

Central Services
Joan Araujo, Director

Engineering Services
Anastasia Seims Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Paul Chan, Director

Watershed Protection
VACANT, Director

May 19, 2026

**NOTICE OF A MEETING OF THE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17**

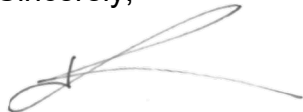
BELL CANYON CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN that a meeting of the Ventura County Waterworks District No. 17 Bell Canyon Citizens' Advisory Committee will be held **Tuesday, May 26, 2026**, from 2:00 p.m. to adjournment at the **Bell Canyon Homeowner's Association located at 30 Hackamore Lane, Bell Canyon, California.**

Committee members must be present at the meetings and members of the public are also invited to attend in person or via Zoom. To electronically join the meeting please follow the provided steps – At the specific time (2:00 p.m.) dial the number (669) 900- 6833, when prompted enter the meeting ID 470 052 7072. You can also join the meeting by visiting this link - **Join Zoom Meeting**
<https://us06web.zoom.us/j/4700527072>

Advisory Committee Members: Please contact the District Office by telephone at (805-378-3005) or by email at wspc@ventura.org, no later than Friday, May 22, 2026, if you are unable to participate.

Sincerely,



Paul Chan P.E.
Director, Water & Sanitation



AGENDA OF THE MEETING

1. CALL TO ORDER
2. APPROVAL OF THE MINUTES OF THE February 24, 2026 MEETING.
3. PUBLIC COMMENTS
Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee, but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.
4. DISTRICT STAFF REPORT
 - A. BUDGET AND FINANCIAL REVIEW - An update on the budget and financial status of the District.
 - B. PROJECTS
CAPITAL PROJECTS - Status Report provides regular reporting on the status of active capital projects within the District.
 - C. O&M UPDATE
 - WATER SALES TO BUDGET
 - SYSTEM STATUS
 - AMI – Advanced Metering Infrastructure
 - COMPLAINTS, OUTAGES, AND WATER QUALITY
5. DIRECTORS INFORMATIONAL ITEMS-Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.
 - A. HOA / Equestrian Center Water Usage
 - B. CALLEGUAS MUNICIPAL WATER DISTRICT/ METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE – An update on decisions and rulings by these agencies may impact on the District.

C. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

D. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

7. ADJOURNMENT

*The next regularly scheduled District 17 CAC meeting will be held on September 22, 2026.

DRAFT

**CITIZENS' ADVISORY COMMITTEE
VENTURA COUNTY WATERWORKS DISTRICT NO. 17
MINUTES OF FEBRUARY 24, 2026**

COMMITTEE MEMBERS IN ATTENDANCE: Ronald Marks, Christopher Shubeck
Steven Price

COMMITTEE MEMBERS ABSENT: Greg McHugh, Neil Sokoler

COMMITTEE MEMBER VACANCY: None

STAFF: Paul Chan, Director Water & Sanitation
Art Aseo, Deputy Director
Sean Hanley,
Jean Fontayne, Staff Services Manager-zoom
Homer Arredondo, Engineering Manager-zoom
Sara Negrete, Principal Accountant

GUESTS: * * *

1. CALL TO ORDER - The Meeting was called to order at 2:03 PM.
2. Approval of the Minutes of July 15, 2025, Meeting. Steven Price asked for a motion to pass the minutes. Christopher Shubeck voted in favor and Ronald Marks second in favor of passing the minutes.
3. PUBLIC COMMENT
Steven Price told us that there is a leak in the neighborhood. Sean Hanley took note to pass on the addresses of 159 Dabble Grey or 1 Sturup.
Steven Price wanted us to know that Neil Sokoler is not happy about having the meetings scheduled during the day, as Neil will never be able to attend a meeting. It was decided we will have the next meeting at the same time 2:00 PM and Steven will speak to Neil and Greg about the time, and a decision will be made for the next meeting. Earlier might be good for all the CAC Members at 9:00AM. Steve will speak with everyone and contact Paul if the meeting needs to change from 2:00PM to another time.
4. DISTRICT STAFF REPORT–
 - A. BUDGET AND FINANCIAL REVIEW-An update on the budget and financial status of the District
 - o The past six months our sales were low.
 - o Based on water sales you will reach about 3 million, short 500K in revenue. Expenses about 3 million, so it will be a break even.
 - B. PROJECTS
CAPITAL PROJECTS – Status Report provides regular reporting on the

