

February 17, 2026

**NOTICE OF A MEETING OF THE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17**

BELL CANYON CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 17 Bell Canyon Citizens' Advisory Committee will be held **Tuesday, February 24, 2026**, from 2:00 p.m. to adjournment at the **Bell Canyon Homeowner's Association located at 30 Hackamore Lane, Bell Canyon, California.**

Committee members must be present at the meetings and members of the public are also invited to attend in person or via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (2:00 p.m.) dial the number (669) 900- 6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting**
<https://us06web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005) or by email at wspc@ventura.org, no later than Monday, February 23, 2026, if you are unable to participate.

Sincerely,



Paul Chan P.E.
Director, Water & Sanitation



AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE October 7, 2025 MEETING.
3. PUBLIC COMMENTS
Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee, but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.
4. DISTRICT STAFF REPORT
 - A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the District.
 - B. PROJECTS
CAPITAL PROJECTS - Status Report provides regular reporting on the status of active capital projects within the District.
 - C. O&M UPDATE
 - WATER SALES TO BUDGET
 - SYSTEM STATUS
 - AMI – Advanced Metering Infrastructure
 - COMPLAINTS, OUTAGES, AND WATER QUALITY
5. DIRECTORS INFORMATIONAL ITEMS-Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - A. HOA / Equestrian Center Water Usage
 - B. CALLEGUAS MUNICIPAL WATER DISTRICT/ METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies may impact on the District.

C. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

D. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

7. ADJOURNMENT

*The next regularly scheduled District 17 CAC meeting will be held on May 26, 2026.

DRAFT

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
MINUTES OF THE OCTOBER 7, 2025**

COMMITTEE MEMBERS IN ATTENDANCE: Ronald Marks, Christopher Shubeck
Neil Sokoler,

COMMITTEE MEMBERS ABSENT: Greg McHugh, Steven Price

COMMITTEE MEMBER VACANCY: None

STAFF: Jeff Palmer, Assistant Agency Director PWA
Paul Chan, Director Water & Sanitation
Art Aseo, Deputy Director
Jean Fontayne, Staff Services Manager-zoom
Homer Arredondo, Engineering Manager-zoom
Sara Negrete, Principal Accountant

GUESTS: * * *

1. CALL TO ORDER - The Meeting was called to order at 7:02 PM.
2. Approval of the Minutes of July 15, 2025, Meeting. Motion to pass the minutes. All three Committee Members present voted in favor of passing the minutes.
3. PUBLIC COMMENT
Do we know when we can see past usage on the bills? The charts and usage were removed from the bills because that information can be viewed on AMI. It is asked to be returned to the paper bills. Jean said it is \$10,000 to return to the usage to the bills and will have to be set up over again. We will investigate it and get back to the CAC Members on this.
4. DIRECTOR'S INFORMATION ITEMS – Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - A. WATER RATE PROPOSAL PRESENTATION
 - Review of the Water Rate Presentation (i.e. Water Supply, Service Areas, State Water Allocation, Rates and Cash Flow)
 - Suggesting a 10% Rate Increase
 - The Committee would like to know how much they are contributing to what in financials, with the rate increase.
 - 100 cubic feet, we are going to find out what Callegus is charging us for District 17 and send this information to the CAC Board.

A vote was taken and it was decided to go 9.5% increase. Two CAC Board Members voted for the 9.5% increase out of the three CAC Board Members present.

5. DISTRICT STAFF REPORT

- A. BUDGET AND FINANCIAL REVIEW-An update on the budget and financial status of the District
 - o It was asked what is going on with the Labor Cost between last year and this year? O&M Labor last year's budget was 677K and the current year's adopted budget is 618K. The 422K is the actual spend.
 - o July water usage was the lowest in the last two years.
- B. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE- An update on decisions and rulings by these agencies may impact on the District.
- C. CAPITAL PROJECTS – Status Report provides regular reporting on the status of active capital projects within the district
 - o None
- D. O&M UPDATE
WATER SALES TO BUDGET, SYSTEMS STATUS AND AMI
- E. HOA/EQUESTRIAN CENTER WATER USAGE
- F. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies which may impact the District.
- G. BOARD LETTER TRACKER-UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT
 - o 12/16/25 Water Rate Hearing for WWD17
- H. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

- 7. ADJOURNMENT – The meeting adjourned at 8:20 PM
Next Meeting February 24, 2026.

3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee, but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW-An update on the budget and financial status of the District.

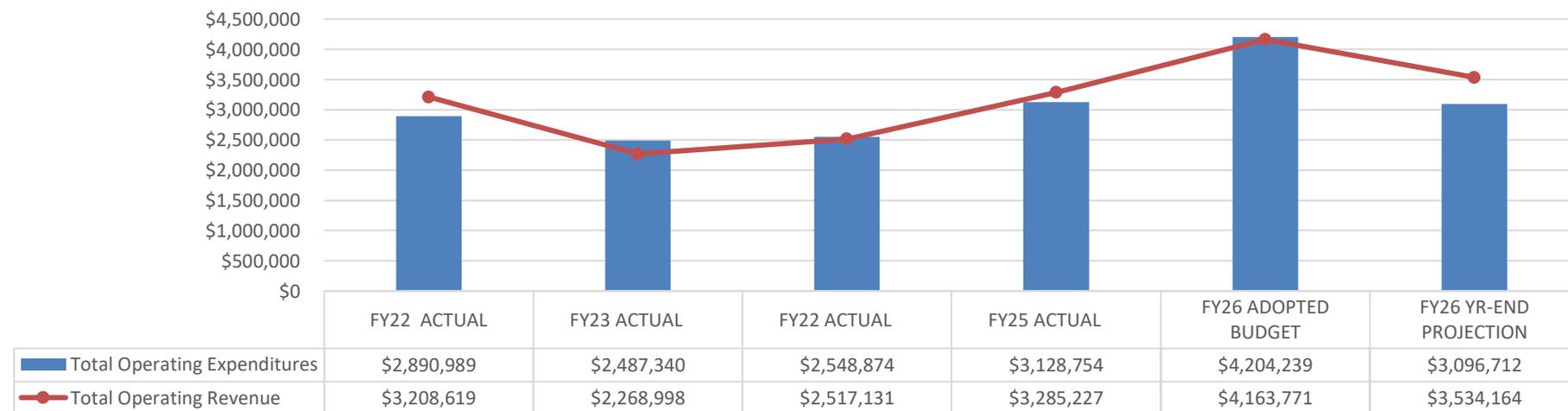
For the Accounting Period ending December 31, 2025

