

5. DIRECTOR'S INFORMATIONAL ITEMS- Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- 4/21/2020 *Follow up item* Resolution Increasing Capital Improvement Charges and Sewer Connection Fees Effective July 1,2020 (Approved)
- 5/5/2020 *Follow up item* Miscellaneous Fees Proposed Changes (Approved)
- 5/5/2020 *Emergency Board Letter* Authorization of WWD1 to Submit Grant Application in an Amount up to \$2 mil. To California Public Utilities Commission's Self-Generation Incentive Program (Approved)
- Fiscal Year 2021 ISF Budget Presentations for Department and Waterworks District

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

April 21, 2020

Board of Ventura County Waterworks District No. 1
 800 South Victoria Avenue
 Ventura, CA 93009

Subject: Adoption of Resolution Increasing Capital Improvement Charges and Sewer Connection Fees Effective July 1, 2020; Ventura County Waterworks District No. 1; Supervisorial District No. 4.

Recommendation:

Adopt the attached Resolution increasing the Capital Improvement Charges and Sewer Connection Fees for Ventura County Waterworks District No. 1 (“the District”), effective July 1, 2020.

Fiscal/Mandates Impact:

Mandatory: No
 Source of Funding: District Water and Sewer Customers
 Funding Match Required: None
 Impact on Other Department(s): None

Summary of Revenues and Total Costs:	<u>FY 2019-20</u>	<u>FY 2020-21</u>
Revenues:	\$	\$ 24,835
Costs:		
Direct Costs	\$ 0	\$ 0
Indirect – Agency/Dept.	\$ 0	\$ 0
Indirect – CAP	\$ 0	\$ 0
Total Costs	\$ 0	\$ 0
Net District Costs	\$ 0	\$ (24,835)
Recovered Indirect Cost	\$ -	\$ -



FY 2020-21 revenue represents an incremental increase between the proposed new rates and the existing rates. Sewer Connection Fees: FY 2020-21 \$21,360 / Water Capital Improvement Charges: FY 2020-21 \$3,475.

Current Fiscal Year Budget Projection:

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 1 – Unit 4300 and 4305				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Saving/(Deficit)
Appropriations	\$42,300,500	\$42,662,511	\$31,722,200	\$10,940,311
Revenues	\$28,996,900	\$28,996,900	\$25,149,800	\$(3,847,100)
Net Cost	\$13,303,600	\$13,665,611	\$6,572,400	\$7,093,211

Net Cost totals include capital outlay and transfers-out.

Discussion:

Capital Improvement Charges (“CICs”) for the District are one-time charges for equitable participation in the capital improvements to the District’s water facilities as a condition precedent to the supply of water to any residence, building, or parcel of land which has not theretofore been supplied with water by the District.

Sewer Connection Fees (“SCFs”) are one-time charges for capital improvements to the District’s sewer facilities paid to obtain permission to connect to the District sewer facilities.

Since their initial adoption, your Board has periodically adjusted the CICs and SCFs for inflation based on increases in the Engineering News-Record Construction Cost Index for the Los Angeles Region (“ENR Index”). The last inflation adjustment approved by your Board on July 26, 2016 was based on an increase of 1.36% in the ENR Index from January 2015 to June 2016. This increased the CICs to \$2,592 per billing unit and the SCFs to \$4,985 per Equivalent Residential Unit, effective August 1, 2016, and they have remained at this level since.

As of January 20, 2020, the ENR Index has increased 8.93% since June 2016. Therefore, staff proposes adopting the attached resolution adjusting the current CICs and SCFs, effective July 1, 2020, by 8.93% to reflect this inflationary increase. The resolution would increase the CICs from \$2,592 to \$2,824 per billing unit (an increase of \$232), as shown in Exhibit 1, and increase the SCFs from \$4,985 to \$5,430 per Equivalent Residential Unit (an increase of \$445).



Going forward, the District will review the ENR Index each January and will recommend any potential adjustments to the CICs and SCFs to your Board as necessary.

Proposition 218 is not applicable to the CIC and SCF increases.

The letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel.

If you have any questions regards this item, please call me at (805) 654-2075



Joseph C. Pope
Director, Water and Sanitation Department

Resolution
Exhibit 1 – Current and Proposed Capital Improvement Charges
Exhibit 2 – Presentation



RESOLUTION NO. 20-29

**RESOLUTION OF THE BOARD OF
VENTURA COUNTY WATERWORKS DISTRICT NO. 1
INCREASING THE CAPITAL IMPROVEMENT CHARGES AND
SEWER CONNECTION FEES**

WHEREAS, the Boards of Ventura County Waterworks District Nos. 1, 16, 17, 19, 38 adopted a set of Rules and Regulations governing the districts, including providing for establishing separate water Capital Improvement Charges ("CICs") and Sewer Connection Fees ("SCFs") for each district;

WHEREAS, Rules 3-A-5 and 7-B-1 provide for establishing the CICs and SCFs for Ventura County Waterworks District No. 1 ("the District") by resolution of the Board of the District and require such charges and fees be set forth in a schedule posted on the Water and Sanitation Department's website;

WHEREAS, the CICs were adopted to fund construction of necessary future water system capital improvements;

WHEREAS, the SCFs were adopted to fund construction of necessary future sewer system capital improvements;

WHEREAS, the Board has periodically adjusted the CICs and SCFs for inflation based on the Engineering News-Record Construction Cost Index for the Los Angeles Region ("ENR Index");

WHEREAS, the last such adjustment was based on the increase in the ENR Index as of June 13, 2016;

WHEREAS, as of January 20, 2020, the ENR Index has increased by 8.93% since the last adjustment;

WHEREAS, the amounts of the CICs and SCFs do not exceed the estimated reasonable cost of providing the services for which they are imposed and those costs are allocated to payers in a manner that is proportional, and bears a fair and reasonable relationship, to the payers' burdens on or benefits received from such services; and

WHEREAS, Proposition 218 is not applicable to the CIC and SCF increases;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the District hereby increases the CICs for the District as set forth in Exhibit 1 attached hereto and amends the SCFs for the District by increasing the fee per Equivalent Residential Unit from \$4,985 to \$5,430, to be effective July 1, 2020.

Upon motion of Supervisor Huber, seconded by Supervisor Parks, and duly carried, the Board hereby adopts the foregoing Resolution on this 21st day of April 2020.


KELLY LONG, Chair
Board of Ventura County Waterworks District No.1

ATTEST:
MICHAEL POWERS
Clerk of the Board of Supervisors,
County of Ventura, State of California

By: Lori Key
Deputy Clerk of the Board

EXHIBIT 1

**CURRENT AND ADJUSTED
CAPITAL IMPROVEMENT CHARGES FOR
VENTURA COUNTY WATERWORKS DISTRICT NO. 1**

The Capital Improvement Charges for Ventura County Waterworks District No. 1 are amended per Rule 3-A-5 to increase the Capital Improvement Charges as indicated below:

	Current CIC's Effective <u>August 1, 2016</u>	Adjusted CIC's Effective <u>July 1, 2020</u> ³
<u>RESIDENCES</u>		
Single Family	\$2,592	\$ 2,824
Condominium Unit	2,592	2,824
Apartment Unit	2,592	2,824
Mobile Home Space	2,592	2,824
<u>CHARGE BASED ON METER SIZE</u>		
3/4" Meter	\$2,592	\$ 2,824
1" Meter ¹	5,184	5,647
1½" Meter	10,367	11,293
2" Meter	18,142	19,763
3" Meter	38,876	42,350
4" Meter	77,751	84,699
6" Meter	155,503	169,399
<u>CHARGE BASED ON ACREAGE</u>²		
Commercial Development	\$9,070	\$ 9,880
Industrial Development	9,329	10,163
Public Development	5,182	5,645

¹ Where a 1" Meter is necessary for residential fire sprinklers or other means of fire protection required by the Fire Protection District or a larger meter is needed to compensate for water system pressure, the ¾" Meter charge shall apply.

² Per acre or any fraction thereof.

³ Adjustment is based on Engineering News-Record Construction Cost Index for the Los Angeles Region from June 13, 2016 (11,148.28) to January 20, 2020 (12,144.49).



Ventura County Waterworks District No. 1

Proposed Capital Improvement Charges and Sewer Connection Fee Increases

Presentation to Board of Supervisors
Joe Pope
Director, Water and Sanitation Department
County of Ventura Public Works Agency

April 21, 2020

Ventura County Waterworks District No. 1

Proposed Capital Improvement Charges and Sewer Connection Fee Increases

- Capital Improvement Charges (CICs) are the charges for equitable participation in the District water facility capital improvements, and are established by Rule 3-A-5 of the District Rules and Regulations.
- Sewer Connection Fees (SCFs) are the charges for equitable participation in the District sewer facility capital improvements, and are established by Rule 7-B-1 of the District Rules and Regulations.
- CICs and SCFs are periodically adjusted for inflation based on Engineering New Record (ENR) construction cost index of the Los Angeles Region.
- Last adjustments to CICs and SCFs were based upon an increase of 1.36% from ENR index from January 2015 to June 2016.
- Staff proposes increasing CICs, and SCFs by 8.93% for inflation from June 2016 to January 2020.
- Proposition 218 is not applicable to Capital Improvement Charges and Sewer Connection Fees.

Ventura County Waterworks District No. 1
Proposed Capital Improvement Charges Increases

	Current CIC's Effective August 1, 2016	Adjusted CIC's Effective July 1, 2020
<u>RESIDENCES</u>		
Single Family	\$2,592	\$2,824
Condominium Unit	\$2,592	\$2,824
Apartment Unit	\$2,592	\$2,824
Mobile Home Space	\$2,592	\$2,824
<u>CHARGE BASED UPON METER SIZE</u>		
3/4" Meter	\$2,592	\$2,824
1" Meter	\$5,184	\$5,647
1-1/2" Meter	\$10,367	\$11,293
2" Meter	\$18,142	\$19,763
3" Meter	\$38,876	\$42,350
4" Meter	\$77,751	\$84,699
6" Meter	\$155,503	\$169,399

Ventura County Waterworks District No. 1
Proposed Capital Improvement Charges Increases

	Current CIC's Effective August 1, 2016	Adjusted CIC's Effective July 1, 2020
<u>CHARGE BASED UPON ACREAGE</u>		
Commercial Development	\$9,070	\$9,880
Industrial Development	\$9,329	\$10,163
Public Development	\$5,182	\$5,645

Ventura County Waterworks District No. 1

Proposed Sewer Connection Fee Increases

	Current SCF's Effective August 1, 2016	Adjusted SCF's Effective July 1, 2020
<u>FEE SCHEDULE</u>		
Single Residential	\$4,985 at 1 ERU	\$5,430 at 1 ERU
Multiple Residential, per Equivalent Residential Unit, or fraction thereof as determined in Sec. 7-B-1.2 including apartment units, mobile homes, and trailer spaces.	Each apartment unit or similar type dwelling unit, including mobile home, shall be considered 0.8 ERU at \$3,988 and each trailer space shall be considered 0.5 ERU at \$2,492.5	Each apartment unit or similar type dwelling unit, including mobile home, shall be considered 0.8 ERU at \$4,344 and each trailer space shall be considered 0.5 ERU at \$2,715
Commercial, Industrial, Institutional or Miscellaneous, computed by Method A or B in Sec. 7-B-1.3 per Equivalent Residential Unit, or fraction thereof	Method A calculates ERUs based upon meter size at \$4,985 per ERU. Method B calculates ERUs, where each 25 plumbing fixtures denotes 1 ERU at \$4,985	Method A calculates ERUs based upon meter size at \$5,430 per ERU. Method B calculates ERUs, where each 25 plumbing fixtures denotes 1 ERU at \$5,430
Commercial, Industrial, Institutional or Miscellaneous, computed by Method C in Sec. 7-B-1.3	Method C calculates the fee based on flow volume and waste concentration to determine ERUs at \$4985 per ERU	Method C calculates the fee based on flow volume and waste concentration to determine ERUs at \$5,430 per ERU



Questions?

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

May 5, 2020

Boards of Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38
800 South Victoria Avenue
Ventura, CA 93009

Subject: Public Hearings Regarding Proposed Changes to Miscellaneous Fees of Ventura County Waterworks District Nos. 1, 16, 17, 19 and 38, Commencing July 2020 and Adjusted Annually Each July through 2024; and Adopt the Proposed Changes to the Fees; Waterworks District No. 1 (Moorpark), Supervisorial District No. 4; Waterworks District No. 16 (Piru), Supervisorial District No. 3; Waterworks District No. 17 (Bell Canyon), Supervisorial District Nos. 2 and 4; Waterworks District No. 19 (Somis), Supervisorial District No. 2; Waterworks District No. 38 (Lake Sherwood), Supervisorial District No. 2.