status of active capital projects within the district.
CEQA approval. Steve suggests we keep this project on hold. The project is financially out of control. We are continuing the design, but Steve asked why should we design something that will never be completed. We decided to live with what we have and just do repairs and line replacements. The CEQA process has AB367 for the fire flow requirement for Ventura County. Fire flow requirements for high fire danger areas which is what Bell Canyon is. Bell Canyon has no Wells, but the pumps you have are owned by Simi Valley. Paul is speaking with Simi Valley regarding how they manage the pumps for Bell Canyon. Chris suggested maybe working around the management of how the project is put together and work on the reservoir project just in case. Chris said in the future it could be beneficial not just for fire flow but to balance the system. Ron asked the creek pipeline, that has failed in the past. Is there a design difference in how it would be addressed today vs. once the reservoir is in place? Homer said the pipeline that goes down into canyon does not affect the reservoir, however it could improve the reservoir because we had planned on replacing it with a larger pipeline. The project had both the reservoir and pipeline bundled into this project. Homer said, in our next budget year, we are planning to do Bell Canyon Reservoir 1 repair and recoating project. Depending on staff availability. Timeline not available yet. Steve wants to know the last time we recoated. Homer said, it is unknown at the moment, but you should recoat every 15-20 years.

C. O&M UPDATE

WATER SALES TO BUDGET, SYSTEMS STATUS AND AMI

- Good year for rain, but not for water sales. Simi Valley is charging WWD17 less for water than Calleguas charges them. Simi Valley is aware of this, and billing will be reflecting changes.
- 8" Cast Iron Mainline Leak. This mainline predates WWD17.
- Three service leaks
- AMI is that WWD17 is still on top with the most recorded customers signed up. Always room for more.

5. DIRECTORS INFORMATIONAL ITEMS- Provides the opportunity for the Director to present items that are not within the subject matter of the district's Staff Report.

A. HOA/EQUESTRIAN CENTER WATER USAGE

- HOA Water is high. The usage has spiked up and the CAC Board wants to know why the spike December 2025-January 2026

B. CALLEGUAS MUNICIPAL WATER DISTRICT/METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE- An update on decisions and rulings by these agencies may impact on the District.

- Simi Valley will likely get an upscale charge on a fixed charge by

Minutes of the Ventura County Waterworks District No. 17
Citizens' Advisory Committee Meeting
Ventura County Water and Sanitation
Minutes of February 24, 2026

Calleguas, therefore if we get that charge it will be passed onto the customers. Meaning they don't want to have variable they want to have a fixed fee based on the past 10 years. We will notify you.

- Calleguas is looking into a desalter.
- Reclaimed Water would be wonderful for savings and conservation. Cost savings would be a 50% reduction. Paul will look into Simi Valley to be supplying reclaimed water to WWD17.
- Paul is working with Simi Valley on the AB367 Compliance. Critical infrastructure, back up power etc. is required.
- We are doing a 5-year frame rate increase. It would work on the rate increase and capital improvement plan.

- C. BOARD LETTER TRACKER-UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT- A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

None

- D. UPDATE ON AVENUES OF PUBLIC OUTREACH – How the District is reaching out to its customers concerning water conservation.

None

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

Good news on the environmental cleanup in Simi Valley, but it may be decades to get it finished.

Two action items:

- How Bell Canyon's projects can be segmented but continue to move on for CEQA.
- Look at the peak for HOA
- Reclaimed line from Simi Valley to Bell Canyon.

7. ADJOURNMENT – The meeting adjourned at 3:00 PM

Next regularly scheduled District 17 CAC Meeting will be held on May 26, 2026.

3. PUBLIC COMMENTS

Members of the public may address the Citizens' Advisory Committee (CAC) on items of interest to the public that are within the subject matter jurisdiction of the Committee, but do not appear on the agenda. With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting.

