

Central Services  
Joan Araujo, Director

Engineering Services  
Christopher Cooper, Director

Transportation  
David Fleisch, Director

Water & Sanitation  
Joseph Pope, Director

Watershed Protection  
Glenn Shephard, Director

Representing: Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38  
County Service Area Nos. 29, 30, and 34

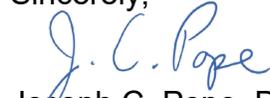
October 22, 2020

## NOTICE OF A SPECIAL MEETING OF THE VENTURA COUNTY WATERWORKS DISTRICT NO. 19 SOMIS CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 19 Somis Citizens' Advisory Committee will be held **Thursday, October 29, 2020 from 3:30 p.m. to adjournment** via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (3:30 p.m.) dial the number (669) 900-6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting** <https://us02web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005), or by email at [wspc@ventura.org](mailto:wspc@ventura.org), no later than October 28, if you are unable to participate on the call.

Sincerely,



Joseph C. Pope, Director  
Water and Sanitation

### AGENDA OF MEETING

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONA VIRUS, THE MOORPARK WATER AND SANITATION BUILDING IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CAC MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO "NOTICES" LOCATED ON PAGE 3 AND 4 OF THIS AGENDA.



1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE OCTOBER 1, 2020 SPECIAL MEETING MINUTES
3. PUBLIC COMMENTS - Members of the public may address the Citizens' Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.
4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 but do not appear on the Agenda.
5. DISTRICT STAFF REPORT
  - A. FINANCIAL REVIEW
    1. Update on the current financial status of District 19 including:
      - a. Cash Flow Analysis sheet showing revenue and expense items
      - b. Acquisition & Replacement Fund sheet showing sources and uses of funds
      - c. Financial Status Report for Operations and Maintenance
    2. Report from the CAC Financial Subcommittee
  - B. CAPITAL PROJECTS REVIEW
    1. Progress Report for Active Capital Projects with updated timelines
    2. Financial Status Report for Capital Projects
  - C. STATE OF WATER DISTRICT 19 INFRASTRUCTURE
    1. Recent or in progress repairs
    2. Upgrades or improvements planned
  - D. WATER FACTS
    1. Water Supply
      - a. Updated District 19 Water Production and Sales Reports
      - b. Status of water supply available through State projects
    2. Water Quality
      - a. Resolution of water quality complaints from District customers
      - b. Update on pumped groundwater and delivered potable water quality



3. Water Costs
  - a. Cost of water purchased from Calleguas Municipal Water District
  - b. Groundwater allocation from Fox Canyon GMA
  - c. Litigation status to secure pumping allocation (*FCGMA V. LPVWRC*)
  
- E. ADMINISTRATIVE UPDATE – An update on issues related to administration of the District including billing, charges, fees, programs, etc.
  1. Aged Report
  2. COVID-19 Waived Fees Report
  
- F. DIRECTOR’S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District’s Staff Report
  1. Somis Farmworker Housing Project
  
6. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.
  
7. FUTURE AGENDA ITEMS
  
8. ADJOURNMENT

**\*\*NOTICES:** The following information is provided to help you understand, follow, and participate in the Board meeting: Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Citizens Advisory Committee in connection with one or more agenda or non-agenda items.

- Observe the Citizens Advisory Committee meeting live at: <https://us02web.zoom.us/j/4700527072>
- **If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the Committee meeting. Please submit your comment to [WSPC@ventura.org](mailto:WSPC@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Your email will be read by the Water and Sanitation Director and placed into the record.**



- **If you are watching the live stream of the Committee meeting and would like to make a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment to [WSPC@ventura.org](mailto:WSPC@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 3A). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT CAYTLYN CAYLOR AT (805) 378-3005. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMODATION PRIOR TO THE MEETING (48 HOURS ADVANCE NOTICE IS PREFERABLE) WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Draft

**SOMIS CITIZENS' ADVISORY COMMITTEE  
VENTURA COUNTY WATERWORKS DISTRICT NO. 19  
MINUTES OF THE OCTOBER 1, 2020 SPECIAL MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: David Hutter, Lynette Buchanan-Roth,  
Kathy Janowski, Diana Enos

COMMITTEE MEMBERS ABSENT: Kirby Thomas

COMMITTEE MEMBER VACANCY: None

STAFF: Joseph Pope, Director  
Scott Meckstroth, Deputy Director  
June Kim, Engineer Manager III  
Jean Fontayne, Staff Services Manager II  
Caytlyn Caylor, Management Assistant III

GUESTS: None

\* \* \*

1. CALL TO ORDER

The meeting was called to order at 4:01 p.m.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2020 MEETING

- CAC Members approved September 17, 2020 meeting minutes as provided by staff

3. PUBLIC COMMENTS

- None

4. COMMITTEE MEMBER'S COMMENTS - Members of the Citizens' Advisory Committee may address the meeting with information or observations relevant to the operation of District 19 but do not appear on the Agenda

- Vice-Chair Dave spoke about District 19 providing water services to the potential Somis Ranch Farmworker Housing Project that was discussed at MAC meeting he attended. Dave expressed his concern about extending water lines to accommodate the housing project as it will be a financial hardship on the District if well water is shared and will require the district to buy the higher cost imported water to which would raise the water rates for all the Somis customers.
- Mr. Pope said it will be difficult to deny the project the use/access to the District's water, however, there are alternatives to providing them with well water. VC Staff can explore options with Calleguas to create a special rate for them to be on 100% imported water.