**WW#17 Bell Canyon Water Service
ADHOC SUMMARY REPORT**

Budget to Actual Analysis

OPERATING FUND		FY22 ACTUAL	FY23 ACTUAL	FY22 ACTUAL	FY25 ACTUAL	FY26 ADOPTED BUDGET	FY26 YR-END PROJECTION	Actual (thru December) (AP6)	% Actual vs Budget
Operating Revenue:						a		b	b/a
e	Water Sales	\$3,124,135	\$2,222,844	\$2,466,710	\$3,230,060	\$4,111,689	\$3,455,089	\$1,199,100	29%
e	State Aid for Disaster	\$14,376	\$0	\$0	\$0	\$0	\$0	\$0	0%
e	Other Revenue	\$70,108	\$46,154	\$50,421	\$55,167	\$52,082	\$79,075	\$30,987	59%
	Total Operating Revenue	\$3,208,619	\$2,268,998	\$2,517,131	\$3,285,227	\$4,163,771	\$3,534,164	\$1,230,087	
Operating Expenditure:									
Direct Cost									
e	Imported Water (Calleguas)	\$2,120,255	\$1,592,771	\$1,589,372	\$2,182,522	\$2,768,634	\$1,965,551	\$945,251	34%
	Total Direct Cost	\$2,120,255	\$1,592,771	\$1,589,372	\$2,182,522	\$2,768,634	\$1,965,551	\$945,251	34%
	Gross Margin (Water Sales - Direct Cost)	\$1,088,364	\$676,226	\$927,759	\$1,102,705	\$1,395,137	\$1,568,613	\$284,837	
Less: Indirect Operating Cost									
e	System Maint. Repairs & Replac.	\$57,590	\$116,335	\$155,833	\$141,849	\$206,156	\$181,454	\$22,110	11%
e	O&M Labor	\$6	\$0	\$308,474	\$422,018	\$618,400	\$324,158	\$203,432	33%
e	Other O&M Cost	\$713,137	\$778,234	\$495,196	\$382,365	\$611,049	\$625,549	\$227,736	37%
	Total Indirect Operating Cost	\$770,734	\$894,569	\$959,503	\$946,232	\$1,435,605	\$1,131,161	\$453,278	
								\$1,398,529	
	TOTAL NET COST	\$317,630.5	(\$218,342.2)	(\$31,743.5)	\$156,473.2	(\$40,468.0)	\$437,452.1	(\$168,441.6)	