4. DISTRICT STAFF REPORT

A. BUDGET AND FINANCIAL REVIEW-An update on the budget and financial status of the District.

CURRENT PERIOD ACTIVITIES TO AP09 FY26 ENDING 03/31/2026					
BUDGET REPORT DETAILS		FY25 ACTUAL	FY26 ADJ BUDGET	FY26 ACTUAL	FY26 YR-END PRJ
Total Beginning Balances		\$2,837,724	\$2,432,818	\$2,432,818	\$2,432,818
Total Ending Balances		\$2,432,818	\$1,568,698	\$2,719,421	\$2,002,908
Total Proposed Targets		\$1,105,194	\$1,462,229	\$700,756	\$1,266,205
Alert			ok	ok	ok
O&M/ Rate Stab Fund		FY25 ACTUAL	FY26 ADJ BUDGET	FY26 ACTUAL	FY26 YR-END PRJ
Beginning Balances		\$1,277,372	\$1,433,845	\$1,433,845	\$1,433,845
O&M Revenue					
Interest Earning			\$0.0	\$0	-
State Aid for Disaster		-	\$0.0	\$0	-
Special Assessment		5,783	\$7,235.0	\$4,329	8,416
Line Extension/Permit Fees		4,492.0	\$1,700.0	\$7,252	7,252
Meter Sales And Install Fee		1,749.0	\$2,500.0	\$4,132	4,132
Other Revenue-Misc		43,142.9	\$40,647.0	\$35,239	51,332
Water Sales		3,230,059.9	\$4,111,689.0	\$2,064,921	3,399,391
Gain/Loss Capital Assets		-	\$0.0	\$0	-
CAFR Adjustments			\$0.0		
Total - O&M Revenue		3,285,227.0	\$4,163,771	\$2,115,872.5	\$3,470,522
O&M Expenditure					
System Maintenance Supplies & Contracts		141,848.7	151,156.0	\$30,970	\$119,104
Improvement Maintenance		-	\$55,000	\$0	\$15,000
Buildings And Improvements Maintenance		-	\$0	\$0	\$0
Equipment		-	\$0	\$0	\$0
Indirect Cost Recovery		8,909.0	\$8,500	\$4,235	\$8,500
Misc. Expense		29,200.4	\$35,902	\$20,362	40,316
Other Prof. & Spec. Svcs		337.5	\$6,000	\$0	\$3,500
State Permit/Fees		8,593.8	\$1,500	\$8,150	1,500
O&M Labor		422,018.5	\$618,400	\$282,034	\$359,328
Management And Admin Survey ISF		159,600.0	\$181,300	\$90,650	\$181,300
Engineering And Technical Surveys		-	\$26,300	\$0	\$15,000
Water Analysis		6,829.8	\$8,500	\$3,608	\$8,500
Cross Connection Fees		-	\$1,000	\$0	\$1,000
Water Purchases		2,176,341.0	\$2,760,634	\$1,357,402	2,586,491
Water System Power		6,180.8	\$8,000	\$2,857	\$8,977
Depreciation Expense		161,457.0	\$277,877	\$121,371	\$277,877
Contribution to other Funds		-	\$18,670	\$13,930	\$18,670
Meter Purchase		7,437.3	\$30,500	\$41,485	45,000
Conservation Program		-	\$15,000	\$0	15,000.0
Contingencies		-	\$0	\$0	\$0
CAFR Adjustment		-	\$0		
Total - O&M Expenditure		\$3,128,754	\$4,204,239	\$1,977,054	\$3,705,064
Result of Operation		\$156,473	(\$40,468)	\$138,819	(\$234,542)
CAFR Adjustments					\$0
Transfer to/fr Capital Reserve		\$0	\$0	\$0	\$0
Ending Balances		\$1,433,845.47	\$1,393,377.47	\$1,572,664.21	\$1,199,303.63
Total Purchase		AF 733.0	1210.0		967.7
Total Usage		AF 726.0	1137.4		917.2
Water Loss		% 1%	6%		5%
Minimum Balance					
25%		of C \$782,188	\$1,051,060	\$494,263	\$926,266
10%		of r \$323,006	\$411,169	\$206,492	\$339,939

Acquisition&Replacement Fund	FY25 ACTUAL	FY26 ADJ BUDGET	FY26 ACTUAL	FY26 YR-END PRJ
Beginning Balances	\$1,560,352	\$998,973	\$998,973	\$998,973
Capital Sources of Funds				
Interest Earning	131,466.0	100,993.0	\$26,689	\$107,662
Capital Improvement Chrgs	-	\$2,600	\$2,782	2,782
Gain/Loss Capital Assets	-	\$0	\$0	-
Loan Proceeds	-	\$22,000,000	\$0	-
Depreciation Expense	161,457.0	\$277,877	\$121,371	\$277,877
Total - Capital Sources of Funds	\$292,923	\$22,381,470	\$150,841	\$388,321
Capital Uses of Funds				
Water System Improvement:				
System Improvement Maintenance	12,829.5	23,205,122.0	(\$123,128)	6,088
Reservoir Improvement	-	\$0	\$0	-
SCADA Improvement	-	\$0	\$0	-
General Improvement Maintenance	953.7	\$0	\$3,058	\$40,000
Total Water System Improvement	\$13,783	\$23,205,122	(\$120,070)	\$46,088
Water Construction Project:				
Connection bet. 2 Pressure Zone		-	-	\$0
1.74 MG Reservoir with piping within Zone 1924	840,518.7	\$0	123,127.5	\$537,602
Bell Canyon Reservoir 1 Repair	-	\$0	-	\$0
Reservoir No. 3 Piping within Zone 1677	-	\$0	-	\$0
HighPressurePipeline fr HaciendaRd to Dappelgray	-	\$0	\$0	\$0
Total Water Construction Project	\$840,519	\$0	123,127.5	\$537,602
Other Equipment				
		-	-	-
Total - Capital Uses of Funds	\$854,302	\$23,205,122	\$3,058	\$583,690
Net Capital Fund	(\$561,379)	(\$823,652)	\$147,784	(\$195,369)
Transfer to/fr O&M / Rate Stabilization Fund	\$0	\$0	\$0	\$0
Prior Year CAFR Adjustments				
Ending Fund Balance	\$998,973	\$175,321	\$1,146,757	\$803,604