Recommendations:

It is recommended that the Boards of Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38 (collectively, “the Districts”):

1. Conduct a public hearing to hear and consider all objections or protests, if any, to the proposed changes to the Districts’ miscellaneous fees, commencing July 1, 2020, and adjusted annually each July through 2024, as shown in the miscellaneous fee schedules attached hereto as Exhibits 1 and 2; and
2. Adopt the attached proposed resolution adopting the changes to the District’s miscellaneous fees shown in Exhibits 1 and 2.

Fiscal/Mandates Impact:

Mandatory: No
Source of Funding: Districts’ Water and/or Sewer Customers
Funding Match Required: None
Impact on Other Department(s): None

Revenue recognition will occur when customer actions require the fee imposition. Due to the variable frequency of these fees, anticipated revenue cannot be reasonably estimated.



Current Fiscal Year Budget Projections:

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 1 – Units 4300/4305				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Saving/(Deficit)
Appropriations	\$42,300,500	\$42,662,511	\$31,722,200	\$10,940,311
Revenue	\$28,996,900	\$28,996,900	\$25,149,800	(\$3,847,100)
Net Cost	\$13,303,600	\$13,665,611	\$6,572,400	\$7,093,211

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 16 – Unit 4320				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 4,459,100	\$ 4,769,967	\$ 2,380,800	\$ 2,389,167
Revenue	\$ 4,196,400	\$ 4,196,400	\$ 2,094,900	(\$2,101,500)
Net Costs	\$ 262,700	\$ 573,567	\$ 285,900	\$ 287,667

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 17 – Unit 4330				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 8,135,600	\$ 8,146,209	\$ 3,971,600	\$ 4,174,609
Revenue	\$ 7,176,600	\$ 7,176,600	\$ 3,304,400	(\$ 3,872,200)
Net Costs	\$ 959,000	\$ 969,609	\$ 667,200	\$ 302,409

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 19 – Unit 4340				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$9,809,115	\$10,054,458	\$ \$4,652,900	\$ 5,401,558



Revenue	\$8,927,400	\$ 8,972,400	\$3,813,000	\$(5,159,400)
Net Cost	\$ 881,715	\$ 1,082,058	\$839,900	\$242,158

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

FY 2019-20 Budget Projection for Ventura County Waterworks District No. 38 – Unit 4360				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$4,238,900	\$4,248,227	\$ 3,921,300	\$ 326,927
Revenue	\$3,972,700	\$3,972,700	\$ 4,082,600	\$ 109,900
Net Cost	\$266,200	\$275,527	\$ (161,300)	\$ 436,827

Net Cost totals include capital outlay, principal loan payments and transfer-ins and transfer-out.

Discussion:

Miscellaneous fees that comprise non-rate revenues for the Districts were revised and approved by your Board on February 27, 2018.

Upon review of the fee structure, and considering current labor rates, materials costs, and the time required to complete various tasks, staff determined that the current fees do not accurately reflect the actual costs incurred by the Water and Sanitation Department. Based on this analysis, and in order to recover or recoup the Districts' actual costs associated with the events, staff recommends adjusting the miscellaneous fees annually, commencing on July 1, 2020, as shown in Exhibits 1 and 2. Due to the differences in travel time to each District, staff recommends breaking out fees by District. Due to changes in business operations including the implementation of the Policy Governing Discontinuation of Residential Water Service for Nonpayment approved by your Board on January 21, 2020, and the Districts' Resolution 19-114 pertaining to liens on property for non-payment of utility bills, staff added three new miscellaneous fees: a reconnect water service fee, a lien release fee, and an accuracy testing fee.

Staff is proposing annual fee increases that average between 3% and 7% per year for each of the next five budget years commencing July 1, 2020 through July 1, 2024, as shown in Exhibits 1 and 2. A 3% annual increase is enough to recover the costs associated with increases in labor and represents our average annual labor rate increase. Fee increases greater than 3% reflect additional costs associated with the service such as: travel to outlying areas; overhead at time and a half; and material such



as paper, printing, postage, and notary or other added services. Setting the miscellaneous fees on a 5-year Board approval cycle results in approximately \$6,000 per year in soft savings.

Beginning in Fiscal Year 2025 staff will review fee adjustments for the subsequent 5-year period and will return to your Boards with proposed annual adjustments, if necessary.

Public Participation:

The Districts have presented these proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees for Districts Nos. 1, 17, 19 and 38. Miscellaneous fees will continue to be posted publicly at a minimum on our website.

Conclusion:

District staff believes that the recommended adjustments are necessary to establish fair and equitable fees and charges.

The Districts have published timely notice of these proposed fee adjustments and this public hearing in accordance with law (Government Code sections 6062a and 66018).

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions regarding this item, please call me at (805) 654-2075.



Joseph C. Pope
Director, Water and Sanitation Department

Resolution [Proposed]

Exhibit 1 - proposed Miscellaneous Fees schedule effective July 1, 2020

Exhibit 2 - proposed Miscellaneous Fees schedule effective July 1, 2021 through July 1, 2024

Exhibit 3 - Presentation



RESOLUTION NO. _____

**RESOLUTION OF THE BOARDS OF VENTURA COUNTY WATERWORKS
DISTRICT NOS. 1, 16, 17, 19, AND 38 MAKING CHANGES TO THE
MISCELLANEOUS FEE SCHEDULE**

WHEREAS, staff for Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38 (the Districts) have reviewed and analyzed the Districts' miscellaneous fees for administrative items comprising non-rate revenue, including late fees and shut-off fees, among others;

WHEREAS, considering current fiscal year 2020 labor rates, materials costs, and the time required to complete the tasks associated with the miscellaneous fees, the revenue presently collected from several of these fees does not recoup the actual costs to the Districts for such services or items;

WHEREAS, in order to recover, or recoup, the Districts' actual costs, staff for the Districts recommend changes to the miscellaneous fees as shown in Exhibits 1 and 2, attached hereto;

WHEREAS, in order to account for differences in travel time to each District, staff recommends breaking out fees by District;

WHEREAS, in order to reduce the administrative costs of updating these only occasionally imposed miscellaneous fees, staff has proposed annual increases in the fees of 3% to 7% in each of the four subsequent budget years commencing July 1, 2021 through July 1, 2024, as shown in Exhibit 2, which is enough to recover the costs of service in line with the Districts' average annual labor rate increase;

WHEREAS, the amounts of the fees do not exceed the estimated reasonable cost of providing the services for which they are imposed, and these costs are allocated to payers in a manner that is proportional and bears a fair and reasonable relationship to the payers' burdens, or benefits received, from such services;

WHEREAS, annually, beginning in fiscal year 2025, staff will review fee adjustments for the subsequent 5-year period and, if necessary, staff will return to the Boards of the Districts with proposed adjustments;

WHEREAS, the Districts' Citizens' Advisory Committees have reviewed the proposed fee schedule; and

WHEREAS, the Districts published timely notice of a public hearing at this date, time, and location concerning these proposed increases to their miscellaneous fees in accordance with Government Code sections 6062a and 66018, and the Districts have now conducted a public hearing, allowing for oral or written presentations to be made;

NOW, THEREFORE, BE IT RESOLVED, that the Boards of the Districts hereby adopt the proposed miscellaneous fees schedules as shown in Exhibits 1 and 2 and direct that these fees be published on the Districts' website.

Upon motion of Board Member _____, seconded by Board Member _____, and duly carried, the Boards of Waterworks District Nos. 1, 16, 17, 19 and 38 hereby adopt the foregoing Resolution on this 5th day of May 2020.

Chair, Board of Ventura County
Waterworks District Nos. 1, 16, 17, 19, and 38

ATTEST:
Michael Powers,
Clerk of County of Ventura Board of Supervisors,
Acting ex officio as Clerk of the District Boards

By: _____
Deputy Clerk of the Boards

EXHIBIT 1

**VENTURA COUNTY WATERWORKS DISTRICT NOS. 1, 16, 17, 19 AND 38
MISCELLANEOUS FEES EFFECTIVE JULY 1, 2020**

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MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	CURRENT FEE	Waterworks District 1 Effective 7/1/2020	Waterworks District 19 Effective 7/1/2020	Waterworks District 17 & 38 Effective 7/1/2020
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance			
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$130.00	\$124.00	\$133.00	\$144.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service. *The reconnection fee is new.	\$0.00	\$24.00	\$32.00	\$44.00
Lien Release Fee*	Fee charged for request demand and release of liens. *This fee is new.	\$0.00	\$35.00	\$35.00	\$35.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested. * The accuracy testing request fee is new.	\$20.00	\$15.00	\$24.00	\$35.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$50.00	\$38.00	\$47.00	\$59.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$90.00	\$81.00	\$89.00	\$101.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$160.00	\$154.00	\$163.00	\$174.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$20.00	\$20.00	\$28.00	\$40.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$35.00	\$30.00	\$38.00	\$50.00

Waterworks District 16 is a sewer only district, customers are charged on the tax roll

EXHIBIT 2

**VENTURA COUNTY WATERWORKS DISTRICT NOS. 1, 16, 17, 19 AND 38
MISCELLANEOUS FEES EFFECTIVE JULY 1, 2021, 2022, 2023, and 2024**

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2021	Waterworks District 19 Effective 7/1/2021	Waterworks District 17 & 38 Effective 7/1/2021
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$128.00	\$137.00	\$149.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$25.00	\$33.00	\$46.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$37.00	\$37.00	\$37.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$16.00	\$25.00	\$37.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$40.00	\$49.00	\$61.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$84.00	\$92.00	\$105.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$159.00	\$168.00	\$180.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$21.00	\$29.00	\$42.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$31.00	\$40.00	\$52.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2022	Waterworks District 19 Effective 7/1/2022	Waterworks District 17 & 38 Effective 7/1/2022
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$132.00	\$142.00	\$154.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$26.00	\$34.00	\$48.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$39.00	\$39.00	\$39.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$17.00	\$26.00	\$39.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$42.00	\$51.00	\$63.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$87.00	\$95.00	\$109.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$164.00	\$174.00	\$186.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$22.00	\$30.00	\$44.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$32.00	\$42.00	\$54.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2023	Waterworks District 19 Effective 7/1/2023	Waterworks District 17 & 38 Effective 7/1/2023
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$136.00	\$147.00	\$159.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$27.00	\$36.00	\$50.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$41.00	\$41.00	\$41.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$18.00	\$27.00	\$41.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$44.00	\$53.00	\$65.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$90.00	\$98.00	\$113.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$169.00	\$180.00	\$192.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$23.00	\$31.00	\$46.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$33.00	\$44.00	\$56.00

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2024	Waterworks District 19 Effective 7/1/2024	Waterworks District 17 & 38 Effective 7/1/2024
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$141.00	\$152.00	\$164.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$28.00	\$38.00	\$52.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$43.00	\$43.00	\$43.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$19.00	\$28.00	\$43.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$46.00	\$55.00	\$67.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$93.00	\$101.00	\$117.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$175.00	\$186.00	\$198.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$24.00	\$32.00	\$48.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$34.00	\$46.00	\$58.00



Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38

Proposed Changes to Miscellaneous Fees

Presentation to Board of Supervisors
Joe Pope
Director, Water and Sanitation Department
County of Ventura Public Works Agency
May 5, 2020

May 5, 2020

Proposed Changes to Miscellaneous Fees

- Fees are typically fees associated with one-time services for specific events
 - Services requested by customers
 - Services provided to customers
- Fees are non-rate revenues and non-rate related
- Fees are considered unrestricted revenues
- Fees were revised and approved by your Board on February 27, 2018
- Proposition 218 is not applicable

Proposed Changes to Miscellaneous Fees

- Comprehensive review of the fee structure included:
 - Considering current labor rates and materials costs
 - Evaluation of cost recovery associated with fee events or services
 - Differences in travel time to each District
- Staff determined that the current fees do not accurately reflect the actual costs incurred

Proposed Changes to Miscellaneous Fees

- Staff recommendations include:
 - Proposing annual fee increases that average between 3% and 7% per year for each of the next five budget years commencing July 1, 2020 through July 1, 2024
 - Breaking out fees by District
 - Adding three new miscellaneous fees:
 1. Re-connection Water Service Fee
 2. Lien Release Fee
 3. Accuracy Testing Fee

Proposed Changes to Miscellaneous Fees

- Staff believes that the recommended fee adjustments are necessary to establish fair and equitable fees and charges
- Staff will review fee adjustments for the subsequent 5-year period returning to the Board with proposed adjustments in 2025
- Presented proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees
- Fees will continue to be posted publicly, at a minimum on our website

Proposed Miscellaneous Fee Schedule July 1, 2020

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	CURRENT FEE	Waterworks District 1 Effective 7/1/2020	Waterworks District 19 Effective 7/1/2020	Waterworks District 17 & 38 Effective 7/1/2020
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance			
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$130.00	\$124.00	\$133.00	\$144.00
Disconnection or Reconnection Water Service Fee	Fee charged for disconnection or reconnection of service. <i>The reconnection fee is new.</i>	\$0.00	\$24.00	\$32.00	\$44.00
Lien Release Fee	Fee charged for request demand and release of liens. <i>This fee is new.</i>	\$0.00	\$35.00	\$35.00	\$35.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested. <i>The accuracy testing request fee is new.</i>	\$20.00	\$15.00	\$24.00	\$35.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$50.00	\$38.00	\$47.00	\$59.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$90.00	\$81.00	\$89.00	\$101.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$160.00	\$154.00	\$163.00	\$174.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$20.00	\$20.00	\$28.00	\$40.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$35.00	\$30.00	\$38.00	\$50.00



Questions?