OPERATING EXPENDITURES vs OPERATING REVENUE



CURRENT PERIOD ACTIVITIES TO AP06 FY26 ENDING 12/31/2025									
C REPORT DETAILS							FY26 ADJ	FY26	FY26 YR-END
			FY22 ACTUAL	FY23 ACTUAL	FY24 ACTUAL	FY25 ACTUAL	BUDGET	ACTUAL	PRJ
Total Beginning Balances			\$2,448,743	\$2,727,920	\$2,610,236	\$2,837,724	\$2,432,818	\$2,432,818	\$2,432,818
Total Ending Balances			\$2,727,920	\$2,610,236	\$2,837,724	\$2,432,818	\$1,568,698	\$2,274,515	\$2,603,598
Total Proposed Targets			\$1,035,161	\$844,119	\$883,890	\$1,105,194	\$1,462,229	\$469,542	\$1,119,687
Alert			ok	ok	ok		ok	ok	ok
O&M/ Rate Stab Fund							FY26 ADJ	FY26	FY26 YR-END
			FY22 ACTUAL	FY23 ACTUAL	FY24 ACTUAL	FY25 ACTUAL	BUDGET	ACTUAL	PRJ
Beginning Balances			\$1,209,827	\$1,527,458	\$1,309,116	\$1,277,372	\$1,433,845	\$1,433,845	\$1,433,845
O&M Revenue									
Interest Earning			-	-	-	-	\$0.0	\$0	-
State Aid for Disaster			14,375.5	-	-	-	\$0.0	\$0	-
Special Assessment			6,098.8	7,901	8,113	5,783	\$7,235.0	\$3,523	7,346
Line Extension/Permit Fees			1,770.7	1,505.0	5,712.0	4,492.0	\$1,700.0	\$3,818	3,818
Meter Sales And Install Fee			2,306.0	2,665.0	2,294.0	1,749.0	\$2,500.0	\$2,066	2,500
Other Revenue-Misc			59,932.9	34,083.4	34,301.8	43,142.9	\$40,647.0	\$21,580	65,411
Water Sales			3,124,135.3	2,222,843.5	2,466,710.1	3,230,059.9	\$4,111,689.0	\$1,199,100	3,455,089
Gain/Loss Capital Assets			-	-	-	-	\$0.0	\$0	-
CAFR Adjustments							\$0.0		
Total - O&M Revenue			3,208,619.2	2,268,997.5	2,517,130.9	3,285,227.0	\$4,163,771	\$1,230,087.1	\$3,534,164
O&M Expenditure									
System Maintenance Supplies & Contracts			57,150.5	114,533.0	153,658.9	141,848.7	151,156.0	\$22,110	\$166,454
Improvement Maintenance			439.5	1,801.8	2,173.8	-	\$55,000	\$0	\$15,000
Buildings And Improvements Maintenance			-	-	-	-	\$0	\$0	\$0
Equipment			-	-	-	-	\$0	\$0	\$0
Indirect Cost Recovery			8,952.0	11,854.0	17,141.0	8,909.0	\$8,500	\$4,235	\$8,500
Misc. Expense			56,535.9	38,215.2	39,980.2	29,200.4	\$35,902	\$7,772	35,902
Other Prof. & Spec. Svcs			7,730.7	3,403.5	3,396.4	337.5	\$6,000	\$0	\$6,000
State Permit/Fees			6,100.0	-	-	8,593.8	\$1,500	\$0	1,500
O&M Labor			347,586.7	311,135.0	308,474.0	422,018.5	\$618,400	\$203,432	\$324,158
Management And Admin Survey ISF			135,900.0	155,100.0	134,325.0	159,600.0	\$181,300	\$90,650	\$181,300
Engineering And Technical Surveys			-	-	-	-	\$26,300	\$0	\$26,300
Water Analysis			1,652.1	5,078.3	7,928.5	6,829.8	\$8,500	\$2,089	\$8,500
Cross Connection Fees			100.0	-	-	-	\$1,000	\$0	\$1,000
Water Purchases			2,116,530.4	1,588,017.4	1,583,011.4	2,176,341.0	\$2,760,634	\$943,034	1,957,214
Water System Power			3,724.7	4,753.8	6,360.4	6,180.8	\$8,000	\$2,217	\$8,337
Depreciation Expense			104,187.5	104,148.2	277,876.9	161,457.0	\$277,877	\$81,504	\$277,877
Contribution to other Funds			7,429.2	7,739.7	5,446.1	-	\$18,670	\$0	\$18,670
Meter Purchase			36,969.5	15,488.8	7,834.3	7,437.3	\$30,500	\$41,485	45,000
Conservation Program			-	-	-	-	\$15,000	\$0	15,000.0
Contingencies			-	-	-	-	\$0	\$0	\$0
CAFR Adjustment			-	126,071.0	1,267.5	-	\$0		
Total - O&M Expenditure			\$2,890,989	\$2,487,340	\$2,548,874	\$3,128,754	\$4,204,239	\$1,398,529	\$3,096,712
Result of Operation			\$317,631	(\$218,342)	(\$31,744)	\$156,473	(\$40,468)	(\$168,442)	\$437,452
CAFR Adjustments			\$0						\$0
Transfer to/fr Capital Reserve			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Balances			\$1,527,457.98	\$1,309,115.78	\$1,277,372.25	\$1,433,845.47	\$1,393,377.47	\$1,265,403.91	\$1,871,297.59
Total Purchase	AF		1065.7	522.3	733.0	733.0	1210.0		967.7
Total Usage	AF		1037.3	499.5	726.0	726.0	1137.4		917.2
Water Loss	%		3%	4%	1%	1%	6%		5%

Acquisition&Replacement Fund		FY22 ACTUAL	FY23 ACTUAL	FY24 ACTUAL	FY25 ACTUAL	FY26 ADJ BUDGET	FY26 ACTUAL	FY26 YR-END PRJ
Beginning Balances		\$1,238,915	\$1,200,462	\$1,301,121	\$1,560,352	\$998,973	\$998,973	\$998,973
Capital Sources of Funds								
Interest Earning		10,273.2	75,701.9	114,821.8	131,466.0	100,993.0	\$0	\$106,606
Capital Improvement Chrgs		540.0	695.0	1,390.0	-	\$2,600	\$1,391	2,600
Gain/Loss Capital Assets		-	-	-	-	\$0	\$0	-
Loan Proceeds		-	-	-	-	\$22,000,000	\$0	-
Depreciation Expense		CY Funded 104,187.5	104,148.2	277,876.9	161,457.0	\$277,877	\$81,504	\$277,877
Total - Capital Sources of Funds		\$115,001	\$180,545	\$394,089	\$292,923	\$22,381,470	\$82,895	\$387,083
Capital Uses of Funds								
Water System Improvement:								
System Improvement Maintenance		-	-	-	12,829.5	23,205,122.0	\$4,287	59,045
Reservoir Improvement		-	-	-	-	\$0	\$0	-
SCADA Improvement		-	-	-	-	\$0	\$0	-
General Improvement Maintenance		-	-	-	953.7	\$0	\$2,279	\$40,000
Total Water System Improvement		\$0	\$0	\$0	\$13,783	\$23,205,122	\$6,566	\$99,045
Water Construction Project:								
Connection bet. 2 Pressure Zone		-	-	-	-	-	-	\$0
1.74 MG Reservoir with piping within Zone 1924		153,453.5	79,887.0	-	840,518.7	\$0	66,190.9	\$554,711
Bell Canyon Reservoir 1 Repair		-	-	-	-	\$0	-	\$0
Reservoir No. 3 Piping within Zone 1677		-	-	134,857.4	-	\$0	-	\$0
HighPressurePipeline fr HaciendaRd to Dappelgray		-	-	-	-	\$0	\$0	\$0
Total Water Construction Project		\$153,454	\$79,887	\$134,857	\$840,519	\$0	66,190.9	\$554,711
Other Equipment								
Total - Capital Uses of Funds		\$153,454	\$79,887	\$134,857	\$854,302	\$23,205,122	\$72,757	\$653,756
Net Capital Fund		(\$38,453)	\$100,658	\$259,231	(\$561,379)	(\$823,652)	\$10,138	(\$266,673)
Transfer to/fr O&M / Rate Stabilization Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prior Year CAFR Adjustments		\$0						
Ending Fund Balance		\$1,200,462	\$1,301,121	\$1,560,352	\$998,973	\$175,321	\$1,009,111	\$732,300

4. DISTRICT STAFF REPORT

B. PROJECTS

CAPITAL PROJECTS-Status Report provides regular reporting on the status of active capital projects within the District.