4. DISTRICT STAFF REPORT

B. PROJECTS

CAPITAL PROJECTS-Status Report provides regular reporting on the status of active capital projects within the District.

May 2026

ACTIVE CAPITAL PROJECTS REPORT - WATER AND SANITATION DEPARTMENT

Project Name	Phase	Target Date	Project Updates
Reservoir No. 3 at Bell Canyon off the southernmost part of Bell Canyon Road.	Design	Winter 2026	Received revised 60% design. Submitted ASADRA loan/grant application for Planning grant/loan to Waterboard. Awaiting final hydrology study, CEQA study to commence upon receipt.
Replace Creek Crossing Waterline at Bell Canyon between Saddlebow Road and Stagecoach Road.	Design	Winter 2026	AECOM is working on design in conjunction with Reservoir 3.

4. DISTRICT STAFF REPORT

C. O&M UPDATE

WATER SALES TO BUDGET

SYSTEM STATUS

AMI-Advanced Metering Infrastructure

COMPLAINTS, OUTAGES, and WATER QUALITY

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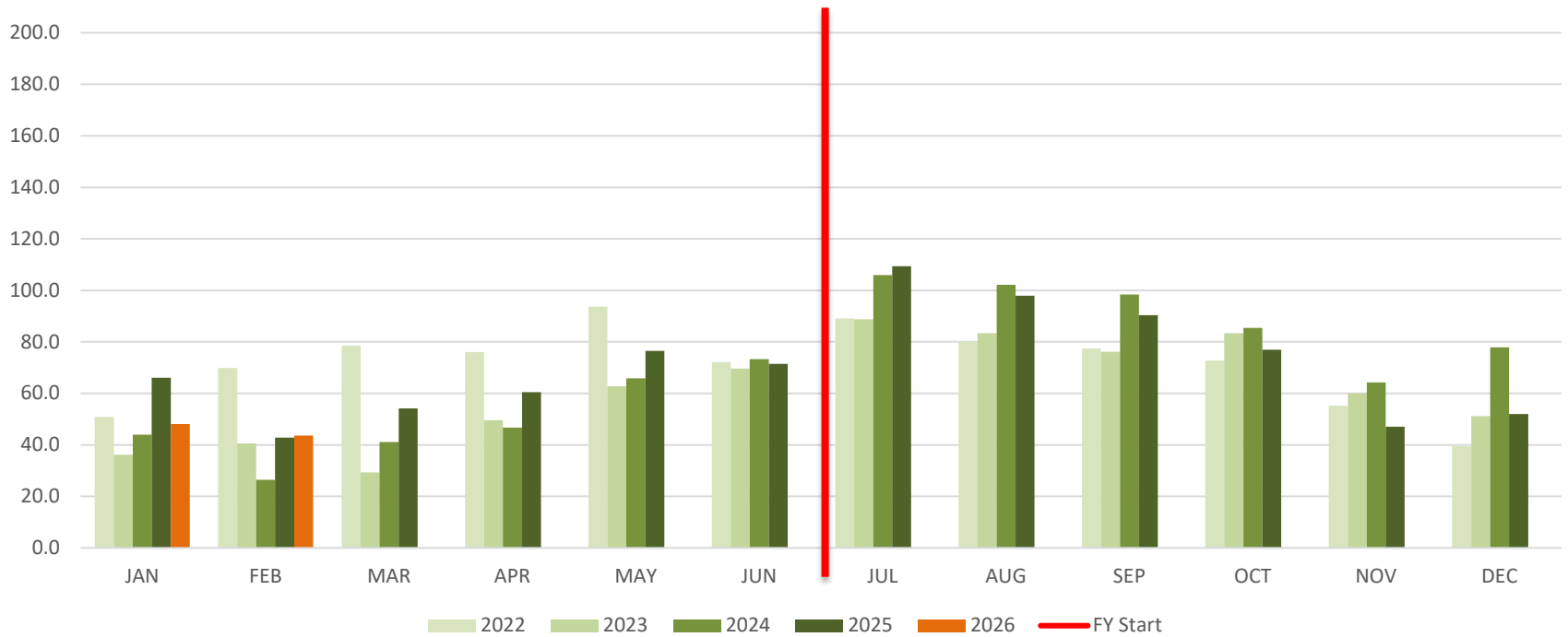


