609)	(\$ 667,200)	\$ 302,409

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.



<b>FY 2019-20 Budget Projection for Ventura County Waterworks District No. 19 – Unit 4340</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$9,809,115	\$10,054,458	\$ \$4,652,900	\$ \$ 5,401,558
Revenue	\$8,927,400	\$ 8,927,400	\$3,813,000	\$ \$(5,114,400)
Net Cost	\$ 881,715	\$ 1,127,058	\$(839,900)	\$ \$(287,158)

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

<b>FY 2019-20 Budget Projection for Ventura County Waterworks District No. 38 – Unit 4360</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$4,238,900	\$4,248,227	\$ 3,921,300	\$ 326,927
Revenue	\$3,972,700	\$3,972,700	\$ 4,082,600	\$ 109,900
Net Cost	(\$266,200)	(\$275,527)	\$ 161,300	\$ 436,827

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

### **Discussion:**

Miscellaneous fees for administrative services that comprise non-rate revenues for Ventura County Waterworks Districts Nos. 1, 16, 17, 19, and 38 (collectively, Districts), were revised, proposed, and approved by your Board on 2/27/2018.

Upon review of the fee structure, and considering current labor rates, materials costs, and the time required to complete various tasks, current fees do not accurately reflect the actual costs incurred by the Water and Sanitation Department. Due to the differences in travel time to each District, staff further recommends breaking out fees by District. Based on analysis, and in order to recover or recoup the Districts' actual costs associated with the events, staff recommends adjusting the miscellaneous fees as shown in Exhibit 1 commencing on July 1, 2020. Due to changes in business operations including the





implementation of Dodd SB 998 policy approved by your Board on 1/21/2020 and County of Ventura Resolution 19-114 liens on property for non-payment of utility bills, staff added three new miscellaneous fees: a reconnect water service fee, a lien release fee, and an accuracy testing fee.

In order to assure fees are adjusted annually, staff is proposing annual increases mirroring the average annual labor budget increases of 3% for the next four budget years commencing July 1, 2021 through July 1, 2024, as shown in Exhibit 2.

Annually beginning in fiscal year 2025 staff will review fee adjustments for the subsequent 5-year period, and if necessary, staff will return to the Board with proposed adjustments.

**Public Participation:**

The Districts have presented these proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees (CACs) for Districts Nos. 1, 17, 19 and 38. Miscellaneous fees will continue to be posted publicly at a minimum on our website.

**Conclusion:**

District staff believes that the recommended adjustments are necessary to establish fair and equitable fees and charges.

The Districts have published timely notice of these proposed fee adjustments and this public hearing in accordance with Government Code sections 6062a and 66018.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions regarding this item, please call me at (805) 654-2075.

Joseph C. Pope  
Director, Water and Sanitation Department

Resolution [Proposed]

Exhibit 1 - Proposed Miscellaneous Fees for Staff Services effective July 1, 2021

Exhibit 2 - Proposed Miscellaneous Fees for Staff Services effective June 1, 2021 through June 1, 2024



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE BOARDS OF VENTURA COUNTY WATERWORKS  
DISTRICTS NOS. 1, 16, 17, 19, AND 38 INCREASING AND MAKING OTHER  
CHANGES TO THE MISCELLANEOUS FEE SCHEDULE**

**WHEREAS**, staff for Ventura County Waterworks Districts Nos. 1, 16, 17, 19, and 38 (Districts) have reviewed and analyzed their miscellaneous fees for administrative services and all non-rate revenue, such as late fees, shut-off fees and the other fees; and

**WHEREAS**, considering current FY 2020 labor rates, materials costs, and the time required to complete the tasks associated with the events or services described below, the revenue presently collected from several of these miscellaneous fees does not recoup the actual costs to the Districts for such services; and

**WHEREAS**, in order to recover, or recoup, the Districts' actual costs associated with the events or services listed below, staff for the Districts recommend changes to their miscellaneous fees as shown in Exhibit 1; and

**WHEREAS**, in order to recoup differences in travel time to each District, staff further recommends breaking out fees by District as shown in Exhibit 1; and

**WHEREAS**, in order to assure fees are adjusted annually, staff is proposing annual increases mirroring the average annual labor budget increases of 3% for the next four budget years commencing July 1, 2021 through July 1, 2024, as shown in Exhibit 2; and

