

APPROVED
CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE JANUARY 23, 2025, MEETING

COMMITTEE MEMBERS IN ATTENDANCE: Nathan Stockmeir, Geoffrey Patterson,
Ron Goldman, Thomas Gentile

COMMITTEE MEMBERS ABSENT: None

COMMITTEE MEMBER VACANCY: One position

STAFF: David Fleisch, Assistant Agency Director
Jeff Palmer, Assistant Agency Director
Art Aseo, Deputy Director W&S O&M
Jean Fontayne, Staff Services Manager
Sara Negrete, Principal Accountant-zoom
Vimie Alvarez, Principal Accountant-zoom
Homer Arredondo, Engineering Mgr-zoom

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 3:29 p.m.

David Fleisch made introductions for Jeff Palmer coming in to replace David as the Assistant Agency Director. Jeff detailed his background to include that he spent his entire professional career in Ventura County, 35 years designing, building, and operating infrastructure systems for water/sewer. Last year, he was the General Manager of a sanitary district (in Systems and Environmental Regulations). Jeff spent 8 months as the Watersheds Director within Ventura County. Art Aseo introduced himself stating that started his career with the County in Water & Sanitation for 11 years as a young engineer then joined the Navy and full circle, came back after 27 years. Art worked with Camrosa Water District for 11 months and returned to Ventura County Water & Sanitation.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 30, 2024, MEETING

Mr. Stockmeir moved to approve the minutes. All approved.

Vote: Ayes - 4, Nays- 0, Absent - 0, Abstained- 0

3. PUBLIC COMMENTS

Nathan had a few questions; he said he is familiar with our water systems. His question is regarding capacity, who puts water into our tanks? David said, Water comes from Calleguas through The City of Thousand Oaks. We keep track of what is in our tanks. Water needs to move, but when we are in a red flag

situation, we fill the tanks to capacity. Tanks are never empty. We have a Skada system that we monitor all tanks, shut them off and turn them on, remotely. We have three tanks with a total of 6 million gallons of water if needed. We have generators to maintain the tanks when there is no power. One conversation about Fire Issues is, we can fill the tanks, but when everyone is using the water at the same time, it becomes a huge draw of water, and it would drain resources quickly. The system is designed to use so much water at one time. The fire hydrants that are in place, cannot control the entire area at once. We have a proactive emergency action plan set-up for us. A specific laptop has access to the water control systems and can be accessed anywhere. We have never had a problem with accessing our water control systems.

4. DISTRICT STAFF REPORT –

A. BUDGET AND FINANCIAL REVIEW – An update on the budget and financial status of the District.

- The first page of the Budget/Financial, there is a summary sheet that gives you a higher level of where we are at a snapshot.
- We've budgeted 4M in sales, we are at 4.1M in sales, so we are where we're supposed to be. We budgeted 1.6M in operating costs and we are currently at 1.4 so we are running close to where we budgeted. Capital improvements, did we specifically budget any capital improvements? I don't remember us having any capital projects. We don't have any Capital Projects only capital expenditures.

B. PROJECTS CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.

None

C. O&M UPDATE

WATER SALES TO BUDGET, SYSTEMS STATUS, AMI COMPLAINTS, OUTAGES, AND WATER QUALITY

- Monthly demand is up.
- No complaints, no mainline leaks
- AMI is growing, good to see usage and any leaks

5. DIRECTORS INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report

A. LAS POSAS VALLEY WATERMASTER - An update on decisions and/or rulings by the LPV Watermaster and LPV Policy Advisory and Technical Advisory Committees

- None

B. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN UPDATES

- Nothing new.

C. BOARD OF SUPERVISORS AGENDA ITEMS-A report on Ventura County Board of Supervisors items the district may be presenting or has recently been presented.

- 2/25/25 Commercial Solid Waste Agreement-has been changed to 3/11 Approved hauler
- 3/11/25 Miscellaneous Fees has been changed to 4/8
Fees for late fees, Jean Fontayne gave a synopsis saying going to the Board in April, can go on our website to check the fees. After hours fee, turn off/turn on, cross connection fee to set up, mailing a bill fee and lien fee. No additional revenue.

5. PUBLIC OUTREACH – Any specific outreach efforts the District has accomplished concerning water conservation, or other issues.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

- Going to Quarterly meetings. Can have special meetings.
- There used to be a pump station, what happened to it? It was taken out. Talk to the local fire station, they can tell you if it's needed.

ADJOURNMENT

The meeting was adjourned at 4:11 p.m.

The next meeting is scheduled for March 20, 2025, Thursday at 3:30 p.m.