District 17 O&M Updates

May 26, 2026 CAC Meeting

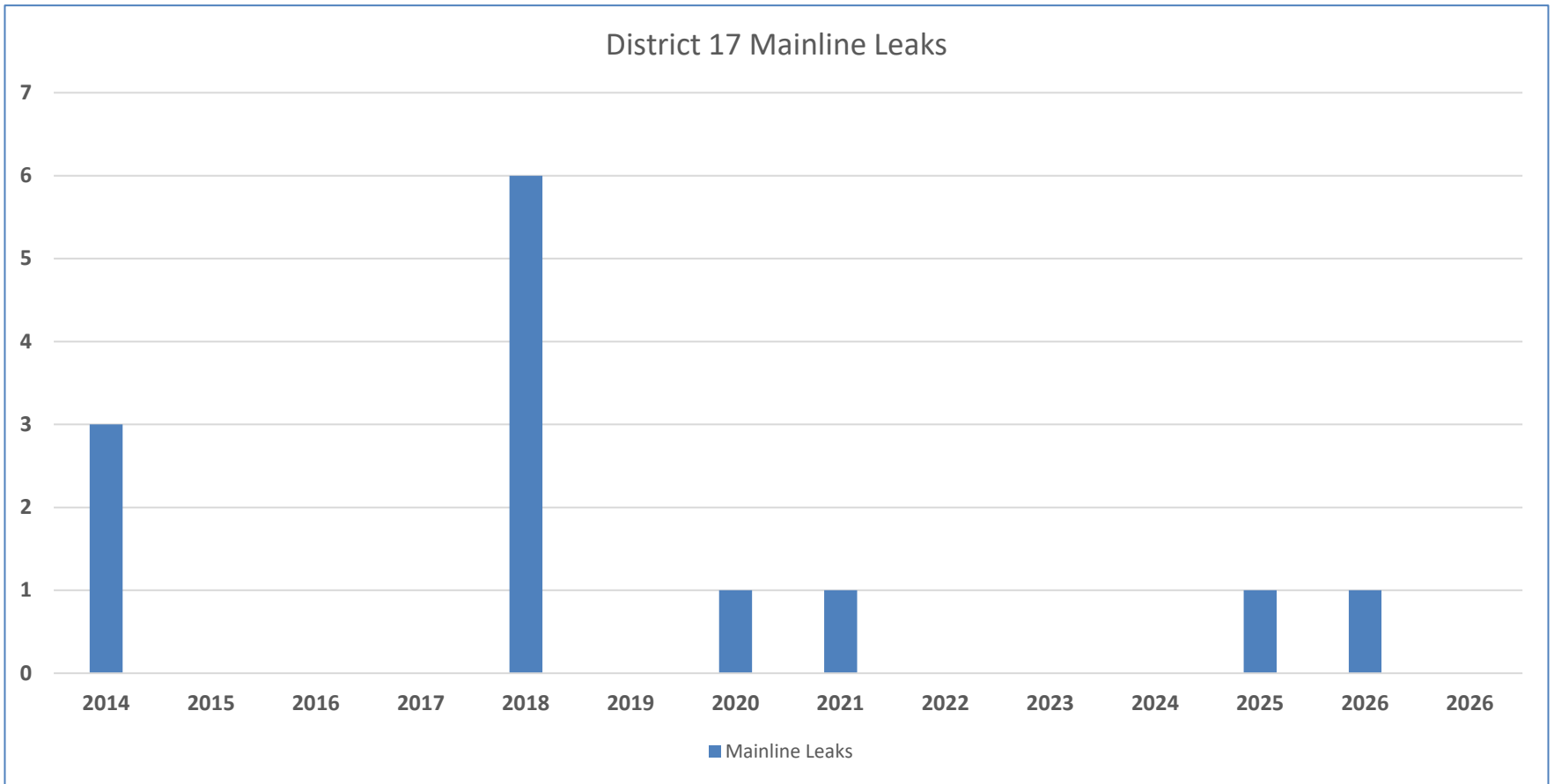
Operations & Maintenance – Water Efficiency