February 2026

ACTIVE CAPITAL PROJECTS REPORT - WATER AND SANITATION DEPARTMENT

Project Name	Phase	Target Date	Project Updates
Reservoir No. 3 at Bell Canyon off the southernmost part of Bell Canyon Road.	Design	Winter 2026	Received revised 60% design. CEQA study on hold pending completion of re-60% design. Submitted ASADRA loan/grant application for Planning activities.
Replace Creek Crossing Waterline at Bell Canyon between Saddlebow Road and Stagecoach Road.	Design	Winter 2026	AECOM is working on design in conjunction with Reservoir 3.

4. **DISTRICT STAFF REPORT**

C. O&M UPDATE

WATER SALES TO BUDGET

SYSTEM STATUS

AMI-Advanced Metering Infrastructure

COMPLAINTS, OUTAGES, and WATER QUALITY

PUBLIC
VENTURA COUNTY
WORKS

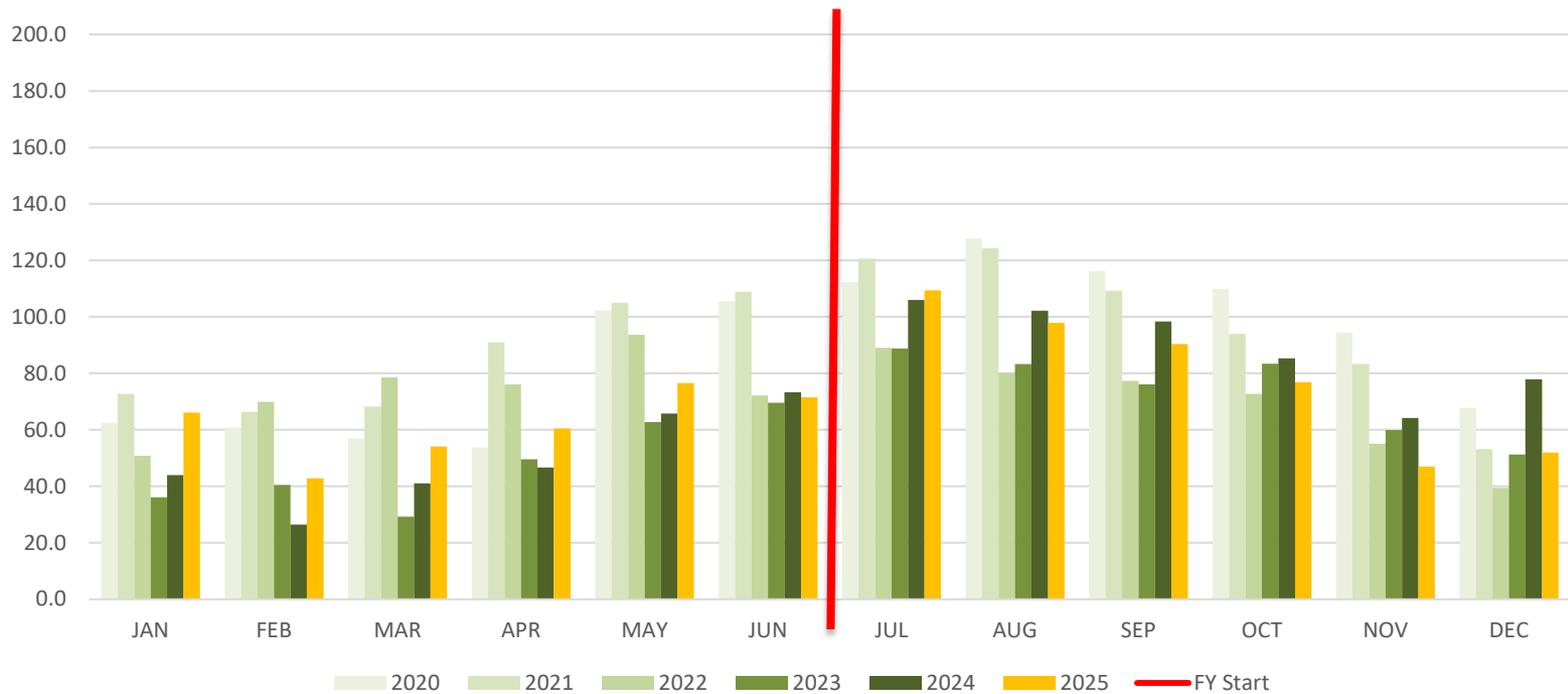


District 17 O&M Updates

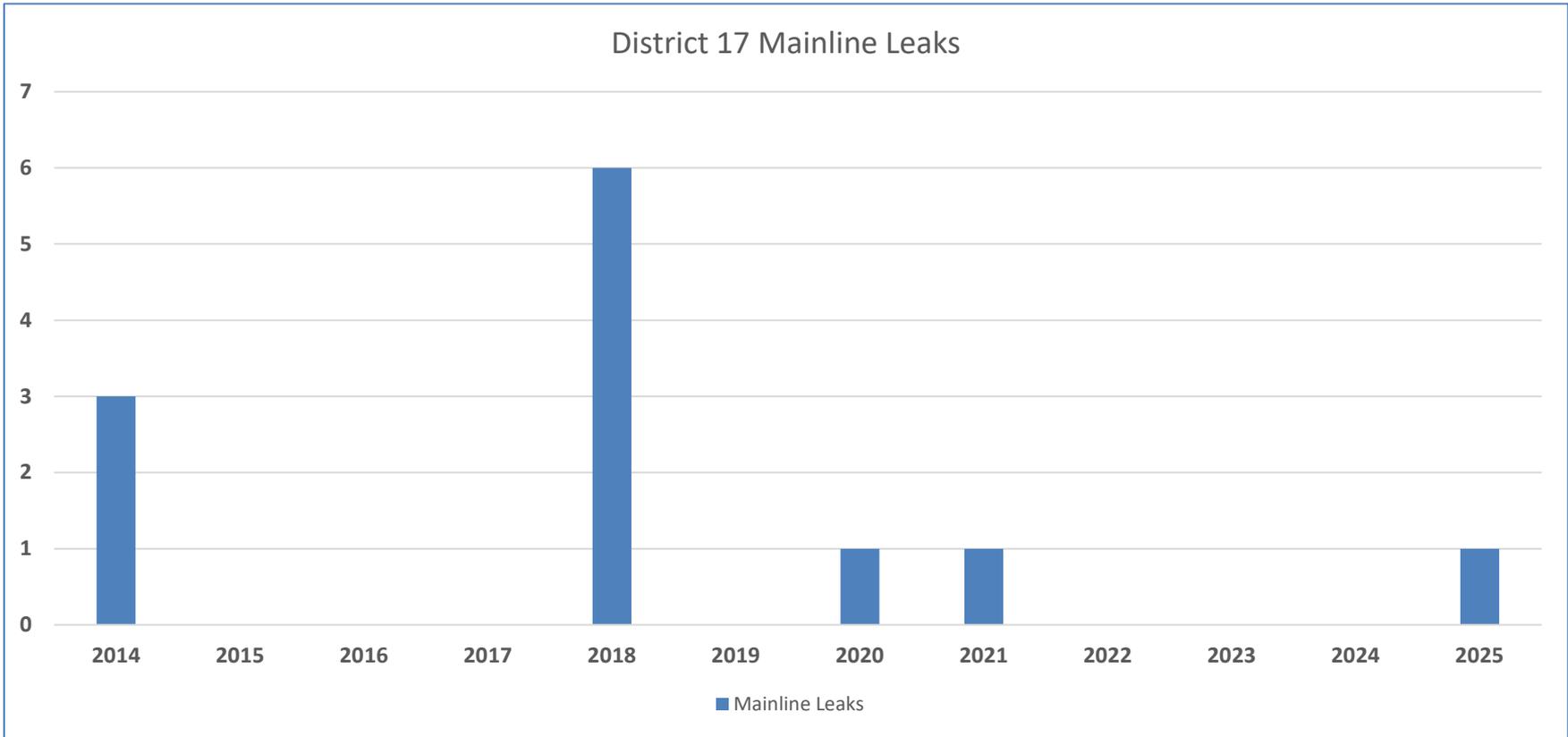