Customer Service Team

FY 2021-FY2024 Proposed Fees

Proposed Miscellaneous Fee Schedule July 1, 2021

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2021	Waterworks District 19 Effective 7/1/2021	Waterworks District 17 & 38 Effective 7/1/2021
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$128.00	\$137.00	\$149.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$25.00	\$33.00	\$46.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$37.00	\$37.00	\$37.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$16.00	\$25.00	\$37.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$40.00	\$49.00	\$61.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$84.00	\$92.00	\$105.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$159.00	\$168.00	\$180.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$21.00	\$29.00	\$42.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$31.00	\$40.00	\$52.00

Proposed Miscellaneous Fee Schedule July 1, 2022

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2022	Waterworks District 19 Effective 7/1/2022	Waterworks District 17 & 38 Effective 7/1/2022
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$132.00	\$142.00	\$154.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$26.00	\$34.00	\$48.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$39.00	\$39.00	\$39.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$17.00	\$26.00	\$39.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$42.00	\$51.00	\$63.00
Non-Compliance / Failure to Respond / Backflow / Notice Fee	Fee charged upon third notification of non-compliance	\$87.00	\$95.00	\$109.00
Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$164.00	\$174.00	\$186.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$22.00	\$30.00	\$44.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$32.00	\$42.00	\$54.00

Proposed Miscellaneous Fee Schedule July 1, 2023

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2023	Waterworks District 19 Effective 7/1/2023	Waterworks District 17 & 38 Effective 7/1/2023
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$136.00	\$147.00	\$159.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$27.00	\$36.00	\$50.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$41.00	\$41.00	\$41.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$18.00	\$27.00	\$41.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$44.00	\$53.00	\$65.00
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Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$169.00	\$180.00	\$192.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$23.00	\$31.00	\$46.00
Shut-Off Notice Fee	Fee charged for non-payment, processing of a second door hanger notification, and termination of service	\$33.00	\$44.00	\$56.00

Proposed Miscellaneous Fee Schedule July 1, 2024

MISCELLANEOUS FEE SCHEDULE	MISCELLANEOUS FEE DESCRIPTION	Waterworks District 1 Effective 7/1/2024	Waterworks District 19 Effective 7/1/2024	Waterworks District 17 & 38 Effective 7/1/2024
Late Payment Fee	Fee assessed for non-payment by due date	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance	\$10.00 minimum or 10% of delinquent balance
After Hours Fee	Fee charged for requested after-hours service (turn on or off water service)	\$141.00	\$152.00	\$164.00
Disconnection or Reconnection Water Service Fee*	Fee charged for disconnection or reconnection of service	\$28.00	\$38.00	\$52.00
Lien Release Fee*	Fee charged for request demand and release of liens	\$43.00	\$43.00	\$43.00
Meter Inaccessible Fee / Re-read Fee / Accuracy Testing Fee*	Fee charged when the meter is inaccessible, re-read, or an accuracy test is requested	\$19.00	\$28.00	\$43.00
Meter Removal Fee / Tampering Fee / Cut Lock Fee	Fee charged for removal of meter, cutting of lock, or tampering with property	\$46.00	\$55.00	\$67.00
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Non-Compliance / Further Failure to Respond / Backflow / Shut-Off Fee	Fee charged upon final notice and shut-off of water service	\$175.00	\$186.00	\$198.00
Pending Shut-Off Notice Fee	Fee charged for non-payment, and processing of a first door hanger notification	\$24.00	\$32.00	\$48.00
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May 5, 2020

Board of Ventura County Waterworks District No. 1
800 South Victoria Avenue
Ventura, CA 93009

Subject: Authorization of Waterworks District No. 1 to Submit Grant Application in an Amount up to \$2,000,000 to California Public Utilities Commission's Self-Generation Incentive Program; Ventura County Waterworks District No. 1 (Moorpark), Supervisorial District No. 4.

Recommendation:

Authorize the Ventura County Waterworks District No. 1 (District) Director or his designee to submit a grant application in an amount up to \$2,000,000 to the California Public Utilities Commission's (CPUC) Self-Generation Incentive Program (SGIP) for a battery storage and smart micro-grid project for the Moorpark Water Reclamation Facility (MWRF) and to the execute grant application documents.

Fiscal/Mandates Impact:

If the District's grant application is approved for funding, staff will return to your Board for approval to accept the grant award and process any necessary budget adjustments.

Discussion:

The CPUC is accepting applications beginning May 1, 2020 for SGIP, which is a program that provides financial incentives for the installation of qualifying technologies that are installed to meet all or a portion of the electric energy needs of a facility. The purpose of the SGIP is to contribute to Greenhouse Gas (GHG) emission reductions, demand reductions and reduced electricity purchases.

District staff is seeking authorization to submit an application for the SGIP funding by the submittal deadline of May 12, 2020. The SGIP reimbursement occurs over the first three years after the project is operational, with reimbursement of 50% of the project



costs during the first year, 30% in the second year, and the remaining 20% in the final year.

The District is well positioned for this funding opportunity. The District meets all the eligibility criteria set forth by the CPUC: the project serves critical infrastructure (MWRF); is located in a Tier 3 High Threat Fire District; and serves customers that are classified as an AB 1550 Low-Income Community.

The MWRF's existing 958 kW solar field when coupled with the installation of an 870-kW battery and smart micro-grid would save the District \$701,555 over the 15-year life of the battery through a reduction in peak time-of-use charges. Not included in the energy savings projections are additional cost savings the District would see during power outages. This project will allow the District to decrease the emergency generator run-time during power outages, resulting in additional savings from reduced fuel usage. This energy resiliency project meets all CPUC SGIP criteria to receive 100% reimbursement of the estimated project costs.

Staff recommends your Board authorize of the District Director or his designee to submit an application to the CPUC for the SGIP grant program by May 12, 2020, with a possible award of up to \$2,000,000 over the course of the first three operational years of the project.

The letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please call me at (805) 378-3005.



Joseph C. Pope
Director, Water and Sanitation Department





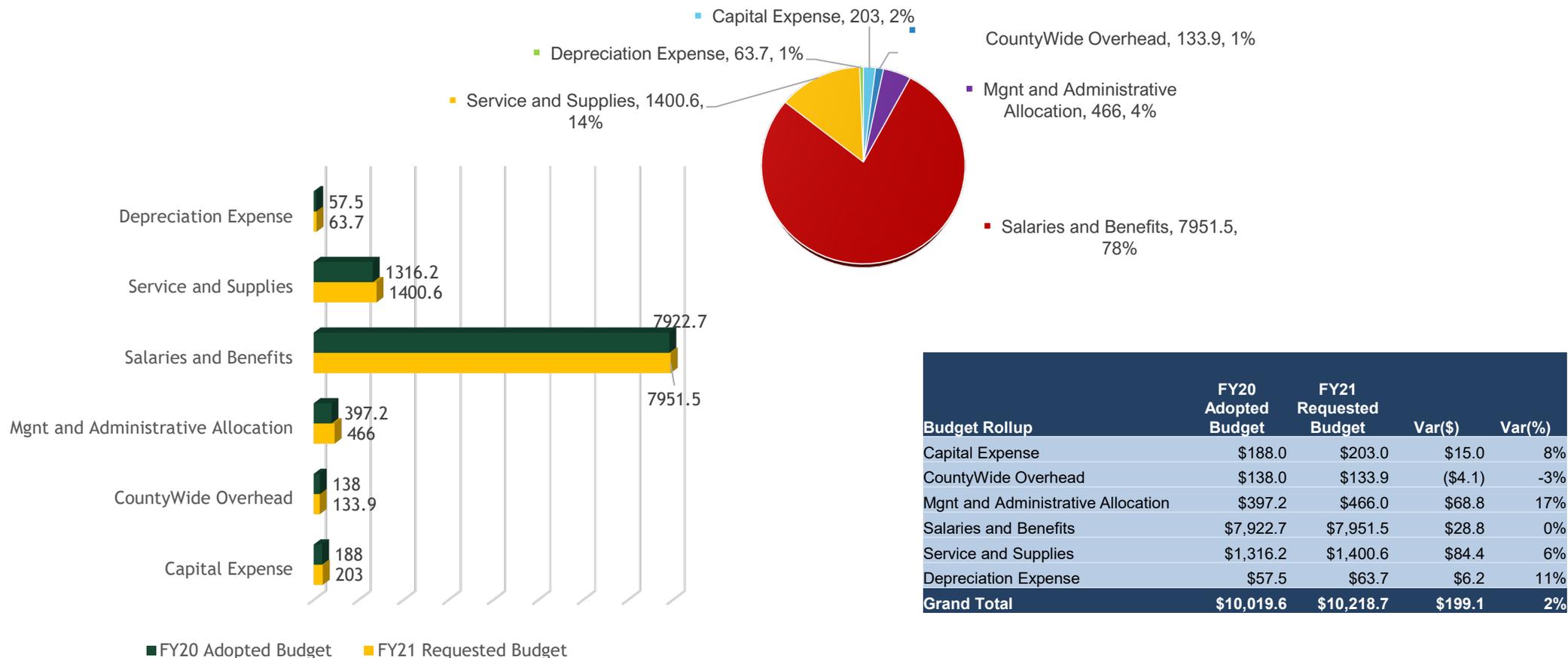
Water and Sanitation Internal Service Fund Fiscal Year 2020-2021 Budget Analysis

May 19, 2020

Water and Sanitation Internal Service Fund

Fiscal Year 2020-2021 Budget Analysis by Category

FY21 Requested Budget



Budget Rollup	FY20 Adopted Budget	FY21 Requested Budget	Var(\$)	Var(%)
Capital Expense	\$188.0	\$203.0	\$15.0	8%
CountyWide Overhead	\$138.0	\$133.9	(\$4.1)	-3%
Mgmt and Administrative Allocation	\$397.2	\$466.0	\$68.8	17%
Salaries and Benefits	\$7,922.7	\$7,951.5	\$28.8	0%
Service and Supplies	\$1,316.2	\$1,400.6	\$84.4	6%
Depreciation Expense	\$57.5	\$63.7	\$6.2	11%
Grand Total	\$10,019.6	\$10,218.7	\$199.1	2%