District 17 Monthly Demand (AF)



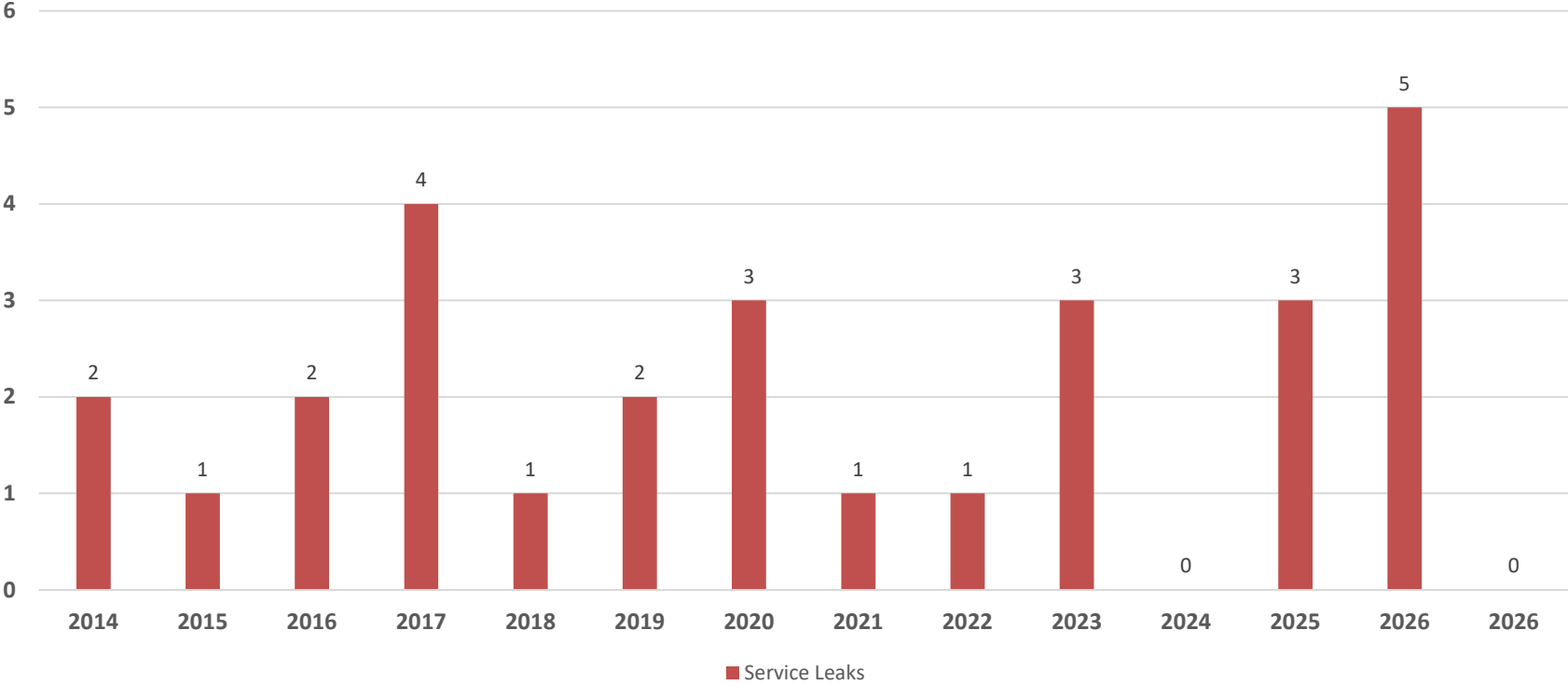
Ventura County Waterworks – May 26, 2026 CAC Meeting