February 24, 2026 CAC Meeting

Operations & Maintenance – Water Efficiency

District 17 Monthly Demand (AF)



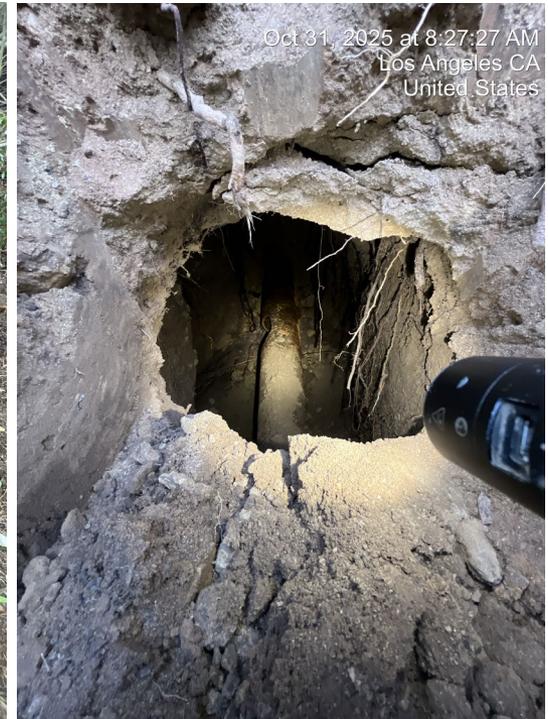
Ventura County Waterworks - February 24, 2026 CAC Meeting



Ventura County Waterworks - February 24, 2026 CAC Meeting

8" Cast Iron Mainline Leak

- Unexpected failure of an 8" cast iron mainline that supplies Las Virgenes Water District.
- Contractor was utilized to make an emergency repair.
- The leak was reported by Boeing staff because it was not visible; the water entered an underground drain that directed it onto Boeing property.



Ventura County Waterworks - FY2025 Q1 Update

8" Cast Iron Mainline Leak

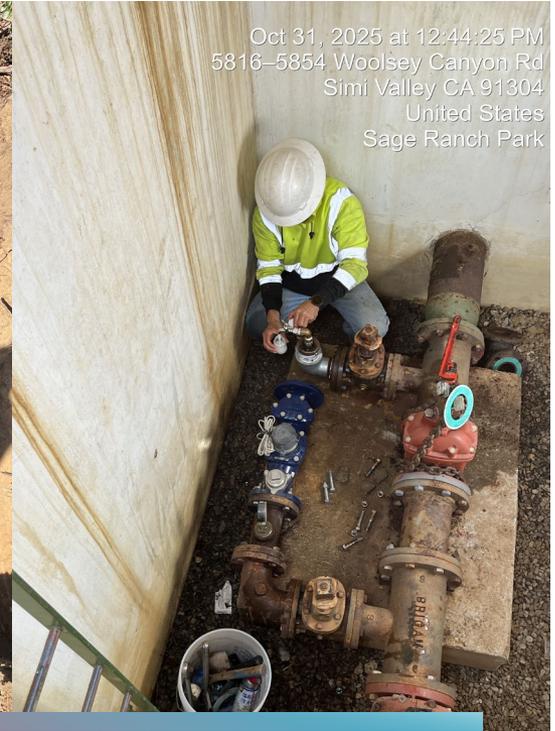
- A major circumferential crack with a large hole was found on the pipe leaking approximately 12,000 gallons a minute.



