PUBLIC WORKS — VENTURA COUNTY — county of ventura

How to Register for a Paperless Billing with your InvoiceCloud Account

1. Go to http://invoicecloud.com/vcpwa and click on "Sign In" at the top.

2. Login to your InvoiceCloud Account by entering your email and InvoiceCloud password.

3. Under "Services", locate the Paperless option and click the "Edit" button.

4. In the paperless option menu, locate the green box and select "yes" to indicate that you want to enroll in paperless billing. Click the "Save my changes" button.

5. In order to finalize your enrollment in paperless billing, you must read and Agree to the Terms by clicking on the "Complete Registration" link included in a confirmation email sent to your email address.

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I have read and Agree to Terms and Conditions below.	**Complete Registration**

Dear VCWW

Thank you for for selecting paperless billing on 6/26/2020 12:24:30 PM, we're glad you'll be benefiting by reducing clutter while you are helping the environment.

To finalize your enrollment in paperless billing, you must click on the link below to verify that you have received and read this notification

If you have any questions about your account, please contact us at wscs@ventura.org.

If you prefer not to go paperless, simply do not complete registration below or go to Paperless Options in your account profile and click cancel registration.

Please Note: To ensure delivery of account related email notifications, please add no-reply@invoicecloud.net to your safe senders list.

Sincerely,

Ventura County Public Works Agency

Account Number:

113630-31250

Online Billing Privacy Policy

I have read and Agree to Terms and Conditions below.	**Complete Registration**

6. Once you click the link, InvoiceCloud will display a confirmation that says "Paperless Registration Completed".

Paperless Registration Completed

You have successfully completed the Paperless Registration Confirmation process. Please Note: it may take more than one billing cycle for the paperless process to take effect.

You may close this window at any time and return to what you were doing.

Sign In >

7. The last step is to login to your account and confirm that Paperless Billing has been completed. You can see this on the home page by looking under the services menu and verify that a green check mark appears next to "paperless".

8. You can also click on "paperless" and check that the green box shows "yes" and the status shows "paperless".