District 17 Mainline Leaks



Ventura County Waterworks – May 26, 2026 CAC Meeting

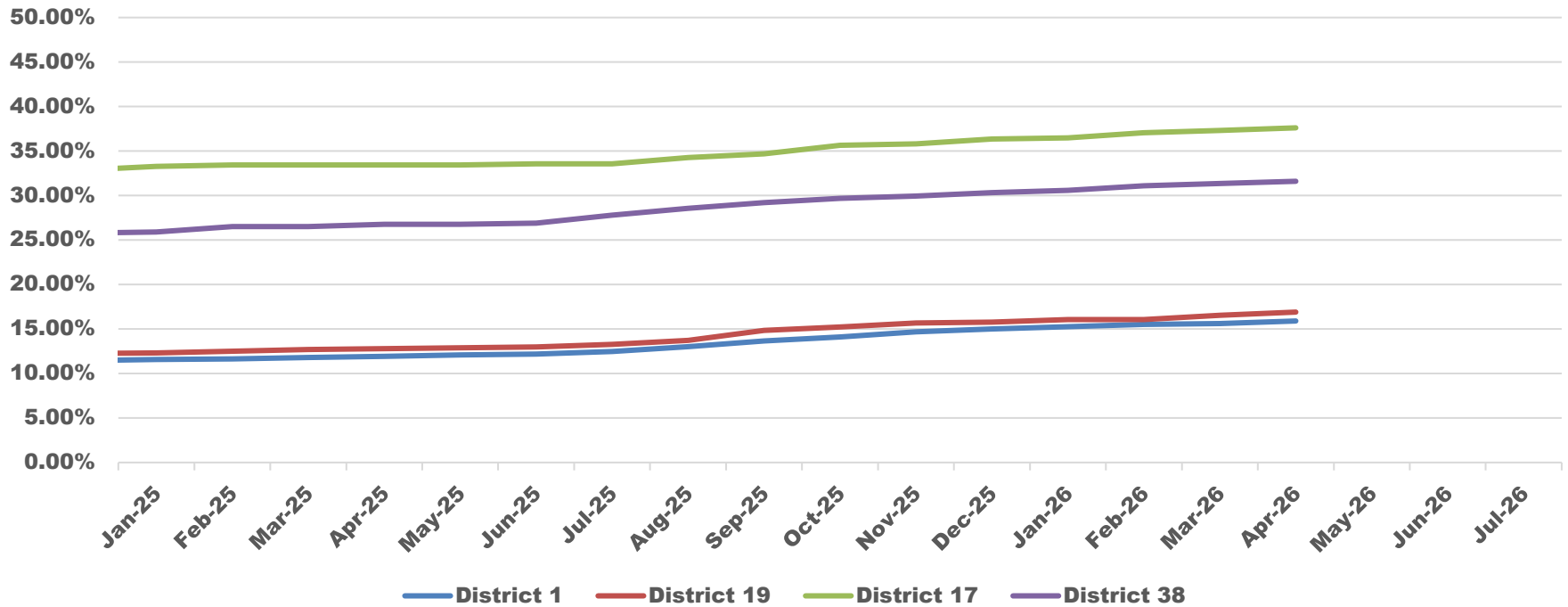
District 17 Service Leaks



Ventura County Waterworks – May 26, 2026 CAC Meeting

AMI Report

Percentage of Registered Accounts per District as of April 2026



Ventura County Waterworks – May 26, 2026 CAC Meeting

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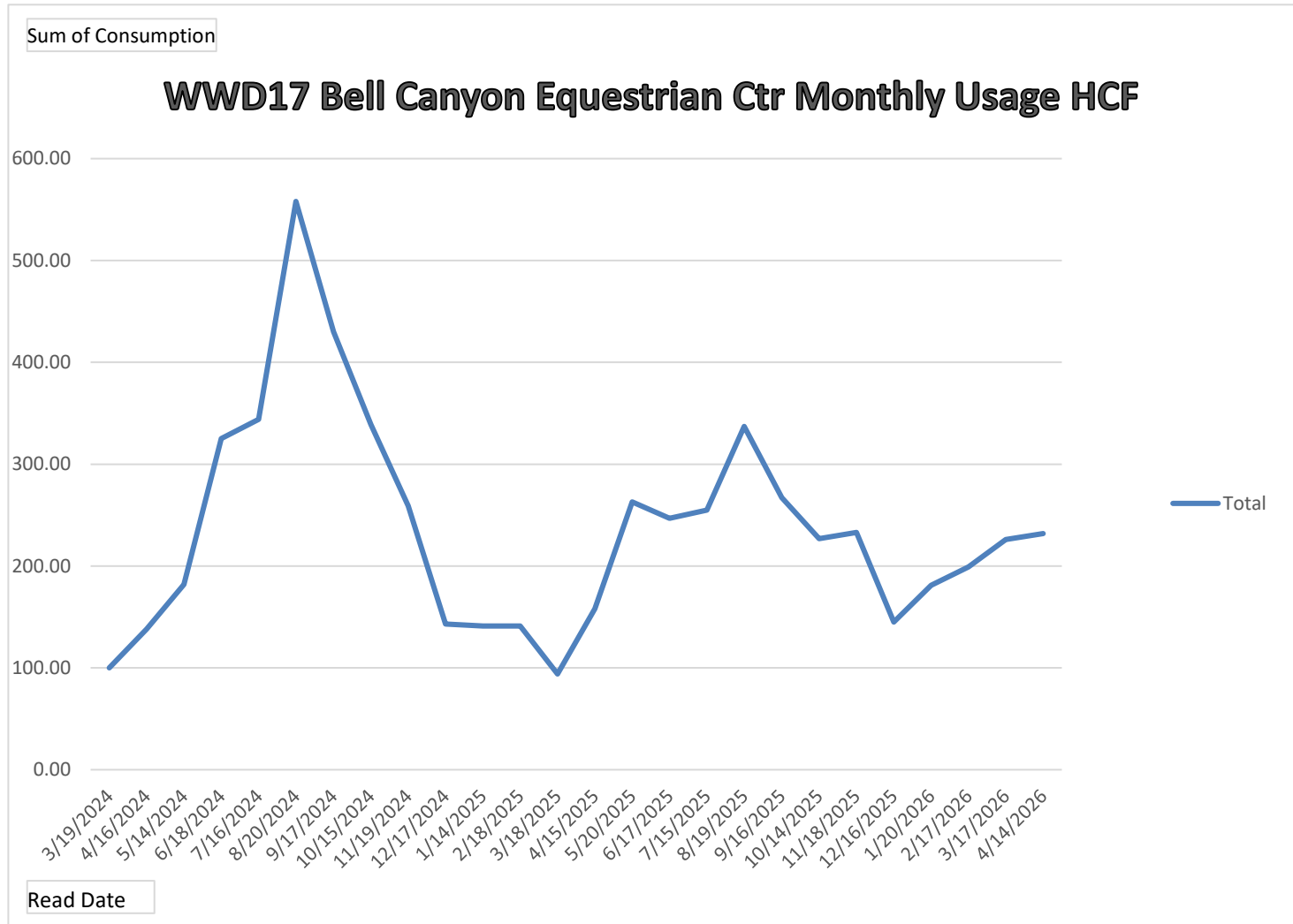


Questions?

5. **INFORMATIONAL ITEMS**-Provides the opportunity for the Director to present items that are not within the subject matter of the District's Staff Report.

A. HOA/Equestrian Center Water Usage

Row Labels	Sum of Consumption
3/19/2024	100.00
4/16/2024	138.00
5/14/2024	182.00
6/18/2024	325.00
7/16/2024	344.00
8/20/2024	558.00
9/17/2024	430.00
10/15/2024	339.00
11/19/2024	259.00
12/17/2024	143.00
1/14/2025	141.00
2/18/2025	141.00
3/18/2025	94.00
4/15/2025	158.00
5/20/2025	263.00
6/17/2025	247.00
7/15/2025	255.00
8/19/2025	337.00
9/16/2025	267.00
10/14/2025	227.00
11/18/2025	233.00