**WHEREAS**, the amounts of the fees do not exceed the estimated reasonable cost of providing the services for which they are imposed, and these costs are allocated to payers in a manner that is proportional and bears a fair and reasonable relationship to the payers' burdens, or benefits received, from such services; and

**WHEREAS**, annually beginning in fiscal year 2025 staff will review fee adjustments for the subsequent 5-year period, and if necessary, staff will return to the Board with proposed adjustments; and

**WHEREAS**, the Districts have received unanimous approval from their four Citizens' Advisory Committees (CAC) for these proposed fee increases and other changes; and

**WHEREAS**, the Districts published timely notice of a public hearing at this date, time, and location concerning these proposed increases to their miscellaneous fees in accordance with Government Code sections 6062a and 66018, and the Districts have now conducted a public hearing, allowing for oral or written presentations to be made;

**NOW, THEREFORE, BE IT RESOLVED**, that the Boards of the Districts hereby:

1. Adopt the proposed fee schedule as shown on Exhibits 1 and direct that these fees be published on the Districts' website:

Upon motion of Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_, and duly carried, the Boards of Waterworks Districts Nos. 1, 16, 17, 19 and 38 hereby adopt the foregoing Resolution on this 21st day of April 2020.

\_\_\_\_\_  
Chair, Board of Ventura County  
Waterworks District Nos. 1, 16, 17, 19, and 38

ATTEST:  
Michael Powers,  
Clerk of County of Ventura Board of Supervisors,  
Acting ex officio as Clerk of the District Boards

By: \_\_\_\_\_  
Deputy Clerk of the Boards

## EXHIBIT 1

### VENTURA COUNTY WATERWORKS DISTRICTS NOS. 1, 16, 17, 19 AND 38 PROPOSED MISCELLANEOUS FEES COMMENCING ON JULY 1, 2021

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	CURRENT FEE	Waterworks District 1 Proposed Fee	Waterworks District 19 Proposed Fee	Waterworks District 17 & 38 Proposed Fee
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$130.00	\$124.00	\$133.00	\$144.00
Disconnect / Reconnect Water Service Fee*	Fee charged for disconnection or reconnection of service. <i>*The reconnection fee is new.</i>	\$0.00	\$24.00	\$32.00	\$44.00
Lien Release Fee*	Fee charged for request demand and release of liens. <i>*This fee is new.</i>	\$0.00	\$35.00	\$35.00	\$35.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re- read, or an accuracy test is requested. <i>*Accuracy testing request fee is new.</i>	\$20.00	\$15.00	\$24.00	\$35.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$50.00	\$38.00	\$47.00	\$59.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non- compliance	\$90.00	\$81.00	\$89.00	\$101.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$160.00	\$154.00	\$163.00	\$174.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$20.00	\$20.00	\$28.00	\$40.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$35.00	\$30.00	\$38.00	\$50.00

## EXHIBIT 2

### VENTURA COUNTY WATERWORKS DISTRICTS NOS. 1, 16, 17, 19 AND 38 PROPOSED MISCELLANEOUS FEES COMMENCING ANNUALLY ON JULY 1, 2020 FOR A 4-YEAR BUDGET PERIOD