The \$10.2M Budget is a \$199.1K (2%) increase from FY2020 Adopted budget

Water and Sanitation Internal Service Fund Fund Balance Analysis

		Fiscal Year 2019-20									
1	O&M/ Rate Stab Fund	FY16	ACTUAL	FY17	ACTUAL	FY18	FY19	FY20 ADPT	FY20	FY20 YR-END	FY21 REQ.
						ACTUAL	ACTUAL	BUDGET	ACTUAL	PRJ	BUDGET
2	Beginning Balances	\$805,900		\$1,283,100		\$1,477,144	\$1,294,724	\$1,139,486	\$1,139,486	\$1,139,486	\$1,126,086
3	ISF Revenue										
4	Interest Earnings	\$7,600		\$14,431		\$25,440	\$40,749	\$43,700	\$18,600	\$40,400	\$27,000
5	Planning And Engineering Services External	\$35,900		\$43,629		\$43,414	\$47,769	\$51,500	\$12,700	48,500.00	120,500.00
6	Public Works Services	\$7,396,500		\$7,691,823		\$7,275,708	\$7,439,109	\$9,669,200	\$6,699,500	\$8,557,700	\$9,983,100
7	Other Revenues	\$10,100		\$8,437		\$13,017	\$5,640	\$10,000	\$26,900	\$27,900	\$10,000
8	Contribution from Other Funds	\$0		\$21,500		\$160,150	\$85,482	\$188,000	\$0	\$188,000	\$203,000
9	Total - ISF Revenue	\$7,450,100		\$7,779,820		\$7,517,729	\$7,618,749	\$9,962,400	\$6,757,700	\$8,862,500	\$10,343,600
10	ISF Expenditure										
11	Salaries and Benefits	\$5,615,700		\$5,947,695		\$5,871,204	\$6,234,993	\$7,922,700	\$5,470,800	\$7,026,400	\$7,951,500
12	Service and Supplies	\$874,800		\$936,857		\$1,100,764	\$1,112,592	\$1,316,200	\$942,300	\$1,305,900	\$1,400,600
13	CountyWide Overhead	\$115,100		\$227,112		\$118,579	\$85,295	\$138,000	\$138,000	\$138,000	\$133,900
14	Mgmt and Administrative Allocation	\$367,400		\$449,600		\$438,900	\$377,500	\$397,200	\$297,900	\$397,200	\$466,000
15	Capital Expense	\$0		\$21,500		\$168,290	\$85,483	\$188,000	\$18,800	\$206,800	\$203,000
16	Total - ISF Expenditure	\$6,973,000		\$7,582,764		\$7,697,737	\$7,895,863	\$9,962,100	\$6,867,800	\$9,074,300	\$10,155,000
17											
18	Net Result of Operation	\$477,100		\$197,056		(\$180,008)	(\$277,114)	\$300	(\$110,100)	(\$211,800)	\$188,600
19											
20	CAFR Adjustment	\$100		(\$3,012)		(\$2,412)	\$121,876	(\$13,700)	(\$700)	(\$93,200)	(\$63,700)
21	Ending Fund Balances	\$1,283,100		\$1,477,144		\$1,294,724	\$1,139,486	\$1,126,086	\$1,028,686	\$834,486	\$1,250,986
22											
23	Minimum Balance										
24	25% of Salaries and Benefits	\$1,403,925		\$1,486,924		\$1,467,801	\$1,558,748	\$1,980,675	\$1,367,700	\$1,756,600	\$2,538,750

Major Components Considered in Service Rate Calculation

- Direct Labor Cost – Base Rate
- Fringe Benefits Rate
- Department Overhead Rate
- PWA Central Service ISF Charges – Agency Overhead Rate
- Indirect Cost Plan Charges – County Overhead Rate

Other Components that Affect Service Rate

- Prior Year Retained Earning
- Minimum Cash Flow Requirement

Salaries and Benefits

		FY20 Adopted Budget	FY21 Requested Budget	Var(\$)	Var(%)
Salaries and Benefits	Code				
401K Plan	1171	63.7	68.3	4.6	7.2%
Call Back ST	1108	38	38	0	0.0%
Extra Help	1102	386.3	209.2	-177.1	-45.8%
Fica Medicare	1123	76.1	73.8	-2.3	-3.0%
Group Insurance	1141	686.3	746.2	59.9	8.7%
Life Insurance For Department Heads And Management	1142	0.8	0.3	-0.5	-62.5%
Management Disability Insurance	1144	11.3	9.3	-2	-17.7%
Oasdi Contribution	1122	299.4	302.7	3.3	1.1%
Overtime	1105	160.4	160.9	0.5	0.3%
Regular Salaries	1101	4487.2	4488.9	1.7	0.0%
Retiree Health Payment 1099	1128	13.6	0	-13.6	-100.0%
Retirement Contribution	1121	1067.9	1221.2	153.3	14.4%
Safe Harbor	1124	46.2	30.4	-15.8	-34.2%
State Unemployment Insurance	1143	2.6	2.5	-0.1	-3.8%
Supplemental Payments	1106	129.6	124.2	-5.4	-4.2%
Terminations	1107	82.1	107.6	25.5	31.1%
Workers' Compensation Insurance	1165	371.2	368	-3.2	-0.9%
Grand Total		7922.7	7951.5	28.8	0.4%

FY21 Budget for Salaries and Benefits is .4% (\$28.8K) higher than FY20.

Increase mainly due to Cost of Living Increase

Service and Supplies

Service and Supplies		FY20	FY21	Var(\$)	Var(%)
		Adopted Budget	Requested Budget		
**	Bldg Improv and Maintenance	\$144.6	\$155.0	\$10.4	7%
	Clothing Supplies & Allow ance	\$27.0	\$25.0	(\$2.0)	-7%
**	Data & Communication ISF	\$219.6	\$235.7	\$16.1	7%
	Education	\$12.5	\$15.5	\$3.0	24%
	Equipment	\$39.5	\$35.5	(\$4.0)	-10%
	Equipment Maintenance Contract an	\$12.5	\$16.8	\$4.3	34%
	Furniture & Fixtures	\$41.0	\$32.0	(\$9.0)	-22%
**	Office Expense	\$35.6	\$36.9	\$1.3	4%
**	Other Office Expense	\$110.7	\$105.4	(\$5.3)	-5%
**	Printing/Mail/Purchasing/Misc ISF	\$29.6	\$32.7	\$3.1	10%
**	Specialized Outside Services	\$67.0	\$66.5	(\$0.5)	-1%
**	Transportation Expense	\$576.6	\$643.6	\$67.0	12%
Grand Total		\$1,316.2	\$1,400.6	\$84.4	6%

FY21 Budget for Service and Supplies is higher by \$84.4K (6%) increase from FY20.

** Rates provided in full or partially by others - not set by WSD

PWA Central Service ISF Charges

	FY20 Adopted	FY21 Requested	Var(\$)	Var(%)
Mgmt and Administrative Allocation	\$397.2	\$466.0	\$68.8	17%
Grand Total	\$397.2	\$466.0	\$68.8	17%

- CSD budgeted charges to W&S ISF is \$69K or 17% higher than prior year.
- Increases to due to lower fund balance to apply to allocation and moving towards the 60 day reserve fund balance requirement for 4411 ISF.
- Planned hiring of strategic consultant to overview PWA processes, and increase in salaries and benefits due to COLA, MBA, flex benefit three tiers increase instead of one-tier increase as in FY20, and new hires hired at step higher than budgeted in FY20.

Indirect Cost Allocation Plan Charges

	Adopted Budget	Requested Budget	Var(\$)	Var(%)
CountyWide Overhead	\$138.0	\$133.9	(\$4.1)	-3%
Grand Total	\$138.0	\$133.9	(\$4.1)	-3%

- Indirect Cost Allocation Charges are Ventura County Administrative Service Charges. These administrative services are provided by County Counsel, Auditor Controller, County Human Resources and CEO.
- Indirect Cost is spread agency-wide to all departments receiving such services.
- For Fiscal Year 20-21 Water and Sanitation Indirect Recovery Cost allocation amounted to \$134K - 4.1k less than prior year.

Other Components that Affect Service Rates :

Prior Year Retained Earning

- Projected Ending Fund Balance is \$124K.
- Projected Net Adjusted Retained Earning ending FY19-20 is factored in Department Overhead Rate

Minimum Rate Stabilization Reserve

- The minimum that's set aside as reserved is 1 month of total budgeted service and supplies expenditures- \$834.6K.
- Calculated net reserve reduces the Net Adjusted Retained Earning that impacts Department Overhead Rate.

Water and Sanitation Internal Service Fund

Allocation Summary FY1-20 & FY20-21 Comparison

	Public Works Charges				Billing System Allocation			
	FY20	FY21	Variance (\$)	Variance (%)	FY20	FY202	Variance (\$)	Variance (%)
WW 1 - 4300 Water	\$2,303	\$2,574	\$271	11.7%	\$578	\$631	\$54	9.3%
WW 1 - 4300 Water (Cap)	\$751	\$337	(\$414)	-55.1%	\$0	\$0	\$0	0.0%
WW 1 - 4305 Sewer	\$1,687	\$1,874	\$187	11.1%	\$258	\$286	\$28	11.0%
WW 1 - 4305 Sewer (Cap)	\$123	\$125	\$2	1.9%	\$0	\$0	\$0	0.0%
WW 16 - 4320 Sewer	\$310	\$274	(\$36)	-11.7%	\$0	\$1	\$0	74.7%
WW 16 - 4320 Sewer (CAP)	\$139	\$263	\$125	90.1%	\$0	\$0	\$0	0.0%
WW 17 - 4330	\$484	\$512	\$28	5.8%	\$39	\$41	\$3	7.1%
WW 17 - 4330 (Cap)	\$36	\$90	\$54	151.2%	\$0	\$0	\$0	0.0%
WW 19 - 4340	\$976	\$1,027	\$52	5.3%	\$56	\$61	\$6	10.1%
WW 19 - 4340 (Cap)	\$222	\$224	\$2	0.9%	\$0	\$0	\$0	0.0%
WW 38 - 4360	\$448	\$472	\$25	5.6%	\$41	\$45	\$4	9.7%
CUE - 4370 Sewer	\$83	\$97	\$14	17.2%	\$3	\$4	\$0	11.2%
CUE - 4370 Sewer (Cap)	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
CSA29 - 4130	\$126	\$132	\$6	4.9%	\$0	\$0	\$0	0.0%
CSA30 - 4140	\$126	\$144	\$18	14.2%	\$0	\$0	\$0	0.0%
CSA34 - 4150	\$107	\$122	\$15	13.9%	\$0	\$0	\$0	0.0%
CSA34 - 4150 (Cap)	\$7	\$6	(\$1)	-11.1%	\$0	\$0	\$0	0.0%
Todd Rd (Direct)	\$210	\$238	\$28	13.5%	\$0	\$0	\$0	0.0%
	\$8,137	\$8,513	\$377		\$975	\$1,070	\$95	

Cost Not Included in Service Rate Calculation

- ▶ Water & Sanitation Department Cost Directly Allocated to Water and Sanitation Service Units:
 - a. Collection and Billing Services (#2191) - \$30.3K
 - b. Utility Billing System Maintenance (#2102) - \$220.2K
 - c. Computer Software (#4701) - \$82.9K
 - d. Building Improvements (#4111) - \$120K
 - e. Liability and General Insurance - \$32.8K