12/16/2025	145.00
1/20/2026	181.00
2/17/2026	199.00
3/17/2026	226.00
4/14/2026	232.00
Grand Total	6164.00



5. INFORMATIONAL ITEMS

- B. CALLEGUAS MUNICIPAL WATER DISTRICT/
METROPOLITAN WATER DISTRICT OF SOUTHERN
CALIFORNIA UPDATE – An update on decisions and
rulings by these agencies which may impact the District.

5. INFORMATIONAL ITEMS

C. BOARD LETTER TRACKER - UPDATE ON VENTURA COUNTY BOARD OF SUPERVISORS AGENDA ITEMS RELATED TO THE DISTRICT – A status report on what items District staff has recently presented, or may be presented, before the Ventura County Board of Supervisors.

6/09/26 - Cross Connection Control Plan

6/23/26 - Water Cost of Service Contract

6/23/26 - Property Liens on Tax Roll

6/23/26 - Rules and Regulations Updates

D. UPDATE ON AVENUES OF PUBLIC OUTREACH –How the District is reaching out to its customers concerning water conservation.

6. COMMITTEE MEMBERS' COMMENTS/FUTURE AGENDA ITEMS

7. ADJOURNMENT

*The next regularly scheduled District 17 CAC meeting will held on September 22, 2026.