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1, Proposed Fee Effective 7/1/2021	Waterworks District 19, Proposed Fee Effective 7/1/2021	Waterworks District 17 & 38, Proposed Fee Effective 7/1/2021
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$128.00	\$137.00	\$149.00
Disconnect / Reconnect Water Service Fee*	Fee charged for disconnection or reconnection of service. *The reconnection fee is new.	\$25.00	\$33.00	\$46.00
Lien Release Fee*	Fee charged for request demand and release of liens. *This fee is new.	\$37.00	\$37.00	\$37.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re- read, or an accuracy test is requested. *Accuracy testing request fee is new.	\$16.00	\$25.00	\$37.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$40.00	\$49.00	\$61.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non- compliance	\$84.00	\$92.00	\$105.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$159.00	\$168.00	\$180.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$21.00	\$29.00	\$42.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$31.00	\$40.00	\$52.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1, Proposed Fee Effective 7/1/2022	Waterworks District 19, Proposed Fee Effective 7/1/2022	Waterworks District 17 & 38, Proposed Fee Effective 7/1/2022
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$132.00	\$142.00	\$154.00
Disconnect / Reconnect Water Service Fee*	Fee charged for disconnection or reconnection of service. *The reconnection fee is new.	\$26.00	\$34.00	\$48.00
Lien Release Fee*	Fee charged for request demand and release of liens. *This fee is new.	\$39.00	\$39.00	\$39.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re- read, or an accuracy test is requested. *Accuracy testing request fee is new.	\$17.00	\$26.00	\$39.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$42.00	\$51.00	\$63.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non- compliance	\$87.00	\$95.00	\$109.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$164.00	\$174.00	\$186.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$22.00	\$30.00	\$44.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$32.00	\$42.00	\$54.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1, Proposed Fee Effective 7/1/2023	Waterworks District 19, Proposed Fee Effective 7/1/2023	Waterworks District 17 & 38, Proposed Fee Effective 7/1/2023
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$136.00	\$147.00	\$159.00
Disconnect / Reconnect Water Service Fee*	Fee charged for disconnection or reconnection of service. *The reconnection fee is new.	\$27.00	\$36.00	\$50.00
Lien Release Fee*	Fee charged for request demand and release of liens. *This fee is new.	\$41.00	\$41.00	\$41.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re- read, or an accuracy test is requested. *Accuracy testing request fee is new.	\$18.00	\$27.00	\$41.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$44.00	\$53.00	\$65.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non- compliance	\$90.00	\$98.00	\$113.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$169.00	\$180.00	\$192.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$23.00	\$31.00	\$46.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$33.00	\$44.00	\$56.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1, Proposed Fee Effective 7/1/2024	Waterworks District 19, Proposed Fee Effective 7/1/2024	Waterworks District 17 & 38, Proposed Fee Effective 7/1/2024
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$141.00	\$152.00	\$164.00
Disconnect / Reconnect Water Service Fee*	Fee charged for disconnection or reconnection of service. *The reconnection fee is new.	\$28.00	\$38.00	\$52.00
Lien Release Fee*	Fee charged for request demand and release of liens. *This fee is new.	\$43.00	\$43.00	\$43.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re- read, or an accuracy test is requested. *Accuracy testing request fee is new.	\$19.00	\$28.00	\$43.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$46.00	\$55.00	\$67.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non- compliance	\$93.00	\$101.00	\$117.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$175.00	\$186.00	\$198.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$24.00	\$32.00	\$48.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$34.00	\$46.00	\$58.00



Central Services  
**Joan Araujo**, DirectorEngineering Services  
**Christopher Cooper**, DirectorTransportation  
**David Fleisch**, DirectorWater & Sanitation  
**Joseph Pope**, DirectorWatershed Protection  
**Glenn Shephard**, Director

April 21, 2020

Board of Ventura County Waterworks District No. 1  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Adoption of Resolution Revising Part 3, Section A, Rule 3-A-5 and Part 7, Section B, Rule 7-B-1 of the Rules and Regulations to Increase Capital Improvement Charges and Sewer Connection Fees Effective August 1, 2020; Ventura County Waterworks District No. 1; Supervisorial District No. 4.**

**Recommendation:**

Adopt the attached Resolution revising Part 3, Section A, Rule 3-A-5 and Part 7, Section B, Rule 7-B-1 of the Rules and Regulations governing the District to increase the Capital Improvement Charges and Sewer Connection Fees, effective July 1, 2020, as set forth in Exhibits 1 and 2 of the Resolution.

**Fiscal/Mandates Impact:**

Mandatory: No  
Source of Funding: District Water and Sewer Customers  
Funding Match Required: None  
Impact on Other Department(s): None

<b>Summary of Revenues and Total Costs:</b>	<b><u>FY 2019-20</u></b>	<b><u>FY 2020-21</u></b>
Revenues:	\$	\$ 24,835
Costs:		
Direct Costs	\$ 0	\$ 0
Indirect – Agency/Dept.	\$ 0	\$ 0
Indirect – CAP	\$ 0	\$ 0
Total Costs	\$ 0	\$ 0
Net District Costs	\$ 0	\$ (24,835)
Recovered Indirect Cost	\$ -	\$ -