Discussion

			Values			
			FY20	FY21		
			Adopted	Requeste	Var(\$)	Var(%)
Department Overhead Cost	Code	Acct Nm	Budget	d Budget		
Bldg Improv and Maintenance		2057 Hazardous Material Disposal Isf	\$5.2	\$5.4	\$0.2	4%
		2058 Hazardous Material Disposal Isf	\$0.0	\$0.4	\$0.4	#DIV/0!
		2112 Buildings And Improvements Maintenance	\$31.0	\$28.0	(\$3.0)	-10%
		2114 Facilities And Materials Sq Ft Allocation Isf	\$75.4	\$81.2	\$5.8	8%
		2115 Facilities Projects Isf	\$15.0	\$20.0	\$5.0	33%
		2116 Other Maintenance Isf	\$12.0	\$15.0	\$3.0	25%
		2184 Refuse Disposal	\$6.0	\$5.0	(\$1.0)	-17%
Bldg Improv and Maintenance Total			\$144.6	\$155.0	\$10.4	7%
Clothing Supplies & Allowance		2021 Clothing And Personal Supplies	\$13.0	\$13.0	\$0.0	0%
		2022 Uniform Allowance	\$14.0	\$12.0	(\$2.0)	-14%
Clothing Supplies & Allowance Total			\$27.0	\$25.0	(\$2.0)	-7%
Data & Communication ISF		2031 Communications	\$32.8	\$38.9	\$6.1	19%
		2032 Voice Data Isf	\$75.8	\$77.6	\$1.8	2%
		2033 Radio Communications Isf	\$20.4	\$21.8	\$1.4	7%
		2202 Information Technology Isf	\$90.6	\$97.4	\$6.8	8%
Data & Communication ISF Total			\$219.6	\$235.7	\$16.1	7%
Education		2272 Training ISF	\$0.5	\$0.5	\$0.0	0%
		2273 Education Training Conference And Seminars	\$12.0	\$15.0	\$3.0	25%
Education Total			\$12.5	\$15.5	\$3.0	24%
Equipment		2231 Rent And Leases Equipment Noncounty Owned	\$2.0	\$1.0	(\$1.0)	-50%
		2261 Computer Equipment <5000	\$34.0	\$31.0	(\$3.0)	-9%
		2263 Installations Electrical Equipment Isf	\$3.0	\$3.0	\$0.0	0%
		2264 Small Tools And Instruments	\$0.5	\$0.5	\$0.0	0%
Equipment Total			\$39.5	\$35.5	(\$4.0)	-10%
Equipment Maintenance Contract		2101 Equipment Maintenance	\$4.0	\$3.5	(\$0.5)	-13%
		2102 Equipment Maintenance Contracts	\$3.0	\$9.0	\$6.0	200%
		2104 Maintenance Supplies	\$5.5	\$4.3	(\$1.2)	-22%
Equipment Maintenance Contract and Supplies Total			\$12.5	\$16.8	\$4.3	34%
Furniture & Fixtures		2262 Furniture And Fixtures <5000	\$41.0	\$32.0	(\$9.0)	-22%
Furniture & Fixtures Total			\$41.0	\$32.0	(\$9.0)	-22%
Office Expense		2203 County Geographical Information Systems Expense Isf	\$2.4	\$2.4	\$0.0	0%
		2206 Special Services Isf	\$0.5	\$0.5	\$0.0	0%
		2221 Publications And Legal Notices	\$1.0	\$1.0	\$0.0	0%
		2291 Private Vehicle Mileage	\$0.0	\$0.0	\$0.0	#DIV/0!
		2311 Utilities	\$31.7	\$33.0	\$1.3	4%
Office Expense Total			\$35.6	\$36.9	\$1.3	4%
Other Office Expense		2041 Food	\$0.5	\$0.5	\$0.0	0%
		2071 General Insurance Allocation Isf	\$0.0	\$0.0	\$0.0	#DIV/0!
		2105 Road Supplies	\$0.5	\$0.5	\$0.0	0%
		2121 Medical And Laboratory Supplies	\$0.5	\$0.5	\$0.0	0%
		2122 Medical Claims Isf	\$0.5	\$1.2	\$0.7	140%
		2131 Memberships And Dues	\$40.0	\$40.0	\$0.0	0%
		2159 Miscellaneous Expense	\$14.0	\$13.4	(\$0.6)	-4%
		2161 Office Supplies	\$23.7	\$23.7	\$0.0	0%
		2163 Books And Publications	\$1.0	\$2.0	\$1.0	100%
		2179 Miscellaneous Office Expense	\$1.0	\$1.0	\$0.0	0%
		2183 Engineering /Tech Surveys	\$4.0	\$4.0	\$0.0	0%
	2194 Software Maintenance Agreements	\$25.0	\$18.6	(\$6.4)	-26%	
Other Office Expense Total			\$110.7	\$105.4	(\$5.3)	-5%
Printing/Mail/Purchasing/Misc ISF		2162 Printing And Binding Non Isf	\$5.0	\$5.0	\$0.0	0%
		2164 Mail Center Isf	\$8.2	\$8.6	\$0.4	5%
		2165 Purchasing Charges Isf	\$3.9	\$3.8	(\$0.1)	-3%
		2166 Graphics Charges Isf	\$2.0	\$2.0	\$0.0	0%
		2167 Copy Machine Chgs Isf	\$9.5	\$12.3	\$2.8	29%
		2168 Stores Isf	\$1.0	\$1.0	\$0.0	0%
Printing/Mail/Purchasing/Misc ISF Total			\$29.6	\$32.7	\$3.1	10%
Specialized Outside Services		2185 Attorney Services	\$1.0	\$1.0	\$0.0	0%
		2188 Lab Services	\$1.0	\$1.0	\$0.0	0%
		2192 Temporary Help	\$11.0	\$35.0	\$24.0	218%
		2199 Other Professional And Specialized Non Isf	\$34.0	\$9.5	(\$24.5)	-72%
		2201 Employee Health Services HCA	\$20.0	\$20.0	\$0.0	0%
Specialized Outside Services Total			\$67.0	\$66.5	(\$0.5)	-1%
Transportation Expense		2291 Private Vehicle Mileage	\$1.0	\$1.0	\$0.0	0%
		2292 Travel Expense	\$12.0	\$14.0	\$2.0	17%
		2299 Transportation Expense	\$0.5	\$0.5	\$0.0	0%
		2301 Gas And Diesel Fuel Isf	\$102.8	\$103.6	\$0.8	1%
		2302 Transportation Charges Isf	\$412.0	\$455.2	\$43.2	10%
		2303 Motorpool ISF	\$0.3	\$0.5	\$0.2	67%
		2304 Transportation Work Order	\$48.0	\$68.8	\$20.8	43%
Transportation Expense Total			\$576.6	\$643.6	\$67.0	12%
Grand Total			\$1,316.2	\$1,400.6	\$84.4	6%



Waterworks Districts

Ventura County Waterworks District No. 1

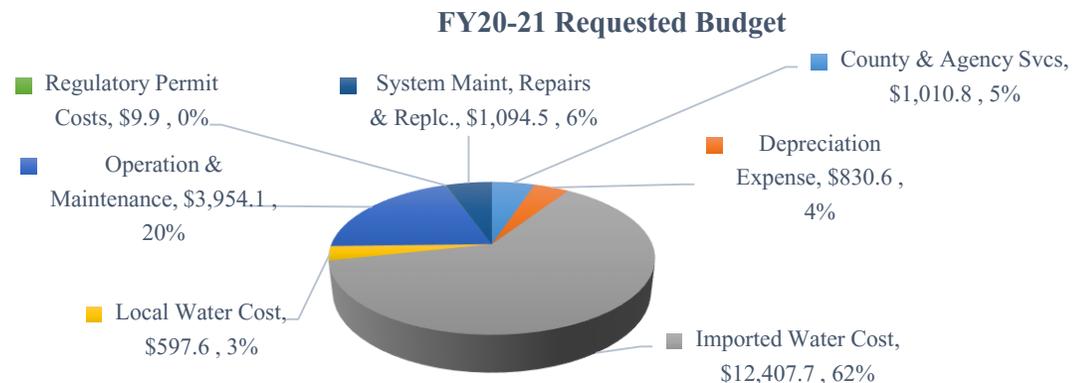
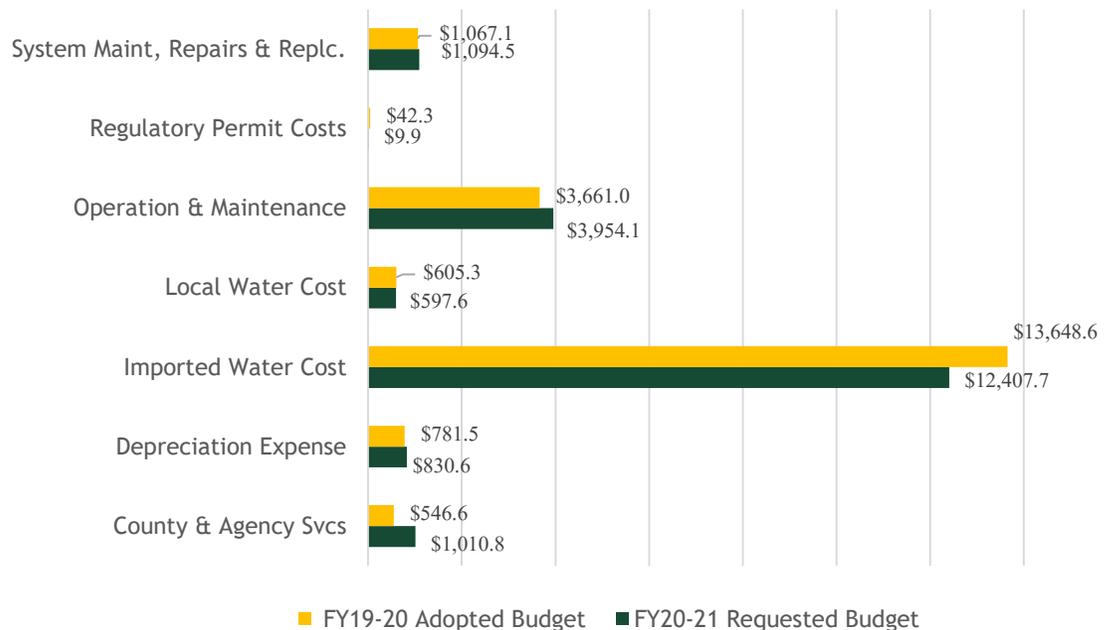
Moorpark Water Services

Fiscal Year 2020-2021 Budget Analysis

Ventura County Waterworks District No. 1

Moorpark Water Services

Fiscal Year 2020-2021 Budget Analysis by Category



Budget Rollup	FY19-20 Adopted Budget	FY20-21 Requested Budget	Var (\$)	Var(%)
County & Agency Svcs	\$546.6	\$1,010.8	\$464.3	84.9%
Depreciation Expense	\$781.5	\$830.6	\$49.1	6.3%
Imported Water Cost	\$13,648.6	\$12,407.7	(\$1,240.9)	-9.1%
Local Water Cost	\$605.3	\$597.6	(\$7.7)	-1.3%
Operation & Maintenance	\$3,661.0	\$3,954.1	\$293.1	8.0%
Regulatory Permit Costs	\$42.3	\$9.9	(\$32.4)	-76.6%
System Maint, Repairs & Replc.	\$1,067.1	\$1,094.5	\$27.4	2.6%
Grand Total	\$20,352.4	\$19,905.2	(\$447.1)	-2.2%

The \$19.9M Budget is a \$447.1K (2%) decrease from FY2020 Adopted budget

Ventura County Waterworks District No. 1
Moorpark Water Services

FY21 Budget Compared to Current Year Projection and Prior Years - Operations and Maintenance

OPERATION FUND	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ADJ BUDGET	FY20 YR-END PRJ	FY21 REQ. BUD.
Sources of Funds								
Water Sales	\$14,800,200	\$13,867,700	\$14,917,000	\$16,832,000	\$16,189,900	\$19,825,800	\$18,191,400	\$18,545,200
Rent & Concessions	\$337,700	\$324,700	\$321,400	\$333,700	\$351,200	\$360,700	\$360,600	\$373,400
Other O&M Revenues	\$927,800	\$1,146,500	\$677,800	\$589,000	\$627,400	\$731,900	\$663,700	\$679,400
Total Operating Revenue	\$16,065,700	\$15,338,900	\$15,916,200	\$17,754,700	\$17,168,500	\$20,918,400	\$19,215,700	\$19,598,000
Uses of Funds								
Water Supply Cost	\$11,351,900	\$9,384,000	\$10,192,500	\$12,285,100	\$10,845,400	\$13,670,500	\$11,846,100	\$12,407,700
Water Sustain Power	\$448,300	\$530,200	\$463,400	\$465,600	\$436,300	\$569,500	\$579,900	\$589,400
System Maint. Repairs & Replac.	\$682,600	\$1,071,100	\$1,102,000	\$962,800	\$961,700	\$927,900	\$1,139,100	\$950,500
O&M Labor	\$2,758,500	\$3,420,000	\$3,476,300	\$3,002,700	\$3,119,300	\$3,185,000	\$3,638,700	\$3,460,000
Meter Replacement & Change Outs	\$240,200	\$181,700	\$494,300	\$379,700	\$476,000	\$842,700	\$846,100	\$240,000
Misc O&M Cost	\$453,700	\$593,300	\$535,300	\$396,300	\$403,600	\$698,700	\$1,346,582	\$1,075,433
County and Agency Services	\$199,000	\$214,700	\$248,800	\$360,300	\$366,650	\$293,250	\$293,250	\$351,600
Funded Depreciation	\$801,800	\$799,400	\$802,400	\$796,200	\$777,600	\$781,500	\$781,500	\$830,600
Total Operating Expenditures	\$16,936,000	\$16,194,400	\$17,315,000	\$18,648,700	\$17,386,550	\$20,969,050	\$20,471,232	\$19,905,233
Net Result of Operation	(\$870,300)	(\$855,500)	(\$1,398,800)	(\$894,000)	(\$218,050)	(\$50,650)	(\$1,255,532)	(\$307,233)
Actual/Estimated Water Produced vs Usage								
Produced Local Water (AF)	1,602	2,130	1,744	1,756	1,545	1,755	1,782	1,755
Produced Imported Water (AF)	8,622	6,735	7,102	8,400	6,905	8,640	7,413	7,555
Total Produced Water (AF)	10,224	8,865	8,846	10,156	8,450	10,395	9,195	9,310
Total Usage /AF	9,873	8,218	8,600	9,547	8,467	9,771	8,909	8,798
Water Loss %	-4%	-8%	-3%	-6%	0%	-6%	-3%	-6%
Average Calleguas Tier 1 Rate	\$1,192	\$1,234	\$1,279	\$1,338	\$1,399	\$1,448	\$1,448	\$1,472
Callueguas Rate Increase	4%	4%	4%	5%	5%	4%	4%	2%
WW#1 Approved Rate Increase -Commodity	4.0%	6.0%	Restructured Rate	7.0%	7.0%	0.0%	3.5%	0.0%
-Fixed Rate				7.0%	7.5%	0.0%	10.0%	0.0%