5. ACTION ITEM – APPROVE CAC LETTER OF SUPPORT FOR SURCHARGES

- The letter of support was approved as submitted by the Committee members with one modification requested, to include missing information under Diana Enos signature
- Chair Person Lynette discussed how cohesive and productive the Committee members worked together to draft the letter together and ensure the Somis District customers understand the new approach for 2020/2021 on putting WWD19 on a path to sustainability

6. Future Agenda Items -

- Somis Ranch Farmworker Housing Project (updates)

8. ADJOURNMENT

- The meeting adjourned at 4:36pm

DRAFT

5. DISTRICT STAFF REPORT

A. FINANCIAL REVIEW

1. Update on the current financial status of District 19 including:

- a. Cash Flow Analysis sheet showing revenue and expense items
- b. Acquisition & Replacement Fund sheet showing sources and uses of funds
- c. Financial Status Report for Operations and Maintenance

2. Report from the CAC Financial Subcommittee

Waterworks District 19  
Financial Reports  
\*Revised\*

5.A

WW#19 Somis Detailed ADHOC Analysis										
1	Total Beginning Balances		\$716,306	\$612,560	\$912,905	\$1,121,247	\$997,745	(\$20,445)	(\$20,445)	(\$20,445)
2	Total Ending Balances		\$612,560	\$912,905	\$1,121,247	\$997,745	(\$20,445)	(\$140,920)	\$217,055	\$190,304
3										
4	Total Required Fund Balance		\$858,149	\$676,487	\$930,921	\$935,572	\$1,009,243	\$978,795	\$100,608	\$856,470
5	Alert		Alert	ok	ok	ok	Alert	(\$140,920)	NA	\$190,304
6										
7	<b>O&amp;M/ Rate Stab Fund</b>	<b>FMS ACT#</b>	<b>FY16 ACTUAL</b>	<b>FY17 ACTUAL</b>	<b>FY18 ACTUAL</b>	<b>FY19 ACTUAL</b>	<b>FY20 ACTUAL</b>	<b>FY21 ADJUSTED BUDGET</b>	<b>FY21 ACTUAL</b>	<b>FY21 END PROJECTION</b>
8	<b>Beginning Balances</b>		<b>\$716,306</b>	<b>\$225,774</b>	<b>\$270,267</b>	<b>\$295,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
9										
10	<b>Operating Revenue</b>									
11	Interest Earnings	8911	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
12	Federal & State Disaster		\$0	\$0		\$0	\$0	\$0	\$0	\$0
13	State Aid - SB90		\$0	\$0		\$0	\$0	\$0	\$0	\$0
14	Meter Sales & Install/Line Ext. Fee	9613	\$225	\$3,700	\$1,035	\$2,740	\$1,975	\$800	\$395	\$800
15	Planning/Engr Svc Fee	9481	\$0	\$0	\$0	\$0	\$125	\$200	\$0	\$200
16	Permit Fees	9708	\$0	\$0	\$0	\$590	\$0	\$0	\$0	\$0
17	Water Sales	9614	\$2,655,209	\$2,682,883	\$3,653,453	\$3,343,157	\$3,107,276	\$3,463,786	\$538,319	\$3,444,700
18	Other revenue - misc.	9708/9751/9790	\$204,737	\$45,612	\$67,277	\$68,338	\$49,651	\$60,700	\$2,456	\$60,700
19	<b>Total - Operating Revenue</b>		<b>\$2,860,171</b>	<b>\$2,732,195</b>	<b>\$3,721,765</b>	<b>\$3,414,824</b>	<b>\$3,159,028</b>	<b>\$3,525,486</b>	<b>\$541,170</b>	<b>\$3,506,400</b>
20										
21	<b>Operating Expenditure</b>									
22	Phone/Supplies/Bad Deb/Misc	See Sch	\$119,896	\$52,785	\$122,452	\$48,130	\$86,675	\$77,800	(\$51)	\$61,700
23	System Maint. Repairs & Replac.	See Sch	\$290,384	\$220,914	\$353,960	\$528,832	\$309,878	\$313,600	\$23,032	\$251,400
24	Indirect Cost Recovery	2158	\$16,144	\$21,978	\$24,000	\$14,577	\$18,597	\$23,200	\$0	\$23,200
25	O&M Labor Charges	2205	\$836,714	\$836,934	\$776,700	\$922,425	\$1,288,046	\$1,115,300	\$183,896	\$1,032,100
26	State Permit/Fees	2159-F01	\$13,710	\$11,200	\$12,400	\$17,800	\$16,026	\$0	\$1,700	\$12,000
27	Legal Cost	2185	\$5,542	\$13,467	\$9,666	\$94,216	\$128,185	\$58,300	\$29,771	\$58,300
27	Mgmt /Admin./ Eng. Svcs	2204	\$127,100	\$120,700	\$135,600	\$128,000	\$117,900	\$173,900	\$0	\$179,600
28	Special Technical Services	See Sch	\$15,566	\$32,582	\$8,972	\$2,778	\$4,071	\$49,000	\$1,854	\$88,100
29	Water Analysis	2188	\$7,331	\$8,448	\$7,400	\$17,778	\$6,034	\$17,000	\$685	\$14,300
30	Cross Connection Fees	2159-XC59	\$3,870	\$5,200	\$3,900	\$5,300	\$4,140	\$0	\$1,300	\$5,200
31	Groundwater Extraction	2312-FX12	\$15,700	\$20,200	\$23,200	\$19,700	\$27,500	\$36,000	\$9,500	\$45,500
32	Water Purchase	2312	\$1,027,660	\$367,742	\$1,298,800	\$916,935	\$663,946	\$972,500	\$18,568	\$607,300
33	Water System Power	2313	\$429,263	\$425,961	\$383,100	\$434,887	\$565,891	\$454,800	\$52,676	\$418,400
34	Water Maintenance Supply		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35	Conservation Program	2159-CS59	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
36	Meter Replacement & Change Out	2264	\$9,400	\$33,200	\$0	\$54,820	\$276,200	\$35,000	\$0	\$35,000
37	Other Loan Pymts-Principal	3212	\$63,000	\$65,000	\$67,000	\$70,000	\$72,000	\$74,000	\$0	\$74,000
38	Other Loan Pymts-Interest	3452	\$92,901	\$95,852	\$101,348	\$91,130	\$88,728	\$86,500	(\$7,310)	\$86,500
39	Depreciation Expense	3361	\$271,622	\$340,961	\$341,451	\$341,451	\$341,922	\$341,400	\$85,829	\$341,400
40	Right of Way Easements Purchase	3552	\$4,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Right of Way Easements Temporar	3553					\$300	\$0	\$0	\$0
41	Debt Contra	3992		\$0	\$0	\$0	\$0	\$0	\$0	\$0
42	Debt & Capital Reserve Contributio	5111	\$0	\$14,578	\$0	\$1	\$1,073	\$62,600	\$0	\$62,600
43	Contribution - ISF	5111	\$0	\$0	\$26,825	\$16,190	\$0	\$0	\$0	\$0
44	<b>Total - Operating Expenditure</b>		<b>\$3,350,702</b>	<b>\$2,687,702</b>	<b>\$3,696,774</b>	<b>\$3,714,951</b>	<b>\$4,017,111</b>	<b>\$3,890,900</b>	<b>\$401,450</b>	<b>\$3,401,600</b>
45	Result of Operation		(\$490,532)	\$44,493	\$24,991	(\$300,127)	(\$858,083)	(\$365,414)	\$139,720	\$104,800
46	Transfer to/fr Capital Reserve					\$4,869	\$858,083	\$0	\$0	\$0
47	<b>O&amp;M Fund Balance Reserve:</b>		<b>\$225,774</b>	<b>\$270,267</b>	<b>\$295,259</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$365,414)</b>	<b>\$139,721</b>	<b>\$104,800</b>
48			<b>\$0</b>							
49	<b>Minimum Balance</b>									
50	<b>25%</b>	<b>of O&amp;M expenses</b>	<b>\$837,676</b>	<b>\$671,926</b>	<b>\$924,193</b>	<b>\$928,738</b>	<b>\$1,004,278</b>	<b>\$972,725</b>	<b>\$100,362</b>	<b>\$850,400</b>
51	<b>10%</b>	<b>of rate revenue</b>	<b>\$20,474</b>	<b>\$4,561</b>	<b>\$6,728</b>	<b>\$6,834</b>	<b>\$4,965</b>	<b>\$6,070</b>	<b>\$246</b>	<b>\$6,070</b>
52										