Ventura County Waterworks - FY2025 Q1 Update

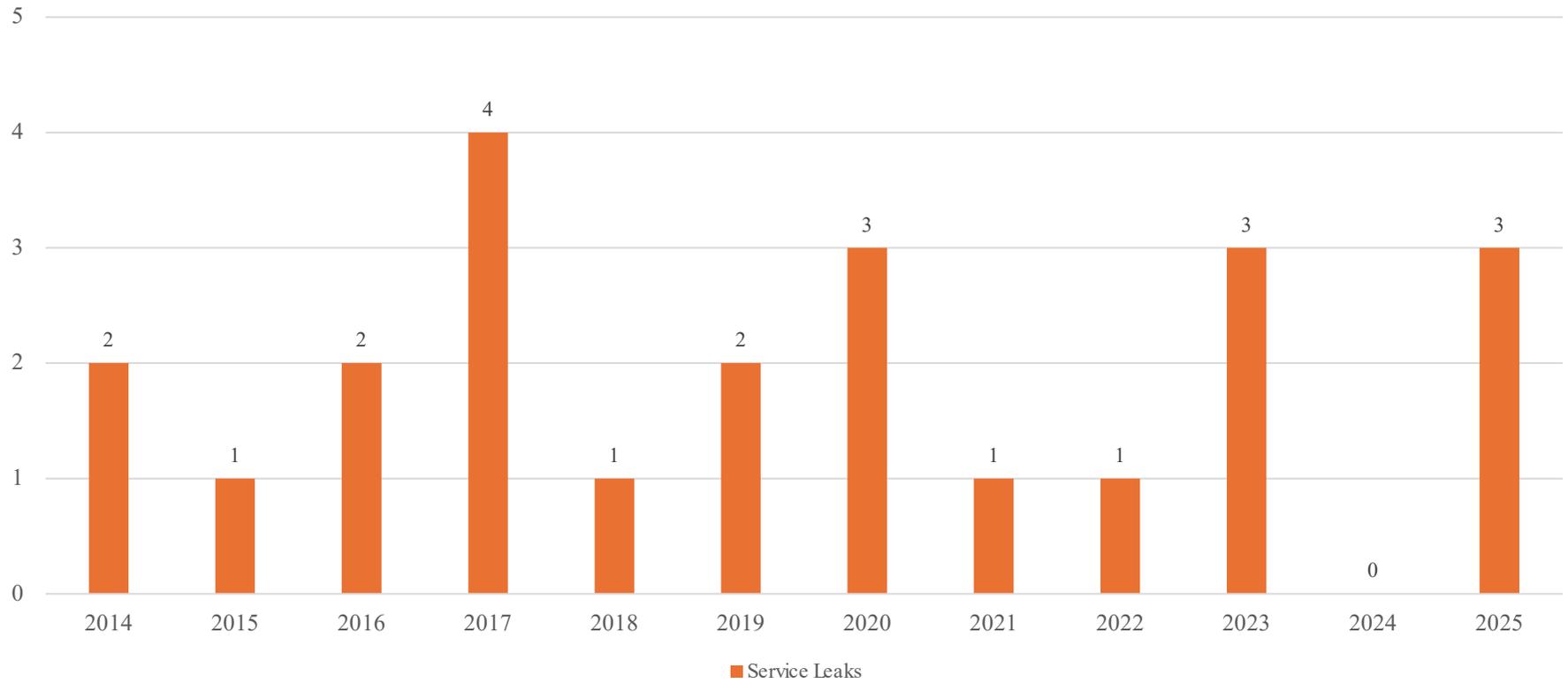
8" Cast Iron Mainline Leak

- The contractor completed the repair, and bacteriological samples were collected to verify that the water met safety and quality standards
- **Total Water Loss:**
1,414,573.77 Gallons
Approximately costing 9k
- **Total Repair Cost:**
\$13,486.61
 - D17 O&M - \$6,199.99
 - Contractor - \$6,242.00
 - Material - \$1044.62