FY20 Budgeted O&M Expenditures vs. Revenue Analysis

SUMMARY:

Total Budgeted O&M Expenditures

\$19,905,233

Total Estimated O&M Revenue

\$19,598,000

% of O&M Expenditures Financed by Water Sales

98%

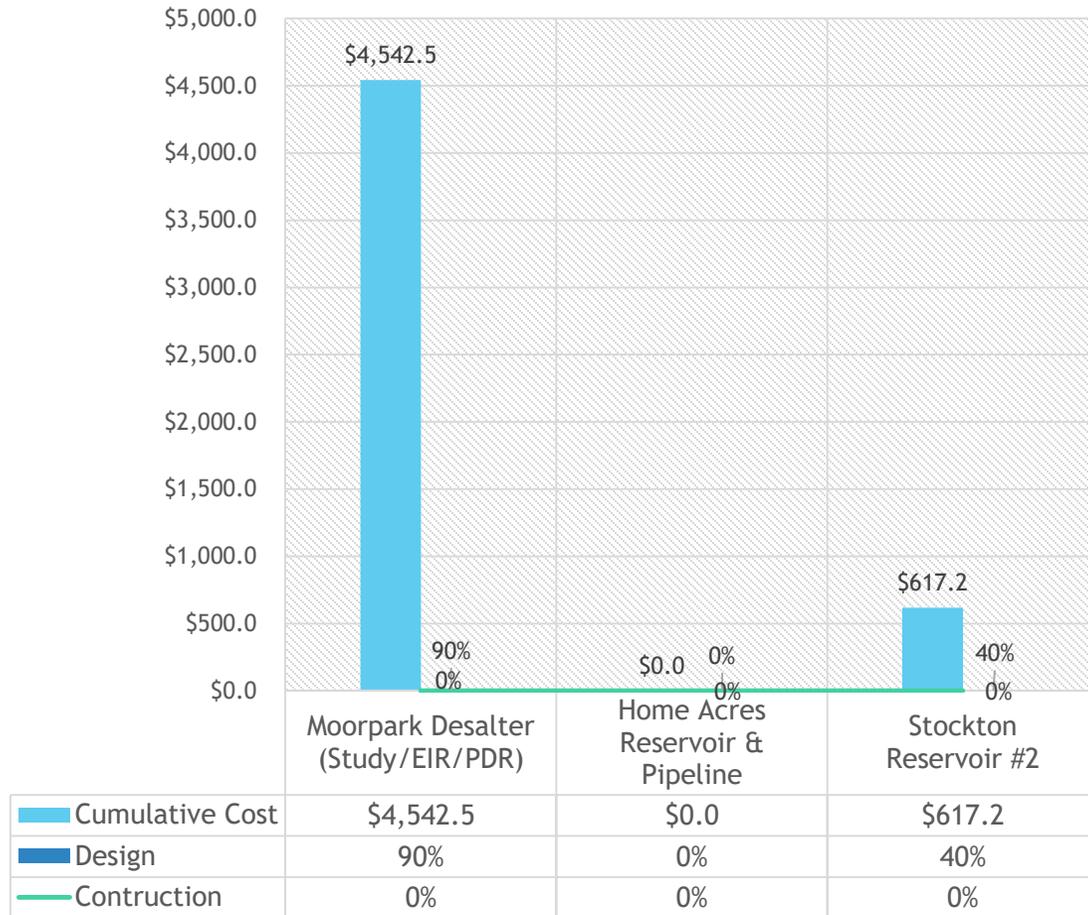
% of O&M Expenditures Funded by Cash Reserves

2%

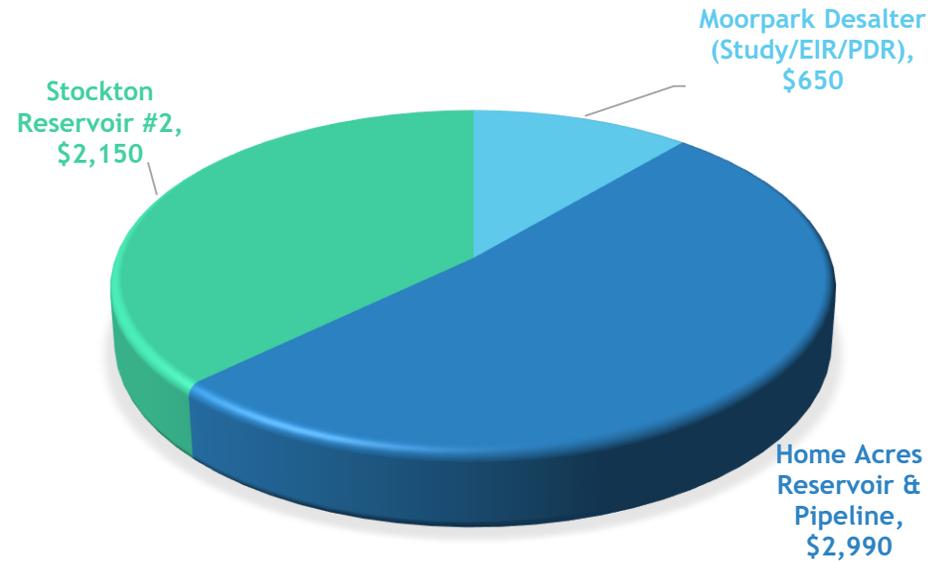
Ventura County Waterworks District No. 1
Moorpark Water Services
FY 20-21 Cash Reserves Analysis

CASH RESERVED FORECAST										
DESCRIPTION			FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ADJ BUDGET	FY20 YR-END PRJ	FY21 REQ. BUD.
Cash Inflows										
Depreciation			\$801,800	\$799,400	\$802,400	\$796,200	\$777,600	\$781,500	\$781,500	\$830,600
State Grants			\$0	\$0	\$0	\$15,600	\$12,500	\$2,000,000	\$4,200	\$150,000
Capital Improvement Charges			\$9,600	\$100,100	\$153,700	\$67,800	\$58,600	\$38,900	\$217,700	\$819,000
Other Revenues			\$38,700	\$165,700	\$86,100	\$123,000	\$233,000	\$239,900	\$226,900	\$5,311,300
Operating Gain			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cash Inflows			\$850,100	\$1,065,200	\$1,042,200	\$1,002,600	\$1,081,700	\$3,060,300	\$1,230,300	\$7,110,900
Cash Outflows										
Water System Improvement			\$50,700	\$8,100	\$74,800	\$327,200	\$149,800	\$7,149,600	\$1,702,500	\$3,865,000
Water Construction Project			\$1,001,400	\$309,000	\$155,100	\$107,000	\$113,400	\$2,541,900	\$806,600	\$5,790,000
Other Capital Expenses			\$153,500	\$438,300	\$215,100	\$263,100	\$327,750	\$981,850	\$568,950	\$1,123,100
Operating Loss			\$870,300	\$855,500	\$1,398,800	\$894,000	\$218,050	\$50,650	\$471,957	\$307,233
Total Cash Outflows			\$2,075,900	\$1,610,900	\$1,843,800	\$1,591,300	\$809,000	\$10,724,000	\$3,550,007	\$11,085,333
Cash Flow Positive / (Negative)			(\$1,225,800)	(\$545,700)	(\$801,600)	(\$588,700)	\$272,700	(\$7,663,700)	(\$2,319,707)	(\$3,974,433)
Beginning Cash Balance			\$13,390,600	\$12,164,800	\$11,619,100	\$10,817,500	\$10,228,800	\$10,501,500	\$10,501,500	\$8,181,793
Ending Cash Balance			\$12,164,800	\$11,619,100	\$10,817,500	\$10,228,800	\$10,501,500	\$2,837,800	\$8,181,793	\$4,207,360

Ventura County Waterworks District No. 1
Moorpark Water Services
 Water Construction Projects in Progress



FY20-21 REQUESTED BUDGET



- Moorpark Desalter Study** - Reaching agreement with Calleguas MWD to use using ELPB groundwater modeling program for project assimilation.
- Homes Acres Reservoir & Pipeline** – Completed 60% Design Plan in progress and updated cost estimate.
- Stockton Reservoir #2** – Real Estate Service is working on ROW and Easement Acquisition and Transactions.



Waterworks Districts

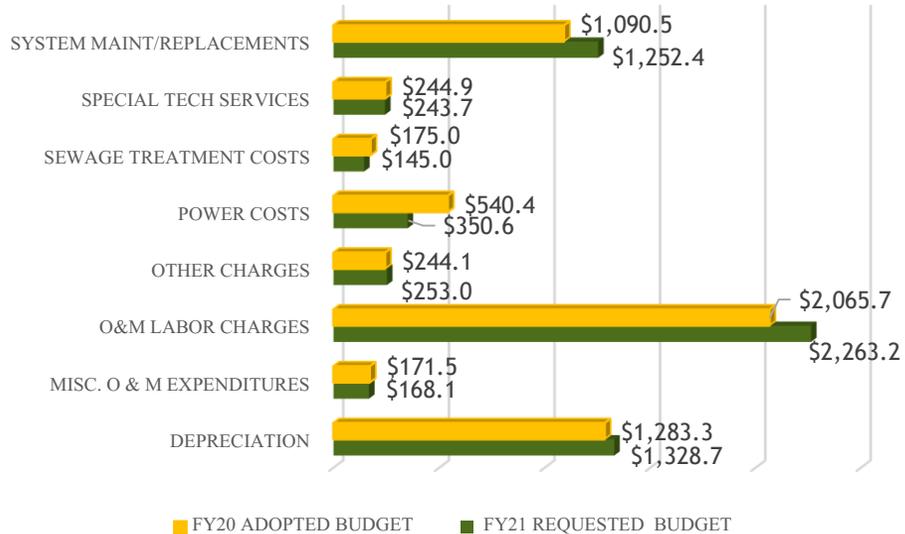
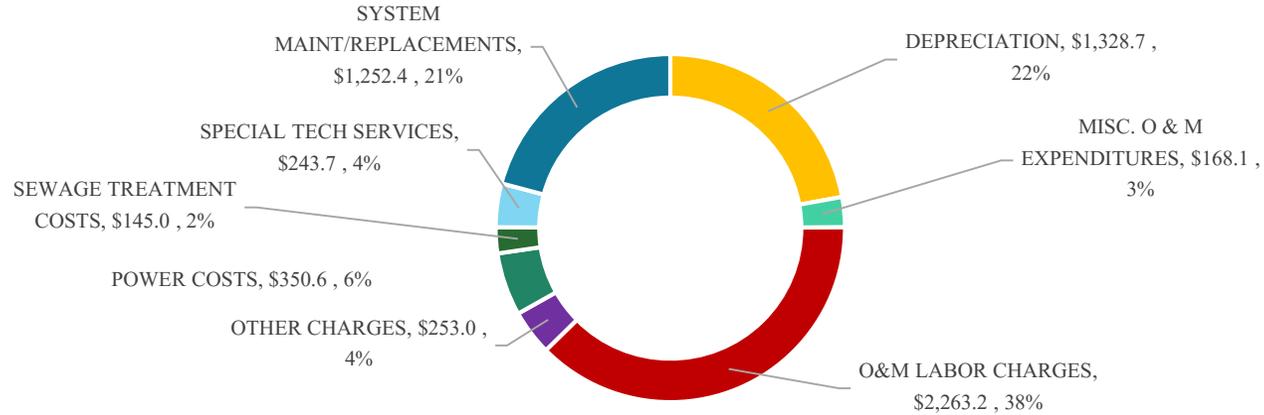
Ventura County Waterworks District No. 1
Moorpark Sanitation Services
Fiscal Year 2020-2021 Budget Analysis