			FY16	FY17	FY18	FY19	FY20	FY21	FY21	YR
53	Acquisition&Replacement Fund		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADJUSTED	FY21	END
54	Beginning Balances		\$0	\$386,785	\$642,638	\$825,989	\$997,745	(\$20,445)	(\$20,445)	(\$20,445)
55										
56	<b>Capital Sources of Funds</b>									
57	Interest Earnings	8911	\$4,713	\$6,809	\$15,000	\$25,012	\$13,754	\$14,639	(\$559)	\$14,600
58	Capital Impr Charges	9615	\$2,395	\$44,000	\$6,000	\$22,762	\$6,000	\$8,000	\$0	\$8,000
59	Loan Proceed	9841 (USDA)	\$300,430	\$0	\$0	\$0	\$0	\$4,225,900	\$0	\$0
60	Other Revenue-Misc	9790	\$0	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0
61	Gain/Loss Revenue Capital Asset	9822	(\$5,340)	\$0	\$0					\$0
62	Depreciation Expense	3611 CY Fun	\$271,622	\$340,961	\$341,451	\$341,451	\$341,922	\$341,400	\$85,829	\$341,400
63	<b>Total - Capital Sources of Funds</b>		<b>\$573,820</b>	<b>\$391,770</b>	<b>\$362,451</b>	<b>\$389,226</b>	<b>\$406,676</b>	<b>\$4,589,939</b>	<b>\$85,270</b>	<b>\$364,000</b>
64										
65	<b>Capital Uses of Funds</b>									
66	<b>Water System Replacement &amp; Construction Projects:</b>									
67	Misc Water System Improvement	2112	\$84,052	\$104,018	\$8,500	\$26,076	\$411,067	\$32,000	(\$19,246)	\$48,951
68	General System Improvement	4112	\$3	\$0	\$0	(\$0)	(\$4)	\$70,000	\$0	\$57
69	Well#4 Treatment Fac Repl	4112	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70	Well 2 Treatment Facility	4112	\$1,510	\$0	\$128,500	\$119,930	\$99,470	\$3,864,400	\$3,056	\$92,765
71	Well#2 Treatment Facility	4114		\$0	\$0	\$0	\$0	\$0	\$0	\$0
72	Pipe Replacement at Caltrans	4112		\$0	\$0	\$0	\$0	\$0	\$0	\$0
73	NewCalleguasWtrTrnout	4112	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
74	Sand Canyon Waterline & BPS	4112	\$6,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0
75	Pipe Replacement Caltrans ROW	4114	\$0	\$0	\$0	\$0	\$3,220	\$0	\$0	\$0
76	Pipe Replacement Caltrans	4114	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
77	Well 3 Replacement	4114	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
78	Bradley Rd Turnout	4114	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
79	538 Reservoir Replacement	4112	\$0	\$0	\$22,500	\$44,909	\$45,270	\$361,500	\$3,681	\$109,878
80	538 Transmission Replacement	4112	\$0	\$0	\$9,300	\$11,786	\$3,560	\$0	\$0	\$0
81	Water Construction Project	4114	\$2,490	\$0	\$0	\$0	\$0	\$0	\$0	\$0
82	<b>Total Syst. Replc &amp; Construc Proj.</b>		<b>\$94,535</b>	<b>\$104,018</b>	<b>\$168,800</b>	<b>\$202,701</b>	<b>\$562,582</b>	<b>\$4,327,900</b>	<b>(\$12,509)</b>	<b>\$251,651</b>
83	Misc Expense		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
84	System Maint, Repairs & Replc.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
85	Engineering Services	2204	\$31,800	\$31,900	\$10,300	\$9,900	\$4,200	\$12,100	\$0	\$6,400
86	Other Equipment	4601	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
87	Contributions-ISF & Other Funds	5111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
88	Prior Year CAFR Adjustments	ACO								
89	<b>Total - Capital Uses of Funds</b>		<b>\$126,335</b>	<b>\$135,918</b>	<b>\$179,100</b>	<b>\$212,601</b>	<b>\$566,782</b>	<b>\$4,345,000</b>	<b>(\$12,509)</b>	<b>\$258,051</b>
90	Net Cash Balance		<b>\$447,485</b>	<b>\$255,852</b>	<b>\$183,351</b>	<b>\$176,625</b>	<b>(\$160,106)</b>	\$244,939	\$97,779	\$105,949
91	Transfer to/fr O&M / Rate Stabilization Fund		\$0	\$0	\$0	(\$4,869)	(\$858,083)	\$0	\$0	\$0
92	CAFR Adjustments	ACO	(\$60,700)							
93	<b>Ending Capital Fund Balance Reserve</b>		<b>\$386,785</b>	<b>\$642,638</b>	<b>\$825,989</b>	<b>\$997,745</b>	<b>(\$20,445)</b>	<b>\$224,494</b>	<b>\$77,334</b>	<b>\$85,504</b>