Ventura County Waterworks - FY2025 Q1 Update

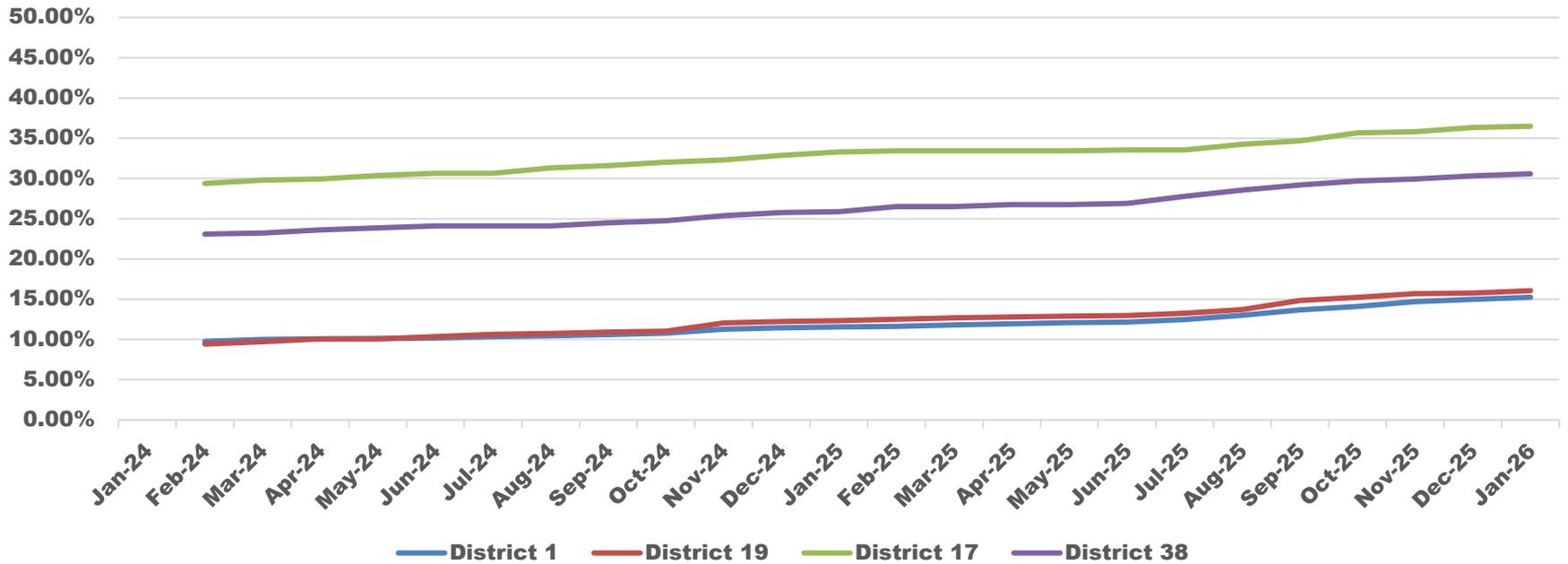
District 17 Service Leaks



Ventura County Waterworks - February 24, 2026 CAC Meeting

AMI Report

Percentage of Registered Accounts per District as of January 2026



Ventura County Waterworks - February 24, 2026 CAC Meeting

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WORKS

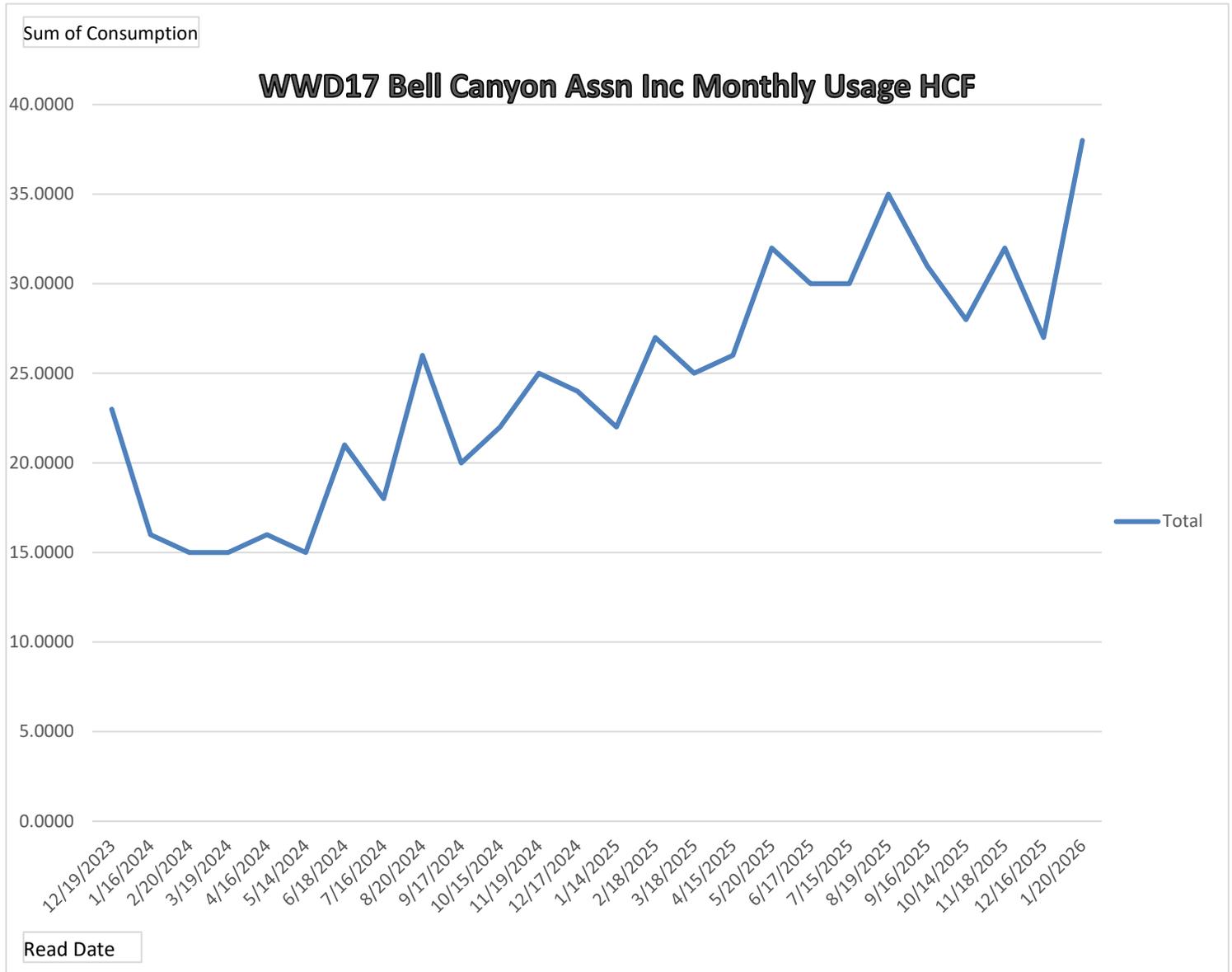


Questions?