**Current Fiscal Year Budget Projection:**

<b>FY 2019-20 Budget Projection for Ventura County Waterworks District No. 1 – Unit 4300 and 4305</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Saving/(Deficit)
Appropriations	\$42,300,500	\$42,662,511	\$31,722,200	\$10,940,311
Revenues	\$28,996,900	\$28,996,900	\$25,149,800	\$(3,847,100)
Operating Gain/(Loss)	\$(13,303,600)	\$(13,665,611)	\$(6,572,400)	\$7,093,211

FY 2020-21 revenue represents an incremental increase between the new rate and the old rates. Sewer Connection Fees: FY 2020-21 \$21,360 / Water Capital Improvement Charges: FY 2020-21 \$3,475. Operating Gain/(Loss) totals include capital outlay and transfers-out.

**Discussion:**

Capital Improvement Charges (“CICs”) for Ventura County Waterworks District No. 1 (the “District”) are established by Rule 3-A-5 of the District Rules and Regulations. CIC are the charges for equitable participation in the capital improvements to the District’s water facilities as a condition precedent to the supply of water to any residence, building, or parcel of land which has not theretofore been supplied with water by the District.

Sewer Connection Fees (SCFs”) for the District are established by Rule 7-B-1 CIC’s, SCFs are charges for capital improvements to the District’s sewer facilities paid to obtain permission to connect to the District sewer facilities.

Since their initial adoption, your Board has periodically adjusted the CICs and SCFs for inflation based on increases in the Engineering News-Record Construction Cost Index for July 26, 2016, was based on an increase of 1.36% in the ENR Index for January 2015, to June 2016, and increased the CICs to \$2,592 per billing unit and the SCFs to \$4,985 per Equivalent Residential Unit.

As of January 20, 2020, the ENR Index has increased 8.93% since June 2016. Therefore, staff proposes adopting the attached resolution adjusting the current CICs and SCFs, effective July 1, 2020, by 8.93% to reflect this inflationary increase. Exhibit 1 to the Resolution is a revision to the District’s Rules and Regulations increasing the CIC’s to \$2,824 per billing unit and comparing the current and revised CICs. Exhibit 2 to the Resolution is a revision of the District’s Rules and Regulations increasing the SCFs to \$5,430 per Equivalent Residential Unit and comparing the current and revised SCFs.

We will continue to review the ENR Index each January and will recommend inflation adjustment increases to the CICs and SCFs if necessary.



Proposition 218 is not applicable to the CIC and SCF increases.

The letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel.

If you have any questions regards this item, please call me at (805) 654-2075

Joseph C. Pope  
Director, Water and Sanitation Department

Resolution  
Exhibit 1 – Current and Proposed Capital Improvement Charges  
Exhibit 2 – Current and Proposed Sewer Connection Fees



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE BOARD OF  
VENTURA COUNTY WATERWORKS DISTRICT NO. 1  
REVISING PART 3, SECTION A, RULE 3-A-5 AND  
REVISING PART 7, SECTION B, RULE 7-B-1  
OF ITS RULES REGULATIONS**

**WHEREAS**, the Board of District and Ventura County Waterworks District Nos. 1, 16, 17, 19, 38 (collectively, the "Districts") adopted a set of Rules and Regulations governing the Districts, including separate water Capital Improvement Charges ("CICs") and Sewer Connection Fees ("SCFs") for each District; and

**WHEREAS**, Rule 3-A-5, doesn't exist and Rule 7-B-1, establishes the SCFs for Ventura County Waterworks District No. 1 (the "District"); and

**WHEREAS**, the CICs were adopted to fund construction of necessary future water system capital improvements; and

**WHEREAS**, the SCFs were adopted to fund construction of necessary future sewer system capital improvements; and

**WHEREAS**, the Board has periodically adjusted the CICs and SCFs for inflation based on the Engineering News-Record Construction Cost Index of the Los Angeles Region ("ENR Index"); and

**WHEREAS**, the last such adjustment was based on the increase in the ENR Index as of June 13, 2016; and

**WHEREAS**, as of January 20, 2020, the ENR Index has increased by 8.93% since the last adjustment; and

**WHEREAS**, the amounts of the CICs and SCFs do not exceed the estimated reasonable cost of providing the services for which they are imposed and those costs are allocated to payers in a manner that is proportional, and bears a fair and reasonable relationship, to the payers' burdens on or benefits received from such services;

**WHEREAS**, Proposition 218 is not applicable to the CIC and SCF increases; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of the District hereby amends Rule 3-A-5, Capital Improvement Charges, and Rule 7-B-1, Sewer Connection Fees, of

the District's Rules and Regulations, as set forth in Exhibits 1 and 2 hereto, which are incorporated herein by reference, to be effective July 1, 2020.