WATERWORKS DISTRICT NO. 19 (SOMIS) WATER SERVICE  
OPERATION AND MAINTENANCE FINANCIAL STATUS REPORT

Current Period Activities to AP03 ended 09/30/20						
	A	B	B	C	D	E
	ACTUAL	ADOPTED BUDGET	ADJUSTED BUDGET	CURRENT	% of	Yr-End
DESCRIPTION	FY 20	FY 21	FY 21	ACTUAL	Act vs Bud	Projection
<b>1 EXPENDITURES</b>					c/b	
2 System Maint. Repairs & Replac.	309.9	313.6	313.6	23.0	7%	251.4
3 Pipes,Fitting,Valves & Other Maint. Supp	144.3	136.0	136.0	18.4	13.5%	169.2
4 Maintenance Contract	165.6	177.6	177.6	4.7	2.6%	82.2
5 Other Maintenance	-	-	0.0	0.0		0.0
6 Special Technical Services	4.1	49.0	49.0	1.9	0.0	88.1
7 Reservoir & Well Insp	-	15.0	15.0	0.0	0.0%	54.2
8 Design & Print CCR Rpt and Others	0.9	34.0	34.0	0.8	2.3%	27.8
9 Urban Water MGMT Plan & Master Plan Updates	-	-	0.0	0.0		5.0
10 SCADA Reporting	-	-	0.0	0.0		0.0
11 Software Maintenance	3.2	-	0.0	1.1		1.1
12 Consultant - Rate Study	-	-	0.0	0.0		0.0
13 O&M Labor Charges	1,288.0	1,115.3	1,115.3	183.9	16.5%	1032.1
14 State Permit/Fees	16.0	-	0.0	1.7		12.0
15 Mgmt /Admin./ Eng. Svcs	117.9	173.9	173.9	0.0	0.0%	179.6
16 Legal Cost	128.2	58.3	58.3	29.8	51.1%	58.3
17 Water Analysis	6.0	17.0	17.0	0.7	4.0%	14.3
18 Cross Connection Fees	4.1	-	0.0	1.3		5.2
19 Groundwater Extraction	27.5	36.0	36.0	9.5	26.4%	45.5
20 Water Purchase	663.9	972.5	972.5	18.6	1.9%	607.3
21 Water System Power	565.9	454.8	454.8	52.7	11.6%	418.4
22 Water Maintenance Supply	-	-	0.0	0.0		0.0
23 Conservation Program	-	-	0.0	0.0		5.0
24 Meter Replacement & Change Outs	276.2	35.0	35.0	0.0	0.0%	35.0
25 Phone/Supplies/Bad Deb/Misc	86.7	77.8	77.8	-0.1	-0.1%	61.7
26 Indirect Cost Recovery	18.6	23.2	23.2	0.0	0.0%	23.2
27 Other Loan Pymts-Principal	72.0	74.0	74.0	0.0	0.0%	74.0
28 Other Loan Pymts-Interest	88.7	86.5	86.5	-7.3	-8.5%	86.5
29 Depreciation Expense	341.9	341.4	341.4	85.8	25.1%	341.4
30 Right of Way Easements Purchase	-	-	0.0	0.0		0.0
31 Right of Way Easements Temporary	0.3	-	0.0	0.0		0.0
32 Contribution - ISF	-	-	0.0	0.0		0.0
33 Debt & Capital Reserve Contributions	1.1	62.6	62.6	0.0	0.0%	62.6
<b>34 TOTAL EXPENDITURES</b>	<b>4,017.1109</b>	<b>3,890.9</b>	<b>3,890.9</b>	<b>401.4</b>	<b>10.3%</b>	<b>3,401.6</b>
<b>35 REVENUES</b>						
36						
37 Interest Earnings	-	-	0.0	0.0		0.0
38 Federal & State Disaster	-	-	0.0	0.0		0.0
39 State Aid - SB90	0.0	0.0	0.0	0.0		0.0
40 Meter Sales & Install/Line Ext. Fee	2.0	0.8	0.8	0.4	49.4%	0.8
41 Planning/Engr Svc Fee	0.1	0.2	0.2	0.0	0.0%	0.2
42 Permit Fees	-	-	0.0	0.0		0.0
43 Water Sales	3,107.3	3,463.8	3,463.8	538.3	15.5%	3,444.7
44 Other revenue - misc.	49.7	60.7	60.7	2.5	4.0%	60.7
45 Gain/Loss Revenue Capital Asset	-	-	0.0	0.0		0.0
<b>46 TOTAL REVENUES</b>	<b>3,159.0275</b>	<b>3,525.5</b>	<b>3,525.5</b>	<b>541.2</b>	<b>15.4%</b>	<b>3,506.4</b>
<b>47 NET OF OPERATION</b>	<b>(858.08)</b>	<b>(365.4)</b>	<b>(365.4)</b>	<b>139.7</b>		<b>104.80</b>
<b>48 O&amp;M Fund Balance Reserve:</b>						
49 Beginning Fund Balance	0.00		(0.00)	(\$0.00)		(\$0.00)
50 Net of Operation	(858.08)		(365.41)	139.72		104.80
51 Transfer To/Fr Capital Fund	858.08		366.59	601.69		-
<b>52 O&amp;M Fund Balance Reserve:</b>	<b>(\$0.00)</b>	<b>\$0.00</b>	<b>\$1.17</b>	<b>\$741.41</b>	<b>\$0.00</b>	<b>\$104.80</b>
<b>53 Required O&amp;M Fund Reserve: 25% of Exp.</b>	<b>\$1,004.28</b>	<b>\$972.73</b>	<b>\$972.73</b>	<b>\$100.36</b>		<b>\$850.40</b>
<b>54 O&amp;M FBR vs Targeted Reserve</b>	alert	alert	alert	ok	ok	alert

