

APPROVED

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 38
MINUTES OF THE JUNE 17, 2025, MEETING**

COMMITTEE MEMBERS IN ATTENDANCE: Geoffrey Patterson, Ron Goldman,
Thomas Gentile, and Ted Nordblum.

COMMITTEE MEMBERS ABSENT: Nathan Stockmeir

COMMITTEE MEMBER VACANCY: none

STAFF: Jeff Palmer, Assistant Agency Director
Art Aseo, Deputy Director W&S O&M
Jean Fontayne, Staff Services Manager-zoom
Sean Hanley, Water Superintendent-zoom
Gilberto Minero, Staff Services Manager-zoom

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 3:35 p.m.

2. APPROVAL OF THE MINUTES OF JANUARY 23, 2025, MEETING

Mr. Patterson moved to approve the minutes. All approved.

Vote: Ayes - 3, Nays- 0, Absent - 1

3. PUBLIC COMMENTS

Mr. Patterson wanted to make sure all the hydrants are working and full of pressure. Jeff said, all the hydrants are working and full. We do a three-year hydrant maintenance program. Means a crew coming out and they exercise the valve and make sure it is greased and proper pressure at each of the hydrants. We do a three-year cycle. Not all of them in one year. We test one third, one third and one third in a continuous operation. Our SCADA system is fully operational. When we go into fire situations, wind, dry, high humidity or weather conditions that may be more challenging. We fill the tanks. It happens in hours not days. But this is to make sure we are ready for any events. The guys can do it from an I-Pad, setting the float levels. There is a bill going through CA Legislature, that places accountability on Water Districts to have generators if they have pump stations capable of turning on with-in four hours. Reporting if there is a fire, how full were you before the fire? How much water did you use during the fire? Mr. Patterson drove around to see how many fire hydrants we had, and we had plenty to access. Mr. Patterson asked if we had enough hose for a fire? Jeff replied that the fire department maintains the fire hoses, we don't. A burlap bag will be over a hydrant when a hydrant is out of use. We also have to notify the fire department. Any information that can be given to Tina Nakamura, a member of the HOA so that she can get it out to Lake Sherwood customers. We can

provide her with our phone number, so that members of the HOA can call us at any time.

4. DISTRICT STAFF REPORT –
 - A. BUDGET AND FINANCIAL REVIEW – An update on the budget and financial status of the District.
 - Look at the year end projection, column F, says net of operations. \$169,000. Ahead of budget (close). O&M Fund balance \$2.2 million in reserves. Ahead of the policy. We have just the right amount of funds in the Budget.
 - Is there a concept of insurance? Not really for public infrastructure. Liability costs, but not replacement of an entity.
 - B. PROJECTS CAPITAL PROJECTS – The Capital Project Status Report provides regular reporting on the status of active capital projects within the District.

None. Down the road, we will think about re-coating the tank. What is the age of the plant that re-coating needs to be done? About 10 years.
 - C. O&M UPDATE
WATER SALES TO BUDGET, SYSTEMS STATUS, AMI
COMPLAINTS, OUTAGES, AND WATER QUALITY
 - Peaks in July/August for demand. It is higher than the last two years for Water Sales
 - Two pressure complaints. 1st Shut off valve was half open. 2nd pressure was low. Had to regulate.
 - AMI still climbing at 25% usage. Encourage other is helpful
5. DIRECTORS INFORMATIONAL ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report
 - A. LAS POSAS VALLEY WATERMASTER - An update on decisions and/or rulings by the LPV Watermaster and LPV Policy Advisory and Technical Advisory Committees
 - Fox Canyon Board has selected an executive officer to maintain and manage that position.
 - We will see more of a consensus on how to manage water better.
 - B. CALLEGUAS MUNICIPAL WATER DISTRICT / METROPOLITAN UPDATES
 - A solid effort of these agencies starting to talk on how to maintain together.

- C. BOARD OF SUPERVISORS AGENDA ITEMS-A report on Ventura County Board of Supervisors items the district may be presenting or has recently been presented.
- None
- D. PUBLIC OUTREACH – Any specific outreach efforts the District has accomplished concerning water conservation, or other issues.
6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS
- Do you coordinate with someone to ask customers to get rid of grass? Jeff answered, no, there have been programs on the wholesale side, that would provide you with discounts or ways/means to change from using more water, like Calleguas would offer discounts.
 - Are there regulations pending or existing on new tracks of homes that all the exterior has to be reclaimed water? Jeff answered, no, it's usually on a city-by-city basis. Driven by the local water company.

ADJOURNMENT

The meeting was adjourned at 4:12 p.m.

The next meeting is scheduled for September 18, 2025, Thursday at 3:30 p.m.