May 14, 2020

Ventura County Waterworks District No. 1

Moorpark Sanitation Services

Fiscal Year 2020-2021 Budget Analysis by Category



BUDGET ROLLUP	FY21		Var(\$)	Var(%)
	FY20 ADOPTED BUDGET	REQUESTED BUDGET		
DEPRECIATION	\$1,283.3	\$1,328.7	\$45.4	4%
MISC. O & M EXPENDITURES	\$171.5	\$168.1	(\$3.4)	-2%
O&M LABOR CHARGES	\$2,065.7	\$2,263.2	\$197.5	10%
OTHER CHARGES	\$244.1	\$253.0	\$8.8	4%
POWER COSTS	\$540.4	\$350.6	(\$189.8)	-35%
SEWAGE TREATMENT COSTS	\$175.0	\$145.0	(\$30.0)	-17%
SPECIAL TECH SERVICES	\$244.9	\$243.7	(\$1.2)	0%
SYSTEM MAINT/REPLACEMENTS	\$1,090.5	\$1,252.4	\$161.9	15%
Grand Total	\$5,815.4	\$6,004.7	\$189.3	3%

The \$6M Budget is a \$189.3k (3%) increase from FY2020 Adopted budget

Moorpark Sanitation Services

FY21 Budget Compared to Current Year Projection and Prior Years - Operations and Maintenance

OPERATION FUND	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	ADJUSTED BUDGET	FY20 ACTUAL	FY20 YR-END PRJ	REQUESTED BUDGET
Sources of Funds									
Sewer Charges	\$3,989,600	\$4,105,500	\$3,941,600	\$4,102,700	\$4,213,300	\$4,381,300	\$2,592,400	\$4,280,700	\$4,285,600
Reclamation Water Sales	\$368,700	\$404,000	\$433,400	\$741,200	\$682,800	\$930,400	\$503,900	\$783,100	\$839,200
Rent & Concession	\$12,400	\$12,400	\$12,400	\$6,200	\$0	\$0	\$0	\$0	\$0
Other O&M Revenues	\$71,600	\$12,500	\$7,000	\$27,700	\$59,900	\$60,100	\$32,300	\$60,400	\$60,100
Total Operating Revenue	\$4,442,300	\$4,534,400	\$4,394,400	\$4,877,800	\$4,956,000	\$5,371,800	\$3,128,600	\$5,124,200	\$5,184,900
Uses of Funds									
Sewer Treatment Cost	\$195,900	\$143,400	\$139,000	\$151,400	\$184,000	\$175,000	\$105,600	\$123,900	\$145,000
Sewer System Power	\$227,500	\$207,600	\$226,000	\$308,600	\$272,300	\$540,400	\$162,200	\$255,200	\$350,600
System Maintenance Supp. & Contract	\$912,900	\$1,120,200	\$909,400	\$1,085,700	\$1,450,200	\$1,147,300	\$776,500	\$1,347,100	\$1,252,400
O&M Labor	\$1,405,300	\$1,563,000	\$1,704,500	\$1,939,300	\$1,849,700	\$2,095,600	\$1,442,200	\$2,100,900	\$2,286,900
Misc O&M Cost	\$211,200	\$590,200	\$455,200	\$314,400	\$326,600	\$520,300	\$176,500	\$459,057	\$477,100
County and Agency Services	\$125,500	\$114,200	\$128,800	\$160,550	\$150,100	\$143,400	\$108,700	\$143,400	\$163,950
Depreciation Expense	\$1,070,200	\$1,068,600	\$1,073,000	\$1,081,700	\$1,079,700	\$1,283,300	\$973,800	\$1,283,300	\$1,328,700
Total Operating Expenditures	\$4,148,500	\$4,807,200	\$4,635,900	\$5,041,650	\$5,312,600	\$5,905,300	\$3,745,500	\$5,712,857	\$6,004,650
Net Result of Operation	\$293,800	(\$272,800)	(\$241,500)	(\$163,850)	(\$356,600)	(\$533,500)	(\$616,900)	(\$588,657)	(\$819,750)

FY21 Budgeted O&M Expenditures vs. Revenue Analysis

SUMMARY:

Total Budgeted O&M Expenditures

\$6,004,650

Total Estimated O&M Revenue

\$5,184,900

% of O&M Expenditures Financed by Sewer Charges

86%

% of O&M Expenditures Funded by Cash Reserves

14%

Note: Revenue Estimate does not include proposed 3.7% increase for FY21

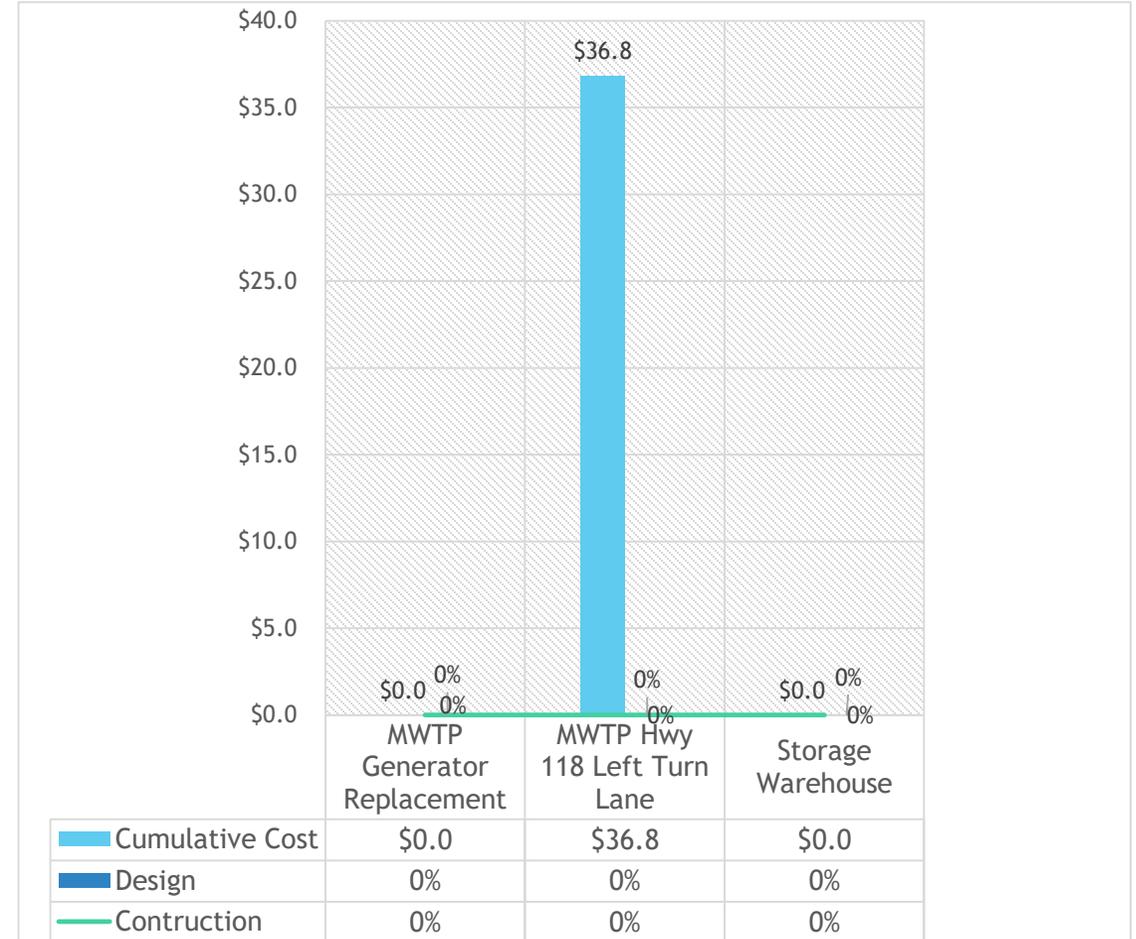
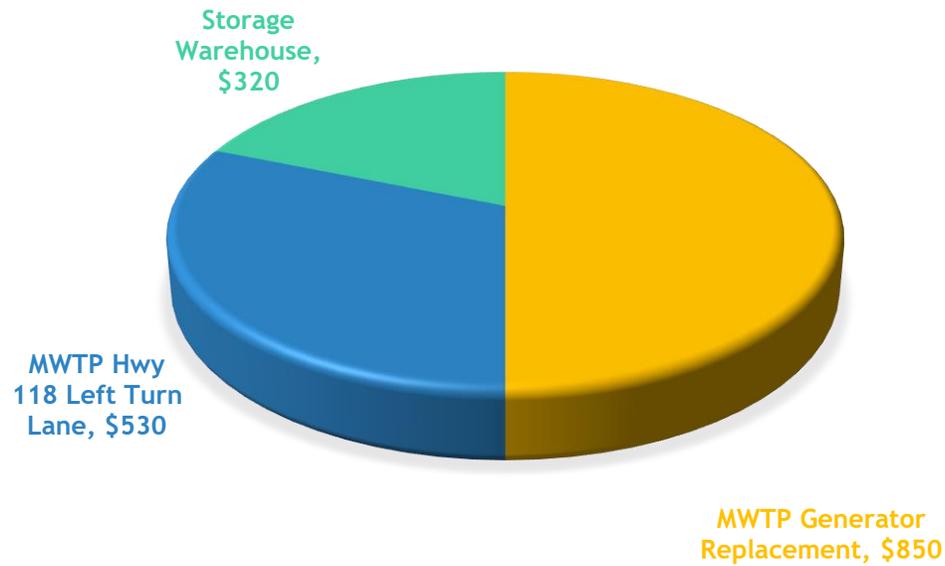
Ventura County Waterworks District No. 1
Moorpark Sanitation Services
FY 20-21 Cash Reserves Analysis

CASH RESERVED FORECAST

DESCRIPTION	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ADJUSTED BUDGET	FY20 ACTUAL	FY20 YR-END PRJ	FY20 REQUESTED BUDGET	
Cash Inflows										
State Grant	\$134,700	\$32,400	\$1,784,400	\$27,300	\$2,400	\$0	\$0	\$0	0	
Sewer Connection Fees	\$264,700	\$164,000	\$340,900	\$175,300	\$0	\$239,300	\$124,600	\$239,300	205,300	
Solar Photovoltaic System - SCE Incentive	\$358,500	\$264,400	\$253,700	\$164,100	\$0	\$0	\$0	\$0	0	
Other Revenues	\$30,500	\$61,300	\$69,800	\$90,900	\$175,600	\$188,600	\$160,800	\$883,625	\$134,700	
Funded Depreciation	\$1,070,200	\$1,068,600	\$1,073,000	\$1,081,700	\$1,079,700	\$1,283,300	\$973,800	\$1,283,300	\$1,328,700	
Operating Gain	\$293,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Cash Inflows	\$2,152,400	\$1,590,700	\$3,521,800	\$1,539,300	\$1,257,700	\$1,711,200	\$1,259,200	\$2,406,225	\$1,668,700	
Cash Outflows										
Water System Improvement	\$31,400	\$40,000	\$32,300	\$431,400	\$462,100	\$1,460,600	\$600	\$1,373,700	\$1,395,000	
Water Construction Project	\$317,800	\$3,589,700	\$4,309,000	\$1,153,000	\$35,000	\$2,910,500	\$25,900	\$274,311	\$1,700,000	
Other Capital Expenses	\$50,100	\$45,600	\$157,100	\$75,950	\$59,600	\$743,900	\$9,100	\$739,700	\$837,450	
Operating Loss	\$0	\$272,800	\$241,500	\$163,850	\$356,600	\$533,500	\$616,900	\$588,657	\$819,750.00	
Total Cash Outflows	\$399,300	\$3,948,100	\$4,739,900	\$1,824,200	\$913,300	\$5,648,500	\$652,500	\$2,976,368	\$4,752,200	
Cash Flow Positive / (Negative)	\$1,753,100	(\$2,357,400)	(\$1,218,100)	(\$284,900)	\$344,400	(\$3,937,300)	\$606,700	(\$570,143)	(\$3,083,500)	
Beginning Cash Balance	\$9,818,100	\$11,571,200	\$9,213,800	\$7,995,700	\$7,710,800	\$8,055,200	\$8,055,200	\$8,055,200	\$7,485,057	
Ending Cash Balance	\$11,571,200	\$9,213,800	\$7,995,700	\$7,710,800	\$8,055,200	\$4,117,900	\$8,661,900	\$7,485,057	\$4,401,557	

Ventura County Waterworks District No. 1
Moorpark Sanitation Services
 Water Construction Projects in Progress

FY20-21 REQUESTED BUDGET



1. **MWTP 118 Left Turn Ln**- Project re-activated . Caltrans agreed to use the original design for permit processing.
2. **Storage Warehouse** – New Project
3. **MWTP Generator Replacement** – New Project.