WATERWORKS DISTRICT NO. 19 (SOMIS) WATER SERVICE  
CAPITAL PROJECTS FINANCIAL STATUS REPORT

Current Period Activities to AP03 ended 09/30/20									
	A	B	C	D	E	F	G	H	
	ACTUAL	ADOPTED BUDGET	ADJUSTED BUDGET	CURRENT PERIOD FY 21			% of	Yr-End	
DESCRIPTION	FY 20	FY 21	FY 21	EXP/REV	ENC	TOTAL	Act/Bud	Projection	
<b>1 NON CAPITALIZED EXPENDITURES:</b>							d/c		
2 General System Improvement	0.0	20.0	20.0	0.0	0.0	0.0	0.0%	0.0	
3 SCADA Improvements	0.6	12.0	12.0	0.0	0.6	0.6	0.0%	0.6	
4 Well Repairs/Replacement	1.1	0.0	0.0	0.0	0.0	0.0		0.0	
5 Greentree Res #2 Re-coat & Repair	409.0	0.0	0.0	(19.4)	67.6	48.2		48.2	
6 Other Reservoir Repairs	0.4	0.0	0.0	0.2	0.0	0.2		0.2	
7 Engineering Services	4.2	12.1	12.1	0.0	0.0	0.0	0.0%	6.4	
8 Sub-Total Non Capitalized Expenditures	415.3	44.1	44.1	(19.2)	68.2	49.0	-43.6%	55.4	
<b>9 WATER SYSTEM IMPROVEMENT:</b>									
10 General System Improvement	0.0	70.0	70.0	0.0	195.9	195.9	0.0%	0.1	
11 Well 2 Treatment Facility	99.5	3,864.4	3,864.4	3.1	0.0	3.1	0.1%	92.8	
12 Sand Canyon Waterline & BPS	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0	
13 Pipe Replacement Caltrans ROW	3.2	0.0	0.0	0.0	0.0	0.0		0.0	
14 538 Reservoir Replacement	45.3	361.5	361.5	3.7	0.0	3.7	1.0%	109.9	
15 538 Transmission Replacement	3.6	0.0	0.0	0.0	0.0	0.0		0.0	
16 Sub-Total Water System Improvement	151.5	4,295.9	4,295.9	6.7	195.9	202.6	0.2%	202.7	
<b>17 WATER CONSTRUCTION PROJECT</b>									
18 Well#2 Treatment Facility	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0	
19 Bradley Rd Turnout	0.0	0.0	0.0	0.0	0.0	0.0		0.0	
20 Pipe Replacement at Caltrans	0.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0	
21 Sub-Total Water Water Construcrion Project	0.0	0.0	0.0	0.0	0.0	0.0		0.0	
22 Other Equipment	0.0	5.0	5.0	0.0	0.0	0.0	0.0%	0.0	
<b>23 Total Expenditures</b>	<b>566.8</b>	<b>4,345.0</b>	<b>4,345.0</b>	<b>(12.5)</b>	<b>264.1</b>	<b>251.6</b>	<b>-0.3%</b>	<b>258.1</b>	
<b>24 REVENUES</b>									
25 Interest Earnings	13.8	14.6	14.6	(0.6)	0.0	(0.6)	-3.8%	14.6	
26 Capital Impr Charges	6.0	8.0	8.0	0.0	0.0	0.0	0.0%	8.0	
27 Loan Proceed	0.0	4,225.9	4,225.9	0.0	0.0	0.0	0.0%	0.0	
28 Other Revenue-Misc	45.0	0.0	0.0	0.0	0.0	0.0	0.0%	0.0	
<b>29 Total Revenues</b>	<b>64.8</b>	<b>4,248.5</b>	<b>4,248.5</b>	<b>(0.6)</b>	<b>0.0</b>	<b>(0.6)</b>	<b>0.0%</b>	<b>22.6</b>	
<b>30 Net of Operation</b>	<b>(502.0)</b>	<b>(96.5)</b>	<b>(96.5)</b>	<b>12.0</b>	<b>(264.1)</b>	<b>(252.1)</b>		<b>(235.5)</b>	
31 Beginning Capital Fund Balance	997.7	(20.4)	(20.4)	(20.4)		(20.4)		(20.4)	
32 Prior Year CAFR Adjustments								0.0	
33 Transfer To/Fr Capital Fund	(858.1)							0.0	
34 Depreciation Expense	341.9	341.4	341.4	85.8		85.8		341.4	
<b>35 Ending Capital Fund Balance Reserve</b>	<b>(20.4)</b>	<b>224.5</b>	<b>224.5</b>	<b>77.3</b>		<b>(186.8)</b>		<b>85.5</b>	
36									
37									
38	<b>SUMMARY OF CAPITAL FUND BALANCE</b>					Capital	Funded	Total	
39					Acq Fund	Depr Fund	Cap Fund		
40					Beginning Fund Balance		(20.4)	(20.4)	
41					Revenue & Depreciation		22.6	341.4	
43					Expenditure & Encumbrances		(202.7)	(55.4)	
44					Ending Fund Balance		(180.1)	265.6	