Upon motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, and duly carried, the Board hereby adopts the foregoing Resolution on this 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
LINDA PARKS, Chair  
Board of Ventura County Waterworks District  
No.1

ATTEST:  
MICHAEL POWERS  
Clerk of the Board of Supervisors,  
County of Ventura, State of California

By: \_\_\_\_\_  
Deputy Clerk of the Board

EXHIBIT 1

**CURRENT AND ADJUSTED  
CAPITAL IMPROVEMENT CHARGES FOR  
VENTURA COUNTY WATERWORKS DISTRICT NO. 1**

The schedule of Capital Improvement Charges for Ventura County Waterworks District No. 1 in Rule 3-A-5, subdivision (a) is amended to increase the Capital Improvement Charges as indicated below:

<u>Rule 3-A-5, subd. (a)</u>	<u>Current CIC's Effective August 1, 2016</u>	<u>Adjusted CIC's Effective July 1, 2020 <sup>3</sup></u>
<b><u>RESIDENCES</u></b>		
Single Family	\$2,592	\$ 2,824
Condominium Unit	2,592	2,824
Apartment Unit	2,592	2,824
Mobile Home Space	2,592	2,824
<b><u>CHARGE BASED ON METER SIZE</u></b>		
3/4" Meter	\$2,592	\$ 2,824
1" Meter <sup>1</sup>	5,184	5,647
1½" Meter	10,367	11,293
2" Meter	18,142	19,763
3" Meter	38,876	42,350
4" Meter	77,751	84,699
6" Meter	155,503	169,399
<b><u>CHARGE BASED ON ACREAGE <sup>2</sup></u></b>		
Commercial Development	\$9,070	\$ 9,880
Industrial Development	9,329	10,163
Public Development	5,182	5,645

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<sup>1</sup> Where a 1" Meter is necessary for residential fire sprinklers or other means of fire protection required by the Fire Protection District or a larger meter is needed to compensate for water system pressure, the ¾" Meter charge shall apply.

<sup>2</sup> Per acre or any fraction thereof.

<sup>3</sup> Adjustment is based on Engineering New Record Construction Cost Index for the Los Angeles Region from June 13, 2016 (11,148.28) to January 20, 2020 (12,144.49).

## EXHIBIT 2

### CURRENT AND ADJUSTED SEWER CONNECTION FEES FOR VENTURA COUNTY WATERWORKS DISTRICT NO. 1

#### RULES & REGULATIONS

Replace the existing language of Rule 7-B-1 with the following:

- 7-B-1 SEWER CONNECTION FEES: The sewer connection fee shall be as shown in 7-B-1.4 and shall be collected at the time of issuance of a Sewer Will-Serve Letter and after a project has received tentative approval from the appropriate legislative body.

Effective July 1, 2020, adjust the SCF set forth in Rule 7-B-1.4 as indicated below:

- 7-B-1.4 Schedule of Sewer Connection Fees: Sewer connection fees shall be in accordance with the following schedule:

<u>Fee Schedule</u>	<u>Current SCF Effective August 1, 2016</u>	<u>Adjusted SCF Effective July 1, 2020<sup>1</sup></u>
Residential, per Residential Lot	\$4,985	\$5,430
Multiple Residential, per Equivalent Residential Unit, or fraction thereof	\$4,985	\$5,430
Commercial, Industrial, Institutional or Miscellaneous, computed by Method A or B in Sec. 7-B-1.3 per Equivalent Residential Unit, or fraction thereof	\$4,985	\$5,430
Commercial, Industrial, Institutional or Miscellaneous, computed by Method C in Sec. 7-B-1.3	To be determined by District	To be determined by District

<sup>1</sup> Adjustment is based on Engineering News-Record Construction Cost Index for the Los Angeles Region from June 13, 2016 (11,148.28) to January 20, 2020 (12,144.49).

**END**

**ACTION ITEMS**