Discussion

Reddy Chart	Codes	FMS Name	Values			
			FY19-20 Adopted Budget	FY20-21 Requested Budget	Var (\$)	Var (%)
County & Agency Svcs	2071	General Ins Alloc	\$26.8	\$13.7	(\$13.1)	-48.9%
	2158	Cost Allocation Plan Charges	\$81.8	\$45.1	(\$36.7)	-44.8%
	2183	Engr. & Tech Surveys	\$145.0	\$145.0	\$0.0	0.0%
	2185	Attorney Services	\$81.0	\$500.0	\$419.0	517.3%
	2201	Employee Health Services HCA	\$0.0	\$0.0	\$0.0	#DIV/0!
	2204	Management And Admin Survey Isf	\$211.5	\$306.5	\$95.0	44.9%
	2205	Public Works Isf Charges	\$0.0	\$0.0	\$0.0	#DIV/0!
	2221	Publications And Legal Notices	\$0.5	\$0.5	\$0.0	0.0%
County & Agency Svcs Total			\$546.6	\$1,010.8	\$464.3	84.9%
Depreciation Expense	3611	Depreciation Expense	\$781.5	\$830.6	\$49.1	6.3%
Depreciation Expense Total			\$781.5	\$830.6	\$49.1	6.3%
Imported Water Cost	2312	Water Supply Cost	\$13,648.6	\$12,407.7	(\$1,240.9)	-9.1%
Imported Water Cost Total			\$13,648.6	\$12,407.7	(\$1,240.9)	-9.1%
Local Water Cost	2032	Voice Data Isf	\$13.9	\$8.2	(\$5.7)	-41.0%
	2312	Water Supply Cost	\$21.9	\$0.0	(\$21.9)	-100.0%
	2313	Water Supply Cost	\$569.5	\$589.4	\$19.9	3.5%
Local Water Cost Total			\$605.3	\$597.6	(\$7.7)	-1.3%
Operation & Maintenance	2033	Radio Communications - ISF	\$0.0	\$0.0	\$0.0	#DIV/0!
	2112	Bldg&Improv Maint.	\$96.0	\$96.0	\$0.0	0.0%
	2131	Memberships & Dues	\$0.5	\$0.0	(\$0.5)	-100.0%
	2156	Cash Shortage	\$0.0	\$0.0	\$0.0	#DIV/0!
	2159	Miscellaneous Expense	\$95.9	\$95.9	\$0.0	0.0%
	2162	Printing/Binding - Not ISF	\$2.0	\$2.0	\$0.0	0.0%
	2164	Mail Center- ISF	\$42.7	\$46.0	\$3.3	7.8%
	2165	Purchasing Chgs - ISF (BDM)	\$24.2	\$20.6	(\$3.6)	-14.9%
	2166	Graphics Chgs - ISF (3 yrs average)	\$52.7	\$50.7	(\$2.0)	-3.8%
	2168	Stores Isf	\$0.2	\$0.2	\$0.0	0.0%
	2184	WS Construct and Maint. Non Capitalizable	\$1.0	\$1.0	\$0.0	0.0%
	2188	Lab Services	\$22.0	\$22.0	\$0.0	0.0%
	2191	Collections & Billing Services	\$48.0	\$35.9	(\$12.1)	-25.2%
	2194	Software Maintenance	\$0.0	\$0.0	\$0.0	#DIV/0!
	2199	Other Prof & Spec Svcs	\$95.0	\$95.0	\$0.0	0.0%
	2202	Information Tech - ISF (per BDM)	\$0.0	\$0.0	\$0.0	#DIV/0!
	2203	County GIS Expense	\$1.0	\$1.0	\$0.0	0.0%
	2205	Public Works Isf Charges	\$3,152.1	\$3,460.0	\$307.9	9.8%
	2209	Professional And Specialized Services Isf	\$2.0	\$2.0	\$0.0	0.0%
	2261	Computer Equipment <5000	\$5.0	\$5.0	\$0.0	0.0%
	2262	Furniture And Fixtures <5000	\$14.0	\$14.0	\$0.0	0.0%
	2264	Minor Equipment	\$4.5	\$4.5	\$0.0	0.0%
	2302	Trans. Charges ISF	\$0.2	\$0.3	\$0.1	50.0%
	2304	Transportation Work Order	\$2.0	\$2.0	\$0.0	0.0%
Operation & Maintenance Total			\$3,661.0	\$3,954.1	\$293.1	8.0%
Regulatory Permit Costs	2131	Memberships & Dues	\$9.4	\$9.9	\$0.5	5.3%
	2205	Public Works Isf Charges	\$32.9	\$0.0	(\$32.9)	-100.0%
Regulatory Permit Costs Total			\$42.3	\$9.9	(\$32.4)	-76.6%
System Maint, Repairs & Replc.	2058	Bldg&Improv Maint.	\$0.0	\$0.0	\$0.0	#DIV/0!
	2101	Other Equip Maint	\$20.0	\$20.0	\$0.0	0.0%
	2102	Equipment Maintenance Contracts	\$413.9	\$430.0	\$16.1	3.9%
	2104	Maintenance Supplies & Parts	\$330.0	\$330.0	\$0.0	0.0%
	2114	Bldg&Improv Maint.	\$37.2	\$50.5	\$13.3	35.8%
	2116	Bldg&Improv Maint.	\$0.0	\$0.0	\$0.0	#DIV/0!
	2231	Rent And Leases Equipment Noncounty Owned	\$24.0	\$24.0	\$0.0	0.0%
	2264	Meter Purchases	\$242.0	\$240.0	(\$2.0)	-0.8%
System Maint, Repairs & Replc. Total			\$1,067.1	\$1,094.5	\$27.4	2.6%
Grand Total			\$20,352.4	\$19,905.2	(\$447.1)	-2.2%

RATE STUDY	CODE	FMS NAME	Values			
			FY20 ADOPTED BUDGET	FY21 REQUESTED BUDGET	Var(\$)	Var(%)
DEPRECIATION	3611	Depreciation Expense	\$1,283.3	\$1,328.7	\$45.4	4%
DEPRECIATION Total			\$1,283.3	\$1,328.7	\$45.4	4%
MISC. O & M EXPENDITURES						
	2021	Clothing And Personal Supplies	\$0.8	\$0.8	\$0.0	0%
	2032	Voice Data Isf	\$3.0	\$3.2	\$0.2	7%
	2131	Memberships And Dues	\$2.5	\$2.5	\$0.0	0%
	2162	Printing And Binding Non Isf	\$1.7	\$1.7	\$0.0	0%
	2164	Mail Center Isf	\$22.1	\$17.8	(\$4.3)	-19%
	2165	Purchasing Charges Isf	\$16.0	\$16.1	\$0.1	1%
	2166	Graphics Charges	\$20.0	\$20.3	\$0.3	2%
	2167	Copy Machine Chgs Isf	\$0.4	\$0.4	\$0.0	0%
	2168	Stores ISF	\$0.0	\$0.0	\$0.0	#DIV/0!
	2184	Refuse Disposal	\$7.0	\$7.0	\$0.0	0%
	2185	Attorney Services	\$4.2	\$4.1	(\$0.1)	-2%
	2188	Lab Services	\$49.0	\$49.0	\$0.0	0%
	2191	Collection And Billing Services	\$8.1	\$8.1	\$0.0	0%
	2194	Software Maintenance	\$6.0	\$6.0	\$0.0	0%
	2201	Miscellaneous Expense	\$0.0	\$0.0	\$0.0	#DIV/0!
	2203	Cty Geographical Information Syst Exp Isf	\$0.0	\$0.0	\$0.0	#DIV/0!
	2206	Special Services ISF	\$0.0	\$0.0	\$0.0	#DIV/0!
	2221	Publications And Legal Notices	\$0.2	\$0.2	\$0.0	0%
	2261	Computer Equipment <5000	\$4.5	\$4.5	\$0.0	0%
	2262	Furniture And Fixtures <5000	\$3.0	\$3.0	\$0.0	0%
	2264	Small Tools And Instruments	\$4.5	\$4.5	\$0.0	0%
	2301	Gas And Diesel Fuel Isf	\$0.4	\$0.5	\$0.1	25%
	2302	Transportation Charges Isf	\$3.1	\$3.4	\$0.3	10%
	2304	Transportation Work Order	\$15.0	\$15.0	\$0.0	0%
MISC. O & M EXPENDITURES Total			\$171.5	\$168.1	(\$3.4)	-2%
O&M LABOR CHARGES	2205	Public Works Isf Charges	\$2,065.7	\$2,263.2	\$197.5	10%
O&M LABOR CHARGES Total			\$2,065.7	\$2,263.2	\$197.5	10%
OTHER CHARGES	2071	General Insurance Allocation Isf	\$24.2	\$12.5	(\$11.7)	-48%
	2158	Cost Allocation Plan Charges	\$13.5	\$16.3	\$2.8	20%
	2159	Miscellaneous Expense	\$76.5	\$76.5	\$0.0	0%
	2204	Management And Admin Survey Isf	\$129.9	\$147.7	\$17.8	14%
OTHER CHARGES Total			\$244.1	\$253.0	\$8.8	4%
POWER COSTS	2313	Water And Sewer System Power	\$540.4	\$350.6	(\$189.8)	-35%
POWER COSTS Total			\$540.4	\$350.6	(\$189.8)	-35%
SEWAGE TREATMENT COSTS	2104	Sewage System Maintenance Supply	\$175.0	\$145.0	(\$30.0)	-17%
SEWAGE TREATMENT COSTS Total			\$175.0	\$145.0	(\$30.0)	-17%
SPECIAL TECH SERVICES	2183	Engineering And Technical Surveys	\$115.0	\$130.0	\$15.0	13%
	2199	Other Professional And Specialized Non Isf	\$100.0	\$90.0	(\$10.0)	-10%
	2205	Public Works Isf Charges	\$29.9	\$23.7	(\$6.2)	-21%
	3552	Rights Of Way Easements Purchase	\$0.0	\$0.0	\$0.0	#DIV/0!
SPECIAL TECH SERVICES Total			\$244.9	\$243.7	(\$1.2)	0%
SYSTEM MAINT/REPLACEMENTS	2058	Housekeeping Grounds ISF Chrgs	\$0.0	\$0.0	\$0.0	#DIV/0!
	2101	Equipment Maintenance	\$10.0	\$18.0	\$8.0	80%
	2102	Equipment Maintenance Contracts	\$578.8	\$601.9	\$23.1	4%
	2104	Maintenance Supplies	\$117.0	\$146.0	\$29.0	25%
		Other Maintenance Supplies Other	\$0.0	\$0.0	\$0.0	#DIV/0!
	2112	Buildings And Improvements Maintenance	\$25.0	\$142.0	\$117.0	468%
		Improvements Maintenance	\$200.0	\$235.0	\$35.0	18%
		Other Buildings And Improvements Maintenance	\$62.0	\$0.0	(\$62.0)	-100%
	2114	Facilities And Materials Sq Ft Allocation Isf	\$68.7	\$77.5	\$8.8	13%
	2116	Other Maintenance Isf	\$0.0	\$0.0	\$0.0	#DIV/0!
	2209	Professional And Specialized Services Isf	\$5.0	\$5.0	\$0.0	0%
	2231	Rent And Leases Equipment Noncounty Owned	\$24.0	\$27.0	\$3.0	13%
SYSTEM MAINT/REPLACEMENTS Total			\$1,090.5	\$1,252.4	\$161.9	15%
Grand Total			\$5,815.4	\$6,004.7	\$189.3	3%

6. COMMITTEE MEMBERS COMMENTS/FUTURE
AGENDA ITEMS

7. ADJOURNMENT