## B. CAPITAL PROJECTS REVIEW

1. Progress Report for Active Capital Projects with updated timelines
2. Financial Status Report for Capital Projects

## Active Capital Projects Report October 2020

Project Name	Project Manager / Design Eng. Contractor	Plan Approval	Contract Award	Const. Start	Const. Comp.	Design/ Const.	Remarks
District No. 19 Well No. 2 Iron and Manganese facility WS239898	<a href="#">John Jacobson</a> J. Kim/ R.Lippincott MBI; Padre & Assoc.; Oakridge	01/21	02/21	5/21	5/22	99/0	<ul style="list-style-type: none"> <li>• <b>Board cancel Bid in 9/15/20 Board Meeting</b></li> <li>• <b>Plan to Re-advertise and Bid in November 2020</b></li> <li>• <b>06/2020 Project is on hold and will re-bid when additional funding sources are available</b></li> <li>• <b>Project Award pending funding approval</b></li> <li>• 7/2019- Advertising project.</li> <li>• 6/2019- Obtained State budget appropriation to fund project. Finalizing project plans and specs. package for approval. Obtaining temporary construction easement from adjacent property owners.</li> <li>• 3/2019- Prepared and submitted memo and supporting documents to the Financial Planning Committee, scheduled FPC meeting for borrowing from COV Revolving Credit Agreement fund.</li> <li>• 1/2019- Met with CEO Analyst for borrowing from COV General Fund Loan, preparing the supporting documents for the Finance Committee and BOS meetings</li> </ul>
District No. 19 538 Pressure Zone 1.0 MG Reservoir & 1,100 LF 12-inch Transmission Line Replacement WS239906 & WS239907	<a href="#">Brian D'Anna/</a> J. Kim/ M. Segui <a href="#">KJ Consultant, Inc.</a>	03/21	6/21	7/21	6/22	0/0	<ul style="list-style-type: none"> <li>• <b>06/2020 ESD is working on the right of way and permitting requirements.</b></li> <li>• 6/2019- Surveyed existing ROW and staked existing pipeline across Arroyo Las Posas; KJ consultant performing preliminary engineering design.</li> <li>• 3/2019- KJ Consultant contract for CEQA and 30% design services approved by PWA Director, issued Notice to Proceed to KJ.</li> <li>• 1/2019- KJ Consultant contract for CEQA and 30% design services for PWA Director approval 1/2019.</li> </ul>
District No. 19 Pipe Replacement @ CalTrans R/W WS239904	<a href="#">J. Kim/</a> <a href="#">M. Segui</a> Padre & Assoc.; AECOM	05/22	8/23	11/23	10/24	90/0	<ul style="list-style-type: none"> <li>• <b>06/2020 On hold due to budget shortfall</b></li> <li>• 6/2019 – Investigating County financing options: revolving Credit Agreement.</li> <li>• 1/2015 – Project is on hold pending District 19 financial planning.</li> <li>• 3/2014 - AECOM submitted 95% plans to all review Agencies including Cal Trans, Calleguas MWD, VCWPD, and WWD#19.</li> </ul>

C. STATE OF WATER DISTRICT 19  
INFRASTRUCTURE

1. Recent or in progress repairs
2. Upgrades or improvements planned

➤ A PowerPoint Presentation is provided on the following pages



# District 19 (Somis) O&M Updates

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FY 2021 – First Quarter (July 1, 2020 to Sept. 30, 2020)

# Operations & Maintenance – Main Line Repairs

- ▶ Number of Main Line Repairs: 1
- ▶ Well #3 main line break/repair
  - ▶ Labor: \$9,200 total (\$2,228 REG + \$6,972 OT)
- ▶ Key Issues: Well offline for under 24 hours

# Operations & Maintenance – Meter Upsizing

- ▶ Number of Meter Upsizes Repairs: 2
  - ▶ ¾" to 1" Meters
  - ▶ 1 each at Price Rd and Ridgecrest
  - ▶ Labor: billed to each service
- ▶ Key Issues: None

# Operations & Maintenance – Service Leaks

- ▶ Number of Service Leaks: 2
  - ▶ 1" service leak on Faircrest
    - ▶ Truck drove over meter box
  - ▶ 2" service leak on Worth Way
  - ▶ Cost Minimal
- ▶ Key Issues: None

# Operations & Maintenance – Hydrant Leaks

- ▶ Number of Hydrant Leaks: 1
  - ▶ Bell Street
    - ▶ Vehicle hit hydrant
  - ▶ District billed driver for labor and materials
- ▶ Key Issues: Temporary low pressure during incident

# Operations & Maintenance – Fire Flow Tests

- ▶ Number of Fire Flow Tests: 1
  - ▶ District billed applicant labor and materials
- ▶ Key Issues: None

# Operations & Maintenance – Valve Maintenance

- ▶ No valve maintenance this quarter

# Operations & Maintenance – Line Flushing

- ▶ No scheduled Line Flushing this quarter
- ▶ Any spot flushing was interregional to WQC