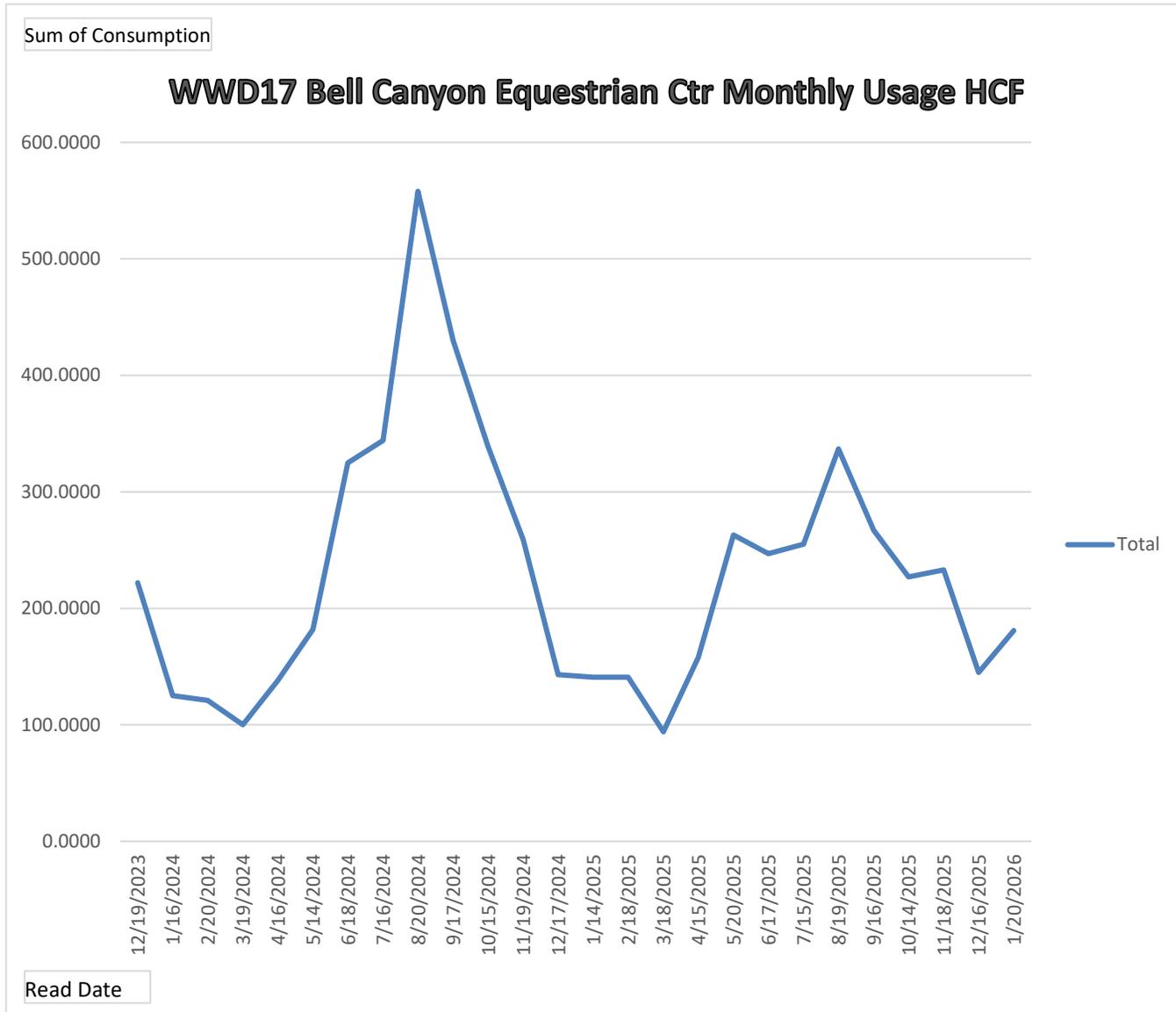
5. **INFORMATIONAL ITEMS**-Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

- A. HOA/Equestrian Center Water Usage

Row Labels	Sum of Consumption
12/19/2023	23.0000
1/16/2024	16.0000
2/20/2024	15.0000
3/19/2024	15.0000
4/16/2024	16.0000
5/14/2024	15.0000
6/18/2024	21.0000
7/16/2024	18.0000
8/20/2024	26.0000
9/17/2024	20.0000
10/15/2024	22.0000
11/19/2024	25.0000
12/17/2024	24.0000
1/14/2025	22.0000
2/18/2025	27.0000
3/18/2025	25.0000
4/15/2025	26.0000
5/20/2025	32.0000
6/17/2025	30.0000
7/15/2025	30.0000
8/19/2025	35.0000
9/16/2025	31.0000
10/14/2025	28.0000
11/18/2025	32.0000
12/16/2025	27.0000
1/20/2026	38.0000
Grand Total	639.0000



Row Labels	Sum of Consumption
12/19/2023	222.0000
1/16/2024	125.0000
2/20/2024	121.0000
3/19/2024	100.0000
4/16/2024	138.0000
5/14/2024	182.0000
6/18/2024	325.0000
7/16/2024	344.0000
8/20/2024	558.0000
9/17/2024	430.0000
10/15/2024	339.0000
11/19/2024	259.0000
12/17/2024	143.0000
1/14/2025	141.0000
2/18/2025	141.0000
3/18/2025	94.0000
4/15/2025	158.0000
5/20/2025	263.0000
6/17/2025	247.0000
7/15/2025	255.0000
8/19/2025	337.0000
9/16/2025	267.0000
10/14/2025	227.0000
11/18/2025	233.0000
12/16/2025	145.0000
1/20/2026	181.0000
Grand Total	5975.0000



5. INFORMATIONAL ITEMS

- B. CALLEGUAS MUNICIPAL WATER DISTRICT/
METROPOLITAN WATER DISTRICT OF SOUTHERN
CALIFORNIA UPDATE – An update on decisions and
rulings by these agencies which may impact the District.

5. INFORMATIONAL ITEMS

C. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

None

D. UPDATE ON AVENUES OF PUBLIC OUTREACH –How the District is reaching out to its customers concerning water conservation.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

7. ADJOURNMENT

*The next regularly scheduled District 17 CAC meeting will held on May 26, 2026.