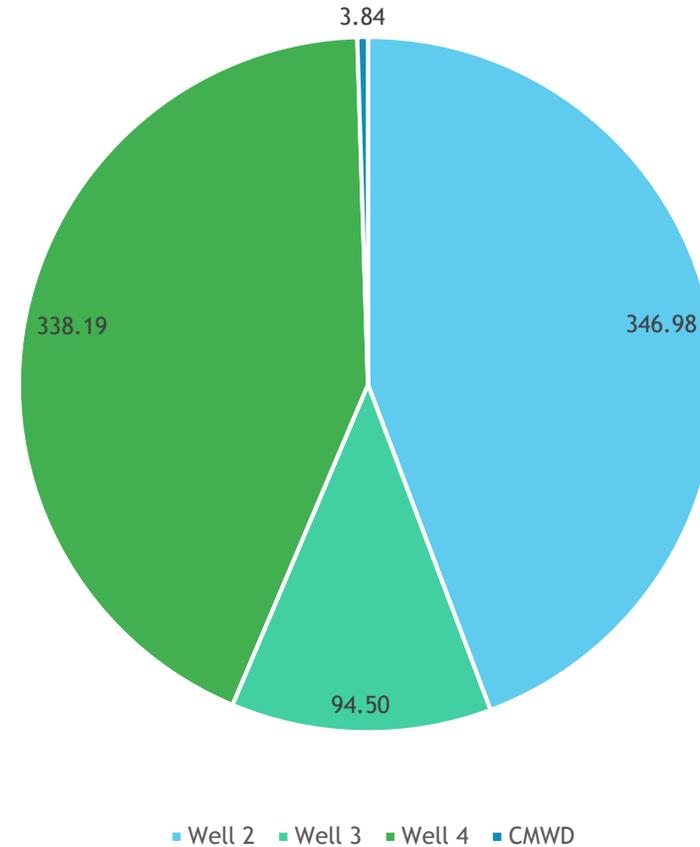
# Operations & Maintenance – Wells

- ▶ Well # 2 – 1,100 gpm nominal pumping rate
  - ▶ 346.98 AF pumped
  - ▶ Water Quality (Cl=17mg/L; COLOR=10 Units; Odor<1 TON; Fe=270 ug/L; Mn=140 ug/L)
- ▶ Well # 3 – 1,000 gpm nominal pumping rate
  - ▶ 94.50 AF pumped
  - ▶ Water Quality (Cl= 13mg/L; COLOR= 8 Units; ODOR<1 TON; Fe= 240 ug/L; Mn= 110 ug/L)
- ▶ Well # 4 – 1,100 gpm nominal pumping rate
  - ▶ 338.19 AF pumped
  - ▶ Water Quality Raw (Cl= 167mg/L; COLOR= 13 Units; ODOR<1 TON; Fe=930 ug/L; Mn=420 ug/L)
  - ▶ Water Quality Finished (Fe<100 ug/L Mn<20 ug/L)
- ▶ Key Issues (Well 2 lower 40 feet; Well 4 acid wash filter media)

# Operations & Maintenance – Total Source Water

- ▶ Total Well Water
  - ▶ 779.67 AF Pumped
- ▶ CMWD
  - ▶ 3.84 AF Delivered
  - ▶ Quality: 250 mg/L TDS, 52 mg/L Chloride
  - ▶ ~\$25,200 (\$1,512/AF commodity cost plus \$19,200 fixed charges)
- ▶ Key Issues
  - ▶ CMWD total \$/AF is not representative due to low delivery volume vs. fixed charges

Dist. 19 Source Water (AF)



# Customer Service and Meter Reading

- ▶ Replaced 151 meters
  - ▶ \$15,171 labor
- ▶ Customer Account Activity (turn on/off)
  - ▶ \$2,907 labor
- ▶ Customer Service Orders (check for leaks, verify reads, pressure, etc.)
  - ▶ \$4,810 labor
- ▶ Key Issues (None)

# Operations & Maintenance – Looking Forward

- ▶ Line Flushing
  - ▶ Annual District Line Flushing is scheduled for late November and December 2020
- ▶ Advanced Metering Infrastructure (AMI)
  - ▶ Complete AMI base station/antenna at 860 Reservoir
  - ▶ Configuring AMI meters FY2021 Q2
  - ▶ Rollout to customers by 1/1/2022

# Engineering - Development

- ▶ Somis Farmworker Housing

# Engineering - Capital Improvement Projects

- ▶ Greentree Reservoir
  - ▶ Recoating completed July 2020
  - ▶ Key Issues (Coating has estimated 25 year life span)
- ▶ Well 2 Treatment Facility
  - ▶ Fe and Mn Treatment
- ▶ Diver and surface inspection, and internal cleaning of Balcom Reservoir and 538 Reservoir
  - ▶ Completed
  - ▶ Reports expected 11/15/20
  - ▶ Cost: ~\$10k



# Questions?

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## D. WATER FACTS

### 1. Water Supply

- a. Updated District 19 Water Production and Sales Reports
- b. Status of water supply available through State projects

### 2. Water Quality

- a. Resolution of water quality complaints from District customers
- b. Update on pumped groundwater and delivered potable water quality

### 3. Water Costs

- a. Cost of water purchased from Calleguas Municipal Water District
- b. Groundwater allocation from Fox Canyon GMA
  - New Interim Extraction Allocation System for the Las Posas Valley Basin
- c. Litigation status to secure pumping allocation (*FCGMA V. LPVWRC*)

Ventura County Waterworks - District No.1 Production Summary Report for <b>Sep-20</b>				
DISTRICT 1	Local		Purchases	Total Prod.
	Pumped	In-Lieu		
<b>Division 1</b>				
Well 20	112.5			
<b>Div. 1 Total</b>	112.5		611.9	724.4
<b>Division 2</b>			67.0	67.0
<b>Div. 2 Total</b>	0.0		67.0	67.0
<b>Division 3</b>				
Well 15	58.9		31.9	90.8
<b>Div. 3 Total</b>	58.9		31.9	90.8
<b>Division 4</b>				
Well 95	23.5			
Well 97	0.0			
Well 98	94.9		6.9	101.7
<b>Div. 4 Total</b>	118.3	0.0	6.9	125.2
<b>TOTAL DIST. 1 (AF)</b>	<b>289.8</b>	<b>0.0</b>	<b>717.7</b>	<b>1007.5</b>
Ventura County Waterworks - District No.19 Production Summary Report for <b>Sep-20</b>				
DISTRICT 19	Local		Purchases	Total Prod.
	Pumped	In Lieu (GCC)		
Well 2	92.2			
Well 3	47.5			
Well 4	93.6			
<b>TOTAL DIST. 19 (AF)</b>	<b>233.3</b>	<b>0.0</b>	<b>0.0</b>	<b>233.3</b>

E. ADMINISTRATIVE UPDATE – An update on issues related to administration of the District including billing, charges, fees, programs, etc.

1. Aged Report
2. COVID-19 Waived Fees Report

## E. 1 - Aged Report

Row Labels	Sum of 0-30 Days	Sum of 31-60 Days	Sum of 61-90 Days	Sum of 91-120 Days	Sum of 121+ Days	61>DAYS
<b>CUE</b>	<b>\$271.88</b>	<b>\$14.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	\$0.00
Commercial	\$104.87	\$14.87	\$0.00	\$0.00	\$0.00	
Institutional	\$167.01	\$0.00	\$0.00	\$0.00	\$0.00	
<b>VCWWD No. 1</b>	<b>\$1,551,128.88</b>	<b>\$126,422.86</b>	<b>\$42,455.51</b>	<b>\$25,876.16</b>	<b>\$13,840.62</b>	\$82,172.29
Agricultural	\$279,080.56	\$17,927.50	\$10,468.06	\$8,159.11	\$1,157.51	
Commercial	\$181,660.66	\$5,471.52	\$427.79	\$294.54	\$998.39	
Industrial	\$13,633.26	\$5,081.59	\$3,118.83	\$1,496.08	\$0.00	
Institutional	\$84,608.90	\$1,303.79	\$0.00	\$0.00	\$0.00	
Residential	\$962,361.24	\$96,638.46	\$28,440.83	\$15,926.43	\$11,684.72	
Residential Multi Family	\$29,784.26	\$0.00	\$0.00	\$0.00	\$0.00	
<b>VCWWD No. 17</b>	<b>\$294,398.77</b>	<b>\$27,579.03</b>	<b>\$5,533.01</b>	<b>\$1,687.72</b>	<b>\$2,948.22</b>	\$10,168.95
Commercial	\$2,781.82	\$0.00	\$0.00	\$0.00	\$0.00	
Industrial	\$22,883.69	\$0.00	\$0.00	\$0.00	\$0.00	
Institutional	\$296.45	\$419.15	\$0.00	\$0.00	\$0.00	
Residential	\$268,436.81	\$27,159.88	\$5,533.01	\$1,687.72	\$2,948.22	
<b>VCWWD No. 19</b>	<b>\$215,507.82</b>	<b>\$13,327.72</b>	<b>\$2,741.03</b>	<b>\$456.25</b>	<b>\$693.41</b>	\$3,890.69
Agricultural	\$114,820.59	\$5,884.34	\$652.21	\$112.40	\$640.00	
Commercial	\$4,103.97	\$40.27	\$0.00	\$22.00	\$0.00	
Industrial	\$4,614.76	\$0.00	\$0.00	\$0.00	\$0.00	
Institutional	\$873.66	\$51.59	\$0.00	\$0.00	\$0.00	
Residential	\$90,063.08	\$7,341.34	\$2,088.82	\$321.85	\$53.41	
Residential Multi Family	\$1,031.76	\$10.18	\$0.00	\$0.00	\$0.00	
<b>VCWWD No. 38</b>	<b>\$446,027.61</b>	<b>\$19,483.21</b>	<b>\$2,739.80</b>	<b>\$1,114.03</b>	<b>\$10.00</b>	\$3,863.83
Commercial	\$141,482.89	\$0.00	\$0.00	\$0.00	\$0.00	
Institutional	\$372.38	\$173.58	\$0.00	\$0.00	\$0.00	
Residential	\$304,172.34	\$19,309.63	\$2,739.80	\$1,114.03	\$10.00	
<b>Grand Total</b>	<b>\$2,507,334.96</b>	<b>\$186,827.69</b>	<b>\$53,469.35</b>	<b>\$29,134.16</b>	<b>\$17,492.25</b>	\$100,095.76 4%

Sum of AMOUNT	Column Labels							
	Mar	Apr	May	Jun	Jul	Aug	Sep	Grand Total
Row Labels								
01	(\$18,565)	(\$50,998)	(\$33,864)	(\$55,694)	(\$45,904)	(\$54,866)	(\$100,101)	(\$359,993)
16	(\$30)	(\$50)	(\$40)	(\$40)	(\$10)	(\$20)	(\$10)	(\$200)
17	(\$2,606)	(\$3,684)	(\$6,178)	(\$5,535)	(\$6,930)	(\$5,545)	(\$7,579)	(\$38,058)
19	(\$2,467)	(\$6,051)	(\$5,358)	(\$4,722)	(\$8,165)	(\$6,160)	(\$5,284)	(\$38,206)
38	(\$1,464)	(\$2,741)	(\$1,277)	(\$3,519)	(\$3,836)	(\$3,827)	(\$7,451)	(\$24,115)
<b>Grand Total</b>	<b>(\$25,133)</b>	<b>(\$63,524)</b>	<b>(\$46,717)</b>	<b>(\$69,509)</b>	<b>(\$64,845)</b>	<b>(\$70,418)</b>	<b>(\$120,425)</b>	<b>(\$460,572)</b>

F. DIRECTOR'S INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report

1. Somis Farmworker Housing Project

6. AVENUES OF PUBLIC OUTREACH – An update on how the District is reaching out to its customers concerning water